

Millersville Board of Commissioners Agenda
Tuesday, April 23, 2024 at 6 P.M.
at the Millersville City Hall

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Approval of Minutes of January 23, 2024 Regular Commission Meeting.
4. Approval of Minutes of February 20, 2024 Regular Commission Meeting.
5. Approval of Minutes of March 19, 2024 Regular Commission Meeting.
6. Approval of the January 2024 Financial Report.
7. Approval of the February 2024 Financial Report
8. **First Reading of Ordinance 24-809** An ordinance to amend ordinance 23-794, the 2023-2024 fiscal year budget, to reflect the actual expenses from the City's special election.
9. **First Reading of Ordinance 24-810** An ordinance to de-annex property at 2248 S. Williams Rd.
10. Discuss and Vote on adding Frank Fox to the Zoning Board of Appeals.
11. Discuss and Vote on the proposal from Andrew Pieri to perform the full functions of city planner rather than as support for city planning as outlined in his current agreement.
12. Discuss and Vote on city manager position.
13. Update on Police Department.
14. Citizen's Comments.
15. City Attorney Comments
16. City Manager's Comments.
17. Commissioner's Comments
18. Adjournment.

**Millersville Board of Commissioners
Minutes of Regular Meeting
Tuesday, January 23, 2024 at 6:00 P.M.
at Millersville City Hall**

The Millersville Board of Commissioners held their regular meeting at City Hall on Tuesday, January 23, 2024 at 6:00 P.M. with the following board members present: Tommy Long, Mayor; Milton Dorris, Vice Mayor; Commissioners: David Gregory, Alisa Huling, Cristina Templet. Also present: Jack Freedle, City Attorney

1. Call to Order.

Mayor Long called the meeting to order at 6:00 P.M.

2. Invocation and Pledge of Allegiance.

Mayor Long gave the invocation followed by the Pledge of Allegiance to the Flag.

Mayor Long questioned Item 10 first reading on Ordinance 22-807. City Manager said there was a typographical error on the agenda, that the Ordinance number should be 24, because it's being read in 2024, making it a 24- ordinance.

3. Election results and swearing in of Commissioner Alisa Huling by Judge Johnson.

Sumner County and Robertson County results were provided to the Board, and City Manager Avery advised Mayor Long to give the results to City Recorder Murphy to be made part of the official packet for the meeting. Commissioner Alisa Huling was sworn into office by Judge Johnson. Mayor Long welcomed Commissioner Huling to the panel.

4. Approve the Minutes from the December 18, 2023 Commission Meeting.

Commissioner Gregory made a motion to approve the minutes from the December 18, 2023, Regular Commission Meeting, seconded by Commissioner Dorris. (Vote 4 yea – 0 nay – 1 abstention by Commissioner Huling.) Motion carried.

5. Approve the December 2023 Financial Report.

Commissioner Gregory made a motion to approve the December 2023 Financial Report, seconded by Commissioner Dorris. (Vote 4 yea – 0 nay – 1 abstention by Commissioner Huling.) Motion carried.

6. **Public Hearing on Ordinance 23-804** An ordinance Amending Chapter 19 Stormwater Management, by Adopting the Changes in Attachment A to Comply with TDEC Requirements.

a. Open Public Hearing on Ordinance 23-804.

Mayor Long opened public hearing.

There were no comments.

b. Close Public Hearing on Ordinance 23-804.

Mayor closed public hearing.

7. **Second Reading on Ordinance 23-804** An ordinance Amending Chapter 19 Stormwater Management, by Adopting the Changes in Attachment A to Comply with TDEC Requirements.

Commissioner Gregory made a motion to approve the Second reading of Ordinance 23-804, seconded by Commissioner Dorris. Mayor Long called for a Roll Call Vote on Ordinance 23-804 (Vote 5 yea – 0 nay) Vote unanimous. Motion carried.

8. **Public Hearing on Ordinance 23-805** An ordinance to Amend 22-778, an Ordinance Amending the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations, Deleting Section 18-5 and Replacing with New Language.
- a. Open Public Hearing on Ordinance 23-805.
Mayor Long opened public hearing.
There were no comments.
 - b. Close Public Hearing on Ordinance 23-805.
Mayor Long closed public hearing.
9. **First Reading on Ordinance 23-805** An ordinance to Amend 22-778, on Ordinance Amending the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations, Deleting Section 18-5 and Replacing with New Language.

Commissioner Gregory made a motion to approve the Second reading of Ordinance 23-805, seconded by Commissioner Dorris. Mayor Long called for a Roll Call Vote on Ordinance 23-805 (Vote 5 year – 0 nay) Vote unanimous. Motion carried.

10. **First Reading on Ordinance 24-807** An Ordinance to Rezone Properties on Cycle Lane, Specifically Identified as Robertson County Map 125, Parcels 232.01 and 232.02 From Estate Residential to General Commercial for the Purpose of Correcting their Zoning to the Current Commercial Use.

Commissioner Gregory made a motion to approve the Second reading of Ordinance 24-807, seconded by Commissioner Templet. Mayor Long called for a Roll Call Vote on Ordinance 24-807 (Vote 5 year – 0 nay) Vote unanimous. Motion carried.

11. **Resolution 24-R-01** A Resolution to Approve the Updated Bulk Pick-Up Policy for the City of Millersville.

Commissioner Gregory made a motion to approve Resolution 24-R-01, seconded by Commissioner Templet. Mayor Long called for a voice vote. (Vote 5 yea – 0 nay.) Vote unanimous. Motion carried.

12. **Resolution 24-R-02** A Resolution to Declare Items Surplus Property and Authorize the Sale or Disposal of Property.

Commissioner Gregory made a motion to approve Resolution 24-R-02, seconded by Commissioner Dorris. Mayor Long called for a voice vote. (Vote 5 yea – 0 nay.) Vote unanimous. Motion carried.

13. **Resolution 24-R-03** A Resolution to Accept the Violent Crime Intervention Fund (VCIF) Grant in the Amount of \$96,965.00.

Commissioner Gregory made a motion to approve Resolution 24-R-03, seconded by Commissioner Dorris. Mayor Long called for a voice vote. (Vote 5 yea – 0 nay.) Vote unanimous. Motion carried.

14. To consider and vote on whether to retain or terminate the employment of the current City Manager Scott Avery, and if action is taken to terminate, to appoint an interim City Manager to serve at the will of the commission until such time that a permanent City Manager is appointed.

Commissioner Doris made a motion to terminate the employment of the current City Manager Scott Avery and to appoint an interim City Manager to serve at the will of the commission until such time that a permanent City Manager is appointed, seconded by Commissioner Huling.

Discussion took place. Commissioner Templet made a motion to table the matter, seconded by Commissioner Gregory. City Manager Avery advised that the motion to terminate had to be withdrawn in order to consider the tabling motion.

Commissioner Gregory made a motion to amend the motion to postpone the item to the work session, seconded by Commissioner Templet. Mayor Long called for a roll call vote. (Vote 2 yea – 3 nay, with Commissioner Huling, Vice Mayor Dorris and Mayor Long voting no.) Motion failed.

Mayor Long called for a roll call vote on the original motion. (Vote 3 yea – 2 nay, with Commissioner Gregory and Commissioner Templet voting no.) Motion carried.

Mayor Long called for a 10-minute recess.

Mayor Long stated that with the posting of the agenda on the website, citizen Tina Tobin submitted her resume for consideration as the interim City Manager position.

Commissioner Huling made a motion to appoint Tina Tobin as interim City Manager, seconded by Vice Mayor Dorris. Mayor Long called for a roll call vote. (Vote 3 yea – 2 nay, with Commissioner Gregory and Commissioner Templet voting no.) Motion carried.

15. Citizen Comments

Brad Hickman said he was speaking as a citizen and city employee of two years in favor of Scott Avery.

Winston Templet, a citizen who has been involved in city through his business criticized Mayor Long and spoke in favor of Scott Avery.

Bill Mounts, a city employee, spoke in favor of Scott Avery.

Tonya Rothmeyer, as a citizen and business owner is curious about the process and qualifications in appointing an interim city manager relative to vetting.

Ira Wade asked for an explanation for City Manager's dismissal.

16. City Attorney Comments

Mr. Freedle mentioned a letter he sent to the Commission a few months ago regarding ethics violations, that nothing has been done, and expressed concerns about what occurred during the meeting. He asked that the City Manager not be fired and that they undo their actions.

17. City Manager Comments

None.

18. Commissioner Comments

Commissioner Gregory said this is the worst Commission he has been on in 11 years. Nobody tells the truth, nobody talks to us, nobody talks to the City Manager, nobody talks to anybody in this city. He is upset with News Channel 5 and 4 for listening to Mayor Long, who hurt the city. He asked Mayor Long to apologize to the Police Department

Commissioner Templet said she echoed everything Commissioner Gregory said and expressed disappointment and disgust with what happened. Commissioner Templet said she warned Commissioner Huling when she doesn't do what is wanted of her she'll spend \$20,000 on attorneys' fees like she has. Commissioner Templet said she'd be suing her, too.

Commissioner Huling thanked the attendees for coming and looks forward to seeing them at the work session

Vice Mayor Dorris said when he talked with Scott Avery about the hiring of the Assistant Chief and his qualifications, and what was sent to him was out of date making him not POST certified. Vice Mayor Dorris said there were issues with transparency relative to damage to the City Manager's vehicle and the

City Attorney said a report would not be provided to him. Vice Mayor Dorris said as far as he is concerned, he had the grounds to do what he voted on.

Mayor Long had no comments.

19. Adjournment

Vice Mayor Dorris made a motion to adjourn, seconded by Commissioner Huling. (Vote 5 yea – 0 nay.) Motion carried.

Meeting adjourned at 7:00 P.M.

(Transcribed from video)

Respectfully submitted,

A handwritten signature in cursive script that reads "Judy Florendo".

Judy Florendo
Assistant City Recorder



Millersville Board of Commissioners
Minutes of Regular Meeting
Tuesday, February 20, 2024 at 6:00 P.M.
at Millersville City Hall

The Millersville Board of Commissioners held their regular meeting at City Hall on Tuesday, February 20, 2024, at 6:00 P.M. with the following board members present: Tommy Long, Mayor; Milton Dorris, Vice Mayor; Commissioners: David Gregory, Cristina Templet and Alisa Huling. Also present, Bryant Kroll, City Attorney, Tina Tobin, Interim City Manager, Judy Florendo, Recording Secretary.

1. Call to Order.

Mayor Long called the meeting to order at 6:00 P.M.

2. Invocation and Pledge of Allegiance.

Mayor Long gave the invocation followed by the Pledge of Allegiance to the Flag.

Mayor Long made changes to the agenda to move Item 10 To consider and vote on how to address the sewer repair for a sewer tank and sewer line for 1000 Smith St to the work session and to replace Item 10 with Discuss and vote on employment of the interim city manager. To Commissioner Templet's inquiry as to why the agenda items that she and Commissioner Gregory were not added to the agenda, Mayor Long said they were more appropriate for the work session.

3. Approval of Minutes of January 23, 2024 Regular Commission Meeting.

Commissioner Templet made a motion to move the approval of the minutes from the January 23, 2024, Regular Commission Meeting to the next regular meeting pending the preparation of typewritten minutes, seconded by Commissioner Gregory. **Mayor Long called for a voice vote. (Vote 5 yea – 0 nay.) Vote unanimous. Motion carried.**

4. Approval of the January 2024 Financial Report.

Commissioner Templet made a motion to move the approval of the January 2024 Financial Report to the next regular meeting, because the report was not in their packet, seconded by Commissioner Gregory. **Mayor Long called for a voice vote. (Vote 5 yea – 0 nay.) Vote unanimous. Motion carried.**

5. **Public Hearing on Ordinance 23-805** An ordinance to Amend 22-778, the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations, deleting Section 18-5 and replacing with new language.

a. Open Public Hearing on Ordinance 23-805.

Mayor Long opened the public hearing.

There were no comments.

b. Close Public Hearing on Ordinance 23-805.

Mayor Long closed public hearing.

6. **Second Reading of Ordinance 23-805** An ordinance to Amend 22-778, the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations, deleting Section 18-5 and replacing with new language.

No motion was made, therefore, the item failed due to the lack of a motion.

7. **First Reading of Ordinance 23-806** An Ordinance to Repeal Ordinance 22-781 Fire Sprinklers in One- and Two-Family Dwellings and Amend 22-788 Sprinkler Chart.

No motion was made, therefore, the item failed due to the lack of a motion.

8. Public Hearing on Ordinance 24-807 An ordinance to rezone properties on Cycle Lane, Specifically identified as Robertson County Map 125, Parcels 232.01 and 232.02 From estate residential to commercial for the purpose of correcting their zoning to the current commercial use.

- a. Open Public Hearing on Ordinance 24-807.
Mayor Long opened the public hearing.
There were no comments.
- b. Close Public Hearing on Ordinance 24-807.
Mayor Long closed public hearing.

9. Second Reading of Ordinance 24-807, An ordinance to rezone properties on Cycle Lane, Specifically identified as Robertson County Map 125, Parcels 232.01 and 232.02 From estate residential to commercial for the purpose of correcting their zoning to the current commercial use. Commissioner Huling made a motion to approve the second reading of Ordinance 24-807, seconded by Vice Mayor Dorris.

Mayor Long called for a Roll Call Vote on Ordinance 24-807 (Vote 5 yea – 0 nay.) Vote unanimous. Motion carried.

10. To discuss and vote on the employment of Interim City Manager.
Commissioner Huling made a motion to discuss and vote on the employment of Interim City Manager, seconded by Commissioner Templet.
Discussion, Commissioner Templet would like to fire Interim City Manager Tina Tobin.
Commissioner Gregory said none of them knew who she was and asked how she was getting paid.
Commissioner Gregory said as far as he is concerned, she has been working pro bono and so has the attorney, as his pay has not been set.

Commissioner Templet made a motion to fire Tina Tobin as Interim City Manager, seconded by Commissioner Gregory. Mayor Long called for a Roll Call Vote (Vote 2 yea – 3 nay, with Commissioner Huling, Vice Mayor Dorris and Mayor Long voting no.) Motion failed.

11. Discuss and vote on the pay of the interim city manager.
Mayor Long said the pay for the Interim City Manager needed to be set, retroactive to January 24, 2024, because the previous meeting was so chaotic at a rate of \$6,500 per month.
Discussion, Commissioner Templet asked if a background check was done, and City Attorney Bryant Kroll said it was.

Mayor Long made the motion to set the pay for the Interim City Manager at \$6,500 per month, retroactive to January 24, 2024, seconded by Vice Mayor Dorris. Mayor Long called for a Roll Call Vote. (Vote 3 yea – 2 nay, with Commissioners Gregory and Templet voting no). Motion carried.

12. Citizen's Comments.
Dustin Darnall had two things to discuss. First, he has filed multiple public records requests, two are overdue. Second, he expects Mr. Kroll to advise the city that the agenda item was illegally added.

Jesse Powell said he will be putting in an open records request for emails to Vanessa Johnson that were being unmonitored by the city when she was on paid administrative leave. He applied for the City Manager position when it was on the website, but the posting disappeared.

Winston Templet said a fire chief was hired, but two of the commissioners were not made aware.

Debra Wade said some of the things she wanted to say were already addressed. She wanted to thank Brandon Head and others who worked so hard for the city. Thanked the citizens for coming out.

Ira Wade said he is really proud of the citizen showing. The last month or so, things are not right.

13. City Attorney Comments.

None.

14. City Manager's Comments.

Interim City Manager Tina Tobin said a review of the Fire Department revealed that it is very equipment heavy for having two full-time firefighters, where maintenance would have paid for additional firefighters. A new Chief was brought on that day, with over 20 years of experience and has advanced EMT certification. Another full-time firefighter is being brought on, and there are discussions regarding bringing an EMS bay in. The information about the Fire Chief not being EMT certified is incorrect.

There has been extensive work on the evidence room, with MTAS (Municipal Technical Assistance Service) being there that morning confirming that the progress and plans meet all their accreditation standards. In December, illegal cameras were ordered, even though they are banned by the NSA and that fact was known. After working with the installers, the cameras have been replaced with compliant equipment and work is advancing on accreditation.

15. Commissioner's Comments

Commissioner Gregory thanked Millersville for showing up and those that spoke. You elected us. We are accountable to you. I work for you. I don't work for them three down there, the attorney either or for her. When asked about his commission card, Commissioner Gregory said he'd be happy to explain. Steve Nichols and Woody Jones asked me would I be a police officer for this city as a volunteer, no compensation. The city didn't have any money. They did get us a patrol car. The other police officers at that time were Wayne Kerr and Cecil Ray, all volunteers. I'll tell you in 2022 Dustin Carr did ask me if I wanted a police commission and he asked me not to be a police officer, but it was in gratitude of my service to the city. Commissioner Gregory read the requirements from POST for part-time, reserve and auxiliary police officers. In this case Carr left in December 2022, rendering his invalid. Essentially an expired ID card. I didn't carry it around. Never used it. Never gave or received anything of value for it. I served as a police officer in the early 80s when the city was newly formed and there was no one else to serve. It made him eligible to be trained and be an auxiliary officer, but he took it is an honor for previous service. Commissions are not to be confused with certification, a police officer can only become certified after completing all of their training, and needs to be certified to be a full-time police officer.

Commissioner Templet read a letter from Sumner County Mayor John Isbell regarding staffing changes within the Millersville Fire Department. Commissioner Templet asked about pre-employment screening of the fire chief and firefighters, and Mayor Long said that would be for the work session. Commissioner Templet had questions about the temporary employees. She has been told that some of the information she has requested cannot be provided to her, because of the lawsuit her husband has filed with former City Attorney Jack Freedle, which she said is not true. Commissioner Templet wanted an update on open records requests and the termination of Fire Chief Brandon Head. Christina Templet read resignation letters from Kory Anderson, Blake Edwards and Buford Duke.


Commissioner Huling said she agreed with many things Commissioner Templet said, and that she loved Brandon Head and it came as a surprise to her. She never would have suspected that any question,

whatever happened with the chief, that a whole fire department would leave. She said let's wait and see what the evidence shows.

16. Adjournment.

The meeting was adjourned at 7:02 P.M.

Respectfully submitted,


Judy Florendo
Assistant City Recorder



Millersville Board of Commissioners

Regular Meeting

Tuesday, March 19, at 6:00 P.M.

at Millersville City Hall

The Millersville Board of Commissioners held their regular meeting at City Hall on Tuesday, March 19, 2024, at 6:00 P.M. with the following board members present: Tommy Long, Mayor; Milton Dorris, Vice Mayor; Commissioners: David Gregory, Cristina Templet, and Alisa Huling. Also present: Tina Tobin, City Manager; Holly Murphy, City Recorder; Judy Florendo, Assistant City Recorder; and Bryant Kroll, City Attorney.

1. Call to Order.

Mayor Long called the meeting to order at 6:00 P.M.

2. Invocation and Pledge of Allegiance.

Mayor Long gave the invocation followed by the Pledge of Allegiance to the flag of the United States of America.

3. Approval of Minutes of January 23, 2024, Regular Commission Meeting.

Mayor Long asked for a motion to approve the minutes; no motion was made. Mayor Long announced motion had failed. Upon his reading of **Item 4**, Commissioner Huling made a motion to approve the January 23, 2024, minutes. Commissioner Gregory seconded the motion. Mayor Long asked if there was any discussion. Commissioner Templet said when she was going through the video tape of the meeting, and a lot of key points were missing. She concluded by saying she was not willing to approve the minutes.

Commissioner Huling asked if we could review and amend the January 23, 2024, minutes. Commissioner Templet agreed. Mayor Long asked for a vote to amend the minutes; Commissioner Huling made the motion; it was seconded by Commissioner Gregory; all voted in favor and the motion carried.

4. Approval of Minutes of February 20, 2024, Regular Commission Meeting.

Mayor Long asked if there was a motion to approve the minutes. Commissioner Huling said she would bring that to the table and made a motion to approve the February 20, 2024, minutes. Mayor Long asked for second to the motion. Commissioner Templet said she had the same issues with these minutes; there was a lot of stuff that was left out. She was not willing to approve the minutes at this time.

Commissioner Huling made a motion to amend the February 20, 2024, minutes. Commissioner Gregory seconded the motion, and it was carried by a unanimous vote.

5. Approval of the January 2024 Financial Report.

Mayor Long asked for a motion to approve the January 2024 Financial Report. Commissioner Huling made the motion for approval. Motion was seconded by Commissioner Gregory. Mayor Long asked if there was any discussion. Commissioner Templet said she had some line-item questions on page 5 re: January 31st under contractual services agreements. Commissioner Templet asked Holly if she knew what that cost was for and if she ran them, and whether she input the numbers. Holly said she ran them but did not put the costs in for Contractual Services Agreements. Commissioner Templet also asked about the SCECC current period cost of \$51,885.00. She said she would not approve these until they could get some information on those line items.

Commissioner Huling said she had reached out to Holly for information concerning the current Fiscal Year budget. Holly had realized there was another amendment that needed to be made for \$92,000 for the Fire Dept rehab and another \$8,000 for streets; she asked Holly where they are now on that amendment. Holly said the Commission approved the amendment, but the body of the amendment did not match the attachments.

Commissioner Huling made a motion to move the approval of the January 2024 Financial Report to a work session. Mayor Long asked for a motion to move the approval of the report to a work session in April. Commissioner Gregory made the motion. Commissioner Templet seconded the motion. The motion carried by unanimous approval.

6. Approval of the February 2024 Financial Report.

Mayor Long asked for a motion to approve the February 2024 Financial Report. Commissioner Huling made a motion to approve the report. Commissioner Templet seconded the motion to discuss. Mayor Long said the motion had been seconded and asked to have it moved to a work session for discussion. Commissioner Gregory made the motion to move the February 2024 Financial Report to a work session in April. Mayor Long asked for a second to the motion. Commissioner Templet seconded the motion; motion carried by unanimous vote.

7. Discuss the Vote on Job Descriptions of City Recorder and Finance Director as separate jobs.

Mayor Long announced discussion of item 7 and asked Tina Tobin if she would elaborate on that. Tina described how Holly's current combined position of City Recorder/Finance Director was created, adding that Holly is planning to retire on August 4th (of this year) because that is her eligibility date to receive her full retirement pension. They would like to see her continue as City Recorder until that time while providing training for the new Finance Director to get us

streamlined since we cannot have two people in the same position. Tina added that she has job description for each position if there are any questions.

Commissioner Templet asked when Holly came back; Tina said it has been about three weeks. Holly said she was coming in on paid leave for a couple of weeks before coming back full time.

Commissioner Templet said she was not completely against this; especially if Holly plans on retiring. She asked if Holly had been cleared after being put on paid administrative leave, and assumed she had; she asked if she had been cleared in the investigation.

Tina Tobin said there had been an audit and some procedural things were discovered. Commissioner Templet asked if the audit was done by Blankenship; Tina said it had. Commissioner Templet noted that it must have been an audit instead of an investigation. Tina said they were looking into some other things as well; they were mostly concerned with the procedural, and they did go through that with the auditors.

Commissioner Templet said it should be moved to a work session because they had not had time to discuss salaries, etc. Commissioner Huling was not there when all this happened, and it would be nice to have some documentation so they could put all that together. She said she has questions about salary ranges and whether it is going to be posted for the public or filled internally.

Tina Tobin said they want Holly to stay as City Recorder, but they will be training a Finance Director, and they are looking for someone with a bachelor's in business for Finance Director; someone with government accounting and finance experience. She added that four months sounds like a long time, but for what they need to accomplish it is not long at all.

Commissioner Templet and Commissioner Gregory commended Holly for her 28 years of service to the city. Commissioner Gregory suggested moving approval of **Item 7** to a work session, stating that it was going to be a hard decision. Holly said that in past discussions with city managers, they agreed when she retired, they would need to find someone who was either a CPA or had a lot of accounting knowledge because the Assistant City Recorder could not step into her position the way it was.

Commissioner Templet said she was not against this, but she felt they needed more information.

Mayor Long asked if they would like to move it to a work session.

8. Vote on Appeal of Ordinance 22-781 Fire Sprinklers on One- and Two-Family Dwellings – 2164 Ted Dorris Rd

Mayor Long asked if there was a motion to vote on Appeal of Ordinance 22-781. No motion was made. Motion failed.

9. Vote on De-Annexation Request – 2248 S. Williams Rd.

Mayor Long asked for a motion to de-annex the property at 2248 S. Williams Rd. Commissioner Templet made the motion, and it was seconded by Commissioner Dorris. There was no discussion. A vote was taken, with Commissioners Templet, Gregory, and Dorris voting in favor. Commissioner Huling and Mayor Long voted against it. The motion carried 3 to 2.

10. Vote on selecting a Building Inspector based on submitted bids.

Mayor Long asked for a motion to be made for selecting a Building Inspector. Commissioner Dorris made the motion to accept Sean Hagan. Commissioner Templet questioned his decision, saying Sean Hagan was expensive. Commissioner Huling said he has a lot of experience. Commissioner Templet said they should get someone cheaper and asked what their reason was for not doing that. She said Tim Lassiter (who also placed a bid for the position of Building Inspector) charges half as much. Commissioner Dorris said Sean Hagan has more experience.

Mayor Long called for a vote to accept Sean Hagan's bid for Building Inspector. Commissioners Gregory and Templet voted no. Commissioners Dorris and Huling and Mayor Long voted yes. Sean Hagan was voted in as Building Inspector.

11. Resolution 24-R-04, to proceed with the appraisal services for the ROW acquisition phase for the Sidewalk Project.

Mayor Long called for a motion to approve **Resolution 24-R-04**. A motion was not made. The **Resolution** failed.

12. Citizen's Comments.

- **Amy Corbet, Library Director** -Presented information about the Millersville Public Library. She said comparative statistics are much better. She requested more money and asked everyone to spread the word they have a Blessing Box for contributions of non-perishable items. They also have a summer reading program.
- **George Jankowski** (unsure of spelling) -Declined
- **Jessie Powell** –Asked about status of his open records request. Addressed City Lawyer, Bryant Kroll about his request. Bryant asked him to see him in his office the following morning and he would clarify some things to help alleviate his concern.
- **Lincoln Atwood** –Talked to the citizens of Millersville about The Lions Club.They are looking for members who want to be of service the city of Millersville.
- **Winston Templet**–Expressed dissatisfaction with rejection of Tim Lassiter for Building Inspector, etc.

13. City Attorney Comments.

City Attorney, Bryant Kroll, had no comments.

14. City Manager's Comments.

City Manager Tina Tobin announced that the new City Planner is Collin Watkins. Also, Assistant Police Chief, Shawn Taylor, was at Mara Lago for a briefing following a St. Joseph's Dinner.

15. Commissioner's Comments

- Commissioner Gregory: Has information been given out about the search for a new City Manager? Tina Tobin responded that MTAS is collecting resumes, and people are invited to send in their resumes to MTAS or directly to City Hall.
- Commissioner Gregory also discussed **Resolution 24-R-04**; he thought it had already been bid on and accepted. Tina Tobin said the approval had been based on a bid that had expired in May of 2022. Commissioner Gregory said he wanted to put it on the agenda for a work session. Tina said they really needed to get it approved that night. Bryant Kroll said the simplest way to handle it would be to repeal the prior ordinance and do the new one with a new bid. In summation, Commissioner Gregory made the motion for a special meeting to discuss **Resolution 24-R-04** to be scheduled for Thursday, March 21st at 7:00 P.M. Commissioner Dorris seconded the motion. All voted in favor and the motion carried.
- Commissioner Templet: She and her husband got a stop-work order on their project illegally in her opinion. She expressed her dissatisfaction with some fellow commissioners and other issues; she then decided not to comment further.
- Commissioner Huling: Thanked everyone for coming out, for their support, and their comments, whether good or bad. She said they will work through some of these things and move forward the best they can.
- Commissioner Dorris: He said he would like to ditto what Commissioner Gregory said and that he has been involved with the sidewalk project, too. They have had a lot of drawbacks, but he would like to get it moving to completion.

16. Adjournment.

Mayor Long called for a motion to adjourn. Commissioner Dorris made the motion, and it was seconded by Commissioner Gregory.

The meeting was adjourned.

Respectfully Submitted,

Judy Florendo

Assistant City Recorder

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

10 -General Fund

BALANCE

ASSETS

Current AssetsChecking/Savings

| | | |
|------------------------|--------------------------------|--------------|
| 1000 | General Fund - Farmers Bk | 270,192.22 |
| 1001 | Reserve Fund MM-Farmers Bk | 1,799,926.16 |
| 1004 | Renew Crew - Farmers Bk | 2,067.67 |
| 1009 | Police Explorers - Farmers Bk | 716.21 |
| 1010 | Christmas For Kids-Farmers Bk | 2,910.35 |
| 1012 | Healthcare Acct/HCS-FarmersBk | 6,174.15 |
| 1013 | General Escrow Acct-Farmers Bk | 579.00 |
| 1015 | City Court Account-Farmer's Bk | 75,211.45 |
| 1017 | Healthcare Resv Acct-FarmersBk | 85,170.95 |
| 1018 | Healthcare Acct/Ameriflex-F.Bk | 106,480.90 |
| 1019 | ARPA Fund - Farmer's Bk | 15,608.18 |
| 1021 | Healthcare Acct-BenAssist-FBk | 9,450.00 |
| Total Checking/Savings | | 2,374,487.24 |

Current Assets

| | | |
|----------------------|-------------------------------|--------------|
| 1110 | Cash on Hand - Petty Cash | 56.77 |
| 1111 | Cash on Hand - Cash Drawers | 400.00 |
| 1112 | Petty Cash - PD | 400.00 |
| 1201 | Allow for Bad Debts | (47,069.75) |
| 1205 | Intergovernmental Receivable | 320,931.00 |
| 1211 | Prop.Tax Receivable - Delinq | 52,034.00 |
| 1212 | Prop.Tax Recvble-Next Yr Levy | 1,372,631.00 |
| 1220 | A/R - Other | 8,150.00 |
| 1222 | A/R-Other (Mowing/liens) | 6,456.25 |
| 1224 | A/R Other - OHM Credit | 29,788.50 |
| Total Current Assets | | 1,743,777.77 |

| | |
|----------------------|--------------|
| Total Current Assets | 4,118,265.01 |
|----------------------|--------------|

Other AssetsFixed AssetsTransfers

| | | |
|-----------------|--------------------------------|--------------|
| 1620 | Due To / From Sewer Fund | 28,304.44 |
| 1630 | Due To / From Street Fund | (24,464.09) |
| 1640 | Due To / From Solid Waste Fund | 19,701.09 |
| 1650 | Due To / From Drug Fund | 254.98 |
| 1660 | Due To / From Stormwater Fund | 8,015.17 |
| Total Transfers | | 31,811.59 |

| | |
|--------------------|-----------|
| Total Other Assets | 31,811.59 |
|--------------------|-----------|

| | |
|--------------|--------------|
| TOTAL ASSETS | 4,150,076.60 |
|--------------|--------------|

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

10 -General Fund

BALANCE

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

| | | |
|---------------------------|--------------------------------|------------------|
| 2000 | Accounts Payable | 43.73 |
| 2001 | A/P - Other | (2,299.26) |
| 2004 | A/P-State Traffic Fines&Fees | 6,726.39 |
| 2007 | GF Escrow Pending Acct | 579.00 |
| 2010 | Renew Crew Donations | 2,067.67 |
| 2012 | Police Exp Donations | 716.21 |
| 2014 | Christmas For Kids Donations | 2,626.48 |
| 2015 | Healthcare EAP Acct/HCS | 111,174.15 |
| 2016 | Overpmt-P.Tax/to be refunded | 4.37 |
| 2018 | Healthcare HRA Acct/Ameriflex | 96,480.89 |
| 2020 | Deposit - Fire Hydrants | 1,250.00 |
| 2022 | Deposit - Comm.Ctr Rental | 9,995.00 |
| 2101 | Accrued Wages Payable | 11,036.07 |
| 2108 | Accrued SS & Medicare | 844.26 |
| 2110 | Retirement - Employee | 10,535.96 |
| 2114 | MedChild - Employee | (1,270.90) |
| 2116 | MedSpouse - Employee | 600.68 |
| 2118 | MedFam - Employee | 3,591.85 |
| 2124 | DentalChild - Employee | (190.03) |
| 2126 | DentalSpouse - Emp | 56.82 |
| 2128 | DentalFam - Employee | 724.99 |
| 2130 | Vision - Employee | 114.12 |
| 2131 | VisionCH - Employee | (76.56) |
| 2132 | Vision & 1 - Employee | 309.48 |
| 2134 | VisionFam - Employee | 305.15 |
| 2136 | Heart - Employee | 257.86 |
| 2138 | Hospital - Employee | (120.66) |
| 2139 | Hosp/MedBridge-Emp | 227.54 |
| 2140 | Accident - Employee | 95.44 |
| 2141 | Life Ins/COL-Emp | 718.28 |
| 2142 | Life Ins/LICOA - Emp | (501.41) |
| 2144 | Cancer - Employee | 502.96 |
| 2148 | Disability - Employee | 1,612.32 |
| 2149 | Critical Illness-Emp | 427.48 |
| 2150 | Pre-Paid Legal - Emp | 522.29 |
| 2200 | Deferred Revenue | 1,372,631.00 |
| 2211 | Other Rev/Collected in Advance | <u>33,656.00</u> |
| Total Current Liabilities | | 1,665,975.62 |

Total Current Liabilities

1,665,975.62

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

10 -General Fund

BALANCE

Long Term Liabilities

| | |
|-------------------|--------------|
| TOTAL LIABILITIES | 1,665,975.62 |
|-------------------|--------------|

Equity

| | |
|------------------------------|--------------|
| 2710 Fund Balance-Unreserved | 586,338.73 |
| 2760 Fund Balance-Unassigned | 1,695,858.28 |
| Net Income | 201,903.97 |

| | |
|--------------|--------------|
| Total Equity | 2,484,100.98 |
|--------------|--------------|

| | |
|----------------------------|--------------|
| TOTAL LIABILITIES & EQUITY | 4,150,076.60 |
|----------------------------|--------------|

BALANCE

ASSETS

=====

Current Assets

Checking/Savings

| | |
|----------------------------------|--------------|
| 1000 Sewer Fund - Farmers Bank | 2,041,012.93 |
| 1001 Phase II Sewer - Farmers Bk | 598,071.41 |
| 1005 Sewer Fund MM-Farmers Bk | 348,660.85 |
| Total Checking/Savings | 2,987,745.19 |

Current Assets

| | |
|------------------------------------|---------------|
| 1100 Cash Reserves - State of TN | 24.00 |
| 1110 Cash on Hand-PC/Cash Drawer | 200.00 |
| 1200 Accounts Receivable | 148,905.04 |
| 1201 Allowance For Uncollectible | (165,444.76) |
| 1202 A/R - KVS Bad Debt | 45,432.44 |
| 1203 A/R - Incode Bad Debt | 119,225.29 |
| 1204 UNAPPLIED CREDITS | (11,838.87) |
| 1220 A/R - Other | 118,089.52 |
| 1260 Postage Dep (Utility Billing) | 2,231.00 |
| 1300 Inventory Asset | 31,835.74 |
| Total Current Assets | 288,659.40 |

Total Current Assets 3,276,404.59

Other Assets

Fixed Assets

| | |
|------------------------------------|-----------------|
| 1400 Land - City Hall | 47,268.00 |
| 1401 Buildings | 134,211.59 |
| 1402 Furniture & Equipment | 437,396.72 |
| 1403 Vehicles | 194,921.71 |
| 1406 Sewer Collection System | 9,866,189.33 |
| 1407 Construction in Progress | (0.12) |
| 1450 Net Pension Asset | 58,958.00 |
| 1455 Deferred Outflows for Pension | 26,887.69 |
| 1499 Accumulated Depreciation | (5,385,087.21) |
| Total Fixed Assets | 5,380,745.71 |

Transfers

| | |
|-------------------------------------|--------------|
| 1610 Due To / From General Fund | (28,304.44) |
| 1640 Due To / From Solid Waste Fund | (47,452.99) |
| 1660 Due To / From Stormwater Fund | (13,960.15) |
| Total Transfers | (89,717.58) |

Total Other Assets 5,291,028.13

TOTAL ASSETS 8,567,432.72

BALANCE

LIABILITIES & EQUITY

Current Liabilities

Current Liabilities

| | | |
|---------------------------|------------------------------|-----------|
| 2030 | REFUNDS PAYABLE | 146.98 |
| 2056 | SRF Loan Payable-Current | 21,348.00 |
| 2101 | Accrued Wages Payable | 886.69 |
| 2108 | Accrued SS & Medicare | 67.83 |
| 2109 | Accrued Compensated Absences | 6,466.73 |
| 2250 | Deferred Inflows for Pension | 44,259.00 |
| Total Current Liabilities | | 73,175.23 |

Total Current Liabilities 73,175.23

Long Term Liabilities

Long Term Liabilities

| | | |
|-----------------------------|---------------------|------------|
| 2460 | SRF Loan Payable-LT | 347,183.00 |
| Total Long Term Liabilities | | 347,183.00 |

Total Long Term Liabilities 347,183.00

TOTAL LIABILITIES 420,358.23

Equity

| | | |
|------------|---------------------------|--------------|
| 2700 | Retained Earnings | 1,696,528.79 |
| 2710 | Fund Balance/Net Assets | 969,115.93 |
| 2713 | Net Assets/Capital & Debt | 5,225,785.44 |
| Net Income | | 255,644.33 |

Total Equity 8,147,074.49

TOTAL LIABILITIES & EQUITY 8,567,432.72

BALANCE

ASSETS

=====

Current Assets

Checking/Savings

| | |
|------------------------------------|--------------|
| 1000 State Street Aid Fund-Farmers | 824,940.24 |
| 1002 Road Maint.Fund-Farmers Bank | 26,229.91 |
| 1004 2022 Street Const Acct-FBank | 1,529,308.79 |
| Total Checking/Savings | 2,380,478.94 |

Current Assets

| | |
|----------------------|-----------|
| 1220 A/R - Other | 37,693.21 |
| 1300 Inventory | 2,629.94 |
| Total Current Assets | 40,323.15 |

Total Current Assets 2,420,802.09

Other Assets

Fixed Assets

Transfers

| | |
|---------------------------------|-----------|
| 1610 Due To / From General Fund | 24,464.09 |
| Total Transfers | 24,464.09 |

Total Other Assets 24,464.09

TOTAL ASSETS 2,445,266.18

LIABILITIES & EQUITY

=====

Current Liabilities

Current Liabilities

| | |
|----------------------------|-------|
| 2101 Accrued Wages Payable | 31.50 |
| 2108 Accrued SS & Medicare | 2.41 |
| Total Current Liabilities | 33.91 |

Total Current Liabilities 33.91

Long Term Liabilities

TOTAL LIABILITIES 33.91

BALANCE

Equity

| | | |
|------|---------------------------|---------------|
| 2700 | Retained Earnings | 2,619,374.52 |
| 2720 | Fund Balance-Nonspendable | 2,629.94 |
| 2740 | Fund Balance-Committed | 564,284.84 |
| | Net Income | (741,057.03) |

Total Equity 2,445,232.27

TOTAL LIABILITIES & EQUITY 2,445,266.18

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

40 -Solid Waste Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

| | |
|------------------------------------|------------|
| 1000 Solid Waste Fund - Farmers Bk | 441,385.89 |
| Total Checking/Savings | 441,385.89 |

Current Assets

| | |
|-----------------------------|--------------|
| 1200 Accounts Receivable | 58,922.36 |
| 1201 Allowance for Bad Debt | (23,971.42) |
| 1203 A/R - Incode Bad Debt | 29,338.95 |
| 1300 Inventory | 4,473.20 |
| Total Current Assets | 68,763.09 |

| | |
|----------------------|------------|
| Total Current Assets | 510,148.98 |
|----------------------|------------|

Other AssetsTransfers

| | |
|---------------------------------|--------------|
| 1610 Due To / From General Fund | (19,701.09) |
| 1620 Due To / From Sewer Fund | 47,452.99 |
| Total Transfers | 27,751.90 |

| | |
|--------------------|-----------|
| Total Other Assets | 27,751.90 |
|--------------------|-----------|

| | |
|--------------|------------|
| TOTAL ASSETS | 537,900.88 |
|--------------|------------|

=====

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

| | |
|----------------------------|-----------|
| 2101 Accrued Wages Payable | 562.84 |
| 2108 Accrued SS & Medicare | 43.06 |
| 2200 Deferred Revenue | 55,292.50 |
| Total Current Liabilities | 55,898.40 |

| | |
|---------------------------|-----------|
| Total Current Liabilities | 55,898.40 |
|---------------------------|-----------|

Long Term Liabilities

| | |
|-------------------|-----------|
| TOTAL LIABILITIES | 55,898.40 |
|-------------------|-----------|

=====

| | | BALANCE |
|----------------------------|---------------------------|------------|
| <hr/> | | |
| Equity | | |
| 2700 | Retained Earnings | 5,200.86 |
| 2720 | Fund Balance-Nonspendable | 4,473.20 |
| 2730 | Fund Balance-Restricted | 460,420.66 |
| | Net Income | 11,907.76 |
| <hr/> | | |
| Total Equity | | 482,002.48 |
| <hr/> | | |
| TOTAL LIABILITIES & EQUITY | | 537,900.88 |
| <hr/> | | |

BALANCE

ASSETS

Current Assets

Checking/Savings

| | |
|------------------------------------|-----------|
| 1000 Drug Fund - Farmers Bank | 10,929.86 |
| 1001 Drug Fund Escrow Acct-Farmers | 22,552.00 |
| Total Checking/Savings | 33,481.86 |

Current Assets

| | |
|--------------------------------|--------|
| 1110 Cash on Hand - Petty Cash | 245.00 |
| Total Current Assets | 245.00 |

Total Current Assets 33,726.86

Other Assets

Transfers

| | |
|---------------------------------|-----------|
| 1610 Due To / From General Fund | (254.98) |
| Total Transfers | (254.98) |

Total Other Assets (254.98)

TOTAL ASSETS 33,471.88

LIABILITIES & EQUITY

Current Liabilities

Current Liabilities

| | |
|-----------------------------|-----------|
| 2002 DF Escrow Pending Acct | 22,552.00 |
| Total Current Liabilities | 22,552.00 |

Total Current Liabilities 22,552.00

Long Term Liabilities

TOTAL LIABILITIES 22,552.00

Equity

| | |
|------------------------------|--------------|
| 2700 Retained Earnings | (7,463.40) |
| 2730 Fund Balance-Restricted | 28,601.02 |
| Net Income | (10,217.74) |

Total Equity 10,919.88

BALANCE SHEET

AS OF: JANUARY 31ST, 2024
50 -Drug Fund

BALANCE

| | |
|----------------------------|-----------|
| <hr/> | |
| <hr/> | |
| TOTAL LIABILITIES & EQUITY | 33,471.88 |
| | <hr/> |

BALANCE

ASSETS

Current Assets

Checking/Savings

| | |
|-----------------------------------|------------|
| 1000 Stormwater Fund - Farmers Bk | 550,183.78 |
| Total Checking/Savings | 550,183.78 |

Current Assets

| | |
|--------------------------------|-----------|
| 1200 Accounts Receivable | 23,123.86 |
| 1203 A/R - Stormwater Bad Debt | 237.17 |
| 1220 A/R - Other | 11,113.50 |
| Total Current Assets | 34,474.53 |

Total Current Assets 584,658.31

Other Assets

Transfers

| | |
|---------------------------------|-----------|
| 1610 Due To / From General Fund | 8,015.17 |
| 1620 Due To / From Sewer Fund | 13,960.15 |
| Total Transfers | 5,944.98 |

Total Other Assets 5,944.98

TOTAL ASSETS 590,603.29

LIABILITIES & EQUITY

Current Liabilities

Current Liabilities

| | |
|----------------------------|--------|
| 2101 Accrued Wages Payable | 109.94 |
| 2108 Accrued SS & Medicare | 8.41 |
| Total Current Liabilities | 118.35 |

Total Current Liabilities 118.35

Long Term Liabilities

TOTAL LIABILITIES 118.35

| BALANCE | |
|----------------------------|------------|
| <hr/> | |
| Equity | |
| 2700 Retained Earnings | 540,723.56 |
| Net Income | 49,761.38 |
| <hr/> | |
| Total Equity | 590,484.94 |
| <hr/> | |
| TOTAL LIABILITIES & EQUITY | 590,603.29 |
| <hr/> | |

10 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|----------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| Property Tax - Current | 1,345,339 | 600,268.00 | 884,215.00 | 0.00 | 461,124.00 | 65.72 |
| Property Tax - Delinq. | 7,000 | 1,863.32 | 25,491.89 | 0.00 | 18,491.89 | 364.17 |
| Local Tax | 1,038,300 | 87,858.66 | 649,785.87 | 0.00 | 388,514.13 | 62.58 |
| State Tax | 858,462 | 84,930.54 | 493,865.86 | 0.00 | 364,596.14 | 57.53 |
| Court Fines & Fees | 360,025 | 10,273.49 | 128,389.21 | 0.00 | 231,635.79 | 35.66 |
| Licenses & Permits | 200,400 | 16,453.34 | 104,394.61 | 0.00 | 96,005.39 | 52.09 |
| Other Revenue | 257,293 | 22,014.38 | 107,606.25 | 0.00 | 149,686.75 | 41.82 |
| Transfers | 497,023 | 0.00 | 0.00 | 0.00 | 497,023.00 | 0.00 |
| TOTAL REVENUES | 4,563,842 | 823,661.73 | 2,393,748.69 | 0.00 | 2,170,093.31 | 52.45 |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| <u>Administration</u> | | | | | | |
| Salaries | 361,982 | 41,360.63 | 193,602.16 | 0.00 | 168,379.84 | 53.48 |
| Other Personnel Costs | 104,864 | 8,380.04 | 47,733.75 | 0.00 | 57,130.25 | 45.52 |
| Other Expenses | 905,515 | 26,671.87 | 437,483.92 | 0.00 | 468,031.08 | 48.31 |
| TOTAL Administration | 1,372,361 | 76,412.54 | 678,819.83 | 0.00 | 693,541.17 | 49.46 |
| <u>Building/Codes</u> | | | | | | |
| Salaries | 48,200 | 4,790.00 | 21,795.00 | 0.00 | 26,405.00 | 45.22 |
| Other Personnel Costs | 33,189 | 1,258.19 | 7,154.11 | 0.00 | 26,034.89 | 21.56 |
| Other Expenses | 129,923 | 5,127.28 | 47,461.57 | 0.00 | 82,461.43 | 36.53 |
| TOTAL Building/Codes | 211,312 | 11,175.47 | 76,410.68 | 0.00 | 134,901.32 | 36.16 |
| <u>Municipal Court</u> | | | | | | |
| Salaries | 41,841 | 5,280.00 | 27,865.51 | 0.00 | 13,975.49 | 66.60 |
| Other Personnel Costs | 15,426 | 1,356.97 | 8,776.22 | 0.00 | 6,649.78 | 56.89 |
| Other Expenses | 22,184 | 590.00 | 7,127.36 | 0.00 | 15,056.64 | 32.13 |
| TOTAL Municipal Court | 79,451 | 7,226.97 | 43,769.09 | 0.00 | 35,681.91 | 55.09 |
| <u>Police Dept</u> | | | | | | |
| Salaries | 1,086,515 | 108,062.39 | 575,622.77 | 0.00 | 510,892.23 | 52.98 |
| Other Personnel Costs | 341,227 | 24,796.63 | 164,306.86 | 0.00 | 176,920.14 | 48.15 |
| Other Expenses | 721,943 | 69,378.49 | 309,942.86 | 0.00 | 412,000.14 | 42.93 |
| TOTAL Police Dept | 2,149,685 | 202,237.51 | 1,049,872.49 | 0.00 | 1,099,812.51 | 48.84 |
| <u>Fire Dept</u> | | | | | | |
| Salaries | 236,777 | 14,397.39 | 93,487.93 | 0.00 | 143,289.07 | 39.48 |
| Other Personnel Costs | 50,795 | 3,125.03 | 21,495.23 | 0.00 | 29,299.77 | 42.32 |
| Other Expenses | 202,966 | 1,620.77 | 80,481.63 | 0.00 | 122,484.37 | 39.65 |
| TOTAL Fire Dept | 490,538 | 19,143.19 | 195,464.79 | 0.00 | 295,073.21 | 39.85 |

10 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>Development Services</u> | | | | | | |
| Salaries | 52,053 | 6,012.50 | 26,622.62 | 0.00 | 25,430.38 | 51.15 |
| Other Personnel Costs | 20,681 | 1,300.64 | 8,707.64 | 0.00 | 11,973.36 | 42.10 |
| Other Expenses | 59,281 | 1,644.27 | 27,789.29 | 0.00 | 31,491.71 | 46.88 |
| TOTAL Development Services | 132,015 | 8,957.41 | 63,119.55 | 0.00 | 68,895.45 | 47.81 |
| <u>Community Ctr/Parks</u> | | | | | | |
| Salaries | 41,812 | 4,569.12 | 24,024.77 | 0.00 | 17,787.23 | 57.46 |
| Other Personnel Costs | 15,422 | 1,227.03 | 8,142.85 | 0.00 | 7,279.15 | 52.80 |
| Other Expenses | 71,246 | 4,353.26 | 52,220.67 | 0.00 | 19,025.33 | 73.30 |
| TOTAL Community Ctr/Parks | 128,480 | 10,149.41 | 84,388.29 | 0.00 | 44,091.71 | 65.68 |
| TOTAL EXPENDITURES | 4,563,842 | 335,302.50 | 2,191,844.72 | 0.00 | 2,371,997.28 | 48.03 |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 488,359.23 | 201,903.97 | 0.00 (| 201,903.97) | 0.00 |

10 -General Fund

% OF YEAR COMPLETED: 58.33

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Property Tax - Current | | | | | | |
| 10-3000 Sumner Co. - Current | 897,002 | 381,320.00 | 528,125.00 | 0.00 | 368,877.00 | 58.88 |
| 10-3002 Robertson Co. - Current | 448,337 | 218,948.00 | 356,090.00 | 0.00 | 92,247.00 | 79.42 |
| TOTAL Property Tax - Current | 1,345,339 | 600,268.00 | 884,215.00 | 0.00 | 461,124.00 | 65.72 |
| Property Tax - Delinq. | | | | | | |
| 10-3010 Sumner Co. - Delinq | 0 | 1,045.00 | 17,111.00 | 0.00 | 17,111.00 | 0.00 |
| 10-3012 Robertson Co. - Delinq | 0 | 441.00 | 4,872.00 | 0.00 | 4,872.00 | 0.00 |
| 10-3015 Interest - Property Tax | 7,000 | 377.32 | 3,508.89 | 0.00 | 3,491.11 | 50.13 |
| TOTAL Property Tax - Delinq. | 7,000 | 1,863.32 | 25,491.89 | 0.00 | 18,491.89 | 364.17 |
| Local Tax | | | | | | |
| 10-3020 Local Sales Tax - Sumner | 475,000 | 44,495.26 | 329,902.73 | 0.00 | 145,097.27 | 69.45 |
| 10-3021 Local Sales Tax - Robt | 375,000 | 26,366.01 | 225,098.66 | 0.00 | 149,901.34 | 60.03 |
| 10-3022 Wholesale Beer Tax | 80,000 | 5,921.15 | 46,787.80 | 0.00 | 33,212.20 | 58.48 |
| 10-3023 Cable TV Franchise Fee | 50,000 | 9,538.10 | 30,124.56 | 0.00 | 19,875.44 | 60.25 |
| 10-3025 Business Tax-City | 45,000 | 262.75 | 11,956.85 | 0.00 | 33,043.15 | 26.57 |
| 10-3027 Beer Privilege Tax | 800 | 700.00 | 851.23 | 0.00 | 51.23 | 106.40 |
| 10-3028 Wholesale Liquor Tax | 10,000 | 460.88 | 4,174.77 | 0.00 | 5,825.23 | 41.75 |
| 10-3029 Hotel/Motel Tax | 2,500 | 114.51 | 889.27 | 0.00 | 1,610.73 | 35.57 |
| TOTAL Local Tax | 1,038,300 | 87,858.66 | 649,785.87 | 0.00 | 388,514.13 | 62.58 |
| State Tax | | | | | | |
| 10-3030 State Sales Tax | 745,000 | 63,895.33 | 436,166.58 | 0.00 | 308,833.42 | 58.55 |
| 10-3032 State Beer Tax | 2,900 | 0.00 | 1,517.36 | 0.00 | 1,382.64 | 52.32 |
| 10-3033 State-City Street/Petroleum | 11,527 | 961.63 | 6,731.48 | 0.00 | 4,795.52 | 58.40 |
| 10-3034 State Telecom Interstate Tax | 1,300 | 92.88 | 708.87 | 0.00 | 591.13 | 54.53 |
| 10-3035 Bank Excise Tax | 5,000 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 10-3036 TVA Gross Receipts | 75,735 | 19,298.69 | 38,597.38 | 0.00 | 37,137.62 | 50.96 |
| 10-3039 State-Sportsbetting Payment | 11,000 | 0.00 | 2,205.30 | 0.00 | 8,794.70 | 20.05 |
| 10-3040 State-Local Occupancy Tax | 6,000 | 682.01 | 7,938.89 | 0.00 | 1,938.89 | 132.31 |
| TOTAL State Tax | 858,462 | 84,930.54 | 493,865.86 | 0.00 | 364,596.14 | 57.53 |
| Payment in Lieu of Taxes | | | | | | |
| Court Fines & Fees | | | | | | |
| 10-3200 City Court Fines & Costs | 320,000 | 8,674.50 | 109,287.00 | 0.00 | 210,713.00 | 34.15 |
| 10-3202 City Court Litigation Tax | 25,000 | 797.50 | 9,166.25 | 0.00 | 15,833.75 | 36.67 |
| 10-3203 Court Eticket Fees | 0 | 49.00 | 540.00 | 0.00 | 540.00 | 0.00 |
| 10-3205 Sumner Co. Court Fines | 10,000 | 107.14 | 3,747.51 | 0.00 | 6,252.49 | 37.48 |
| 10-3206 Robertson Co. Court Fines | 4,000 | 277.40 | 2,702.75 | 0.00 | 1,297.25 | 67.57 |
| 10-3220 Police Reports | 25 | 1.95 | 5.70 | 0.00 | 19.30 | 22.80 |
| 10-3221 Police Dept-Other | 1,000 | 170.00 | 780.00 | 0.00 | 220.00 | 78.00 |
| 10-3223 Police Eticket Fees | 0 | 196.00 | 2,160.00 | 0.00 | 2,160.00 | 0.00 |
| TOTAL Court Fines & Fees | 360,025 | 10,273.49 | 128,389.21 | 0.00 | 231,635.79 | 35.66 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

10 -General Fund

% OF YEAR COMPLETED: 58.33

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>Licenses & Permits</u> | | | | | | |
| 10-3301 Beer License | 0 | 0.00 | 250.00 | 0.00 | 250.00) | 0.00 |
| 10-3302 Building Permits | 200,000 | 16,448.34 | 103,749.61 | 0.00 | 96,250.39 | 51.87 |
| 10-3303 Liquor Store License | 0 | 0.00 | 300.00 | 0.00 | 300.00) | 0.00 |
| 10-3304 Burn Permits | 400 | 5.00 | 95.00 | 0.00 | 305.00 | 23.75 |
| TOTAL Licenses & Permits | 200,400 | 16,453.34 | 104,394.61 | 0.00 | 96,005.39 | 52.09 |
| <u>Other Revenue</u> | | | | | | |
| 10-3499 P&Z-Engineering Fees/OHM | 15,000 | 0.00 | 2,000.00 | 0.00 | 13,000.00 | 13.33 |
| 10-3500 P&Z Fees/Application Fees | 25,000 | 0.00 | 3,350.00 | 0.00 | 21,650.00 | 13.40 |
| 10-3501 Interest Earnings | 1,300 | 0.00 | 261.38 | 0.00 | 1,038.62 | 20.11 |
| 10-3504 Miscellaneous Income | 25,000 | 331.04 | 8,814.94 | 0.00 | 16,185.06 | 35.26 |
| 10-3505 Insurance Proceeds | 0 | 15,353.34 | 35,456.03 | 0.00 | 35,456.03) | 0.00 |
| 10-3506 Sale of Assets (Auction) | 0 | 0.00 | 12,750.00 | 0.00 | 12,750.00) | 0.00 |
| 10-3507 Seizures/Auction | 0 | 0.00 | 700.00 | 0.00 | 700.00) | 0.00 |
| 10-3512 Donations | 0 | 2,000.00 | 2,050.00 | 0.00 | 2,050.00) | 0.00 |
| 10-3522 Community Center | 0 | 4,330.00 | 38,707.50 | 0.00 | 38,707.50) | 0.00 |
| 10-3524 Community Ctr-Special Events | 50,000 | 0.00 | 870.00 | 0.00 | 49,130.00 | 1.74 |
| 10-3600 Grant Proceeds | 140,993 | 0.00 | 2,646.40 | 0.00 | 138,346.60 | 1.88 |
| TOTAL Other Revenue | 257,293 | 22,014.38 | 107,606.25 | 0.00 | 149,686.75 | 41.82 |
| <u>Transfers</u> | | | | | | |
| 10-3710 From Fund Balance-General Fund | 339,023 | 0.00 | 0.00 | 0.00 | 339,023.00 | 0.00 |
| 10-3711 From Street Fund | 158,000 | 0.00 | 0.00 | 0.00 | 158,000.00 | 0.00 |
| TOTAL Transfers | 497,023 | 0.00 | 0.00 | 0.00 | 497,023.00 | 0.00 |
| TOTAL REVENUE | 4,563,842 | 823,661.73 | 2,393,748.69 | 0.00 | 2,170,093.31 | 52.45 |

10 -General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|----------------|----------------|---------------------|------------------|----------------|--------------|
| Salaries | | | | | | |
| 10-410-1100 Salaries - Administrative | 333,482 | 39,570.00 | 176,150.84 | 0.00 | 157,331.16 | 52.82 |
| 10-410-1101 Overtime - Administrative | 1,000 | 140.63 | 2,708.42 | 0.00 | 1,708.42 | 270.84 |
| 10-410-1105 Salaries - City Commission | 24,850 | 1,650.00 | 11,892.90 | 0.00 | 12,957.10 | 47.86 |
| 10-410-1108 Longevity Pay | 2,650 | 0.00 | 2,850.00 | 0.00 | 200.00 | 107.55 |
| TOTAL Salaries | 361,982 | 41,360.63 | 193,602.16 | 0.00 | 168,379.84 | 53.48 |
| Other Personnel Costs | | | | | | |
| 10-410-1200 SS & Medicare | 27,692 | 3,151.00 | 15,455.41 | 0.00 | 12,236.59 | 55.81 |
| 10-410-1300 Employee Health Insurance | 53,548 | 3,441.32 | 21,683.19 | 0.00 | 31,864.81 | 40.49 |
| 10-410-1400 Retirement | 23,498 | 1,745.72 | 10,541.63 | 0.00 | 12,956.37 | 44.86 |
| 10-410-1500 Unemployment Insurance | 126 | 42.00 | 53.52 | 0.00 | 72.48 | 42.48 |
| TOTAL Other Personnel Costs | 104,864 | 8,380.04 | 47,733.75 | 0.00 | 57,130.25 | 45.52 |
| Other Expenses | | | | | | |
| 10-410-2000 Other Medical Expense | 250 | 0.00 | 158.00 | 0.00 | 92.00 | 63.20 |
| 10-410-2002 Education & Training | 4,000 | 1,750.00 | 3,433.27 | 0.00 | 566.73 | 85.83 |
| 10-410-2014 Worker's Comp. Insurance | 814 | 8.00 | 564.57 | 0.00 | 249.43 | 69.36 |
| 10-410-2016 Liability & Property Ins. | 157,000 | 0.00 | 156,755.00 | 0.00 | 245.00 | 99.84 |
| 10-410-2100 Utilities | 38,000 | 2,919.75 | 15,161.64 | 0.00 | 22,838.36 | 39.90 |
| 10-410-2102 Telephone&Internet | 13,000 | 1,184.82 | 7,868.38 | 0.00 | 5,131.62 | 60.53 |
| 10-410-2104 Gas, Oil, Diesel Fuel | 1,200 | 140.78 | 943.28 | 0.00 | 256.72 | 78.61 |
| 10-410-2106 Publicity,Subscrip'ts & Dues | 13,000 | 115.50 | 5,379.26 | 0.00 | 7,620.74 | 41.38 |
| 10-410-2202 Vehicle Repair&Maintenance | 500 | 0.00 | 284.34 | 0.00 | 215.66 | 56.87 |
| 10-410-2206 Bldg Repair & Maintenance | 4,000 | 60.00 | 367.50 | 0.00 | 3,632.50 | 9.19 |
| 10-410-2207 City Property Maintenance | 2,000 | 0.00 | 300.00 | 0.00 | 1,700.00 | 15.00 |
| 10-410-2210 Contractual/Svc Agreements | 167,246 | 18,494.08 | 111,968.32 | 0.00 | 55,277.68 | 66.95 |
| 10-410-2300 Operating Supplies | 3,000 | 19.98 | 1,214.85 | 0.00 | 1,785.15 | 40.50 |
| 10-410-2302 Office Supplies | 3,200 | 198.54 | 2,205.90 | 0.00 | 994.10 | 68.93 |
| 10-410-2310 Miscellaneous/Sundry | 4,000 | 0.00 | 2,778.92 | 0.00 | 1,221.08 | 69.47 |
| 10-410-2312 Minor Equipment | 2,800 | 0.00 | 1,406.59 | 0.00 | 1,393.41 | 50.24 |
| 10-410-2316 Postage & Machine Rental | 2,000 | 255.00 | 586.74 | 0.00 | 1,413.26 | 29.34 |
| 10-410-2322 Interest Expense | 138,288 | 0.00 | 69,143.75 | 0.00 | 69,144.25 | 50.00 |
| 10-410-2332 Meals & Entertainment | 2,000 | 0.00 | 1,445.57 | 0.00 | 554.43 | 72.28 |
| 10-410-2700 Donation to Library | 2,500 | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 10-410-2702 Bad Debt Expense (Prop.Tax) | 2,917 | 0.00 | 0.00 | 0.00 | 2,917.00 | 0.00 |
| 10-410-2745 Summer-Property TR Match | 4,500 | 0.00 | 67.00 | 0.00 | 4,567.00 | 1.49 |
| 10-410-2750 Robt-Property TR Match | 1,600 | 0.00 | 0.00 | 0.00 | 1,600.00 | 0.00 |
| 10-410-4000 Professional Services | 0 | 0.00 | 7,340.00 | 0.00 | 7,340.00 | 0.00 |
| 10-410-4014 Legal Services | 36,000 | 1,200.00 | 18,016.50 | 0.00 | 17,983.50 | 50.05 |
| 10-410-4016 Accounting & Auditing | 25,500 | 0.00 | 0.00 | 0.00 | 25,500.00 | 0.00 |
| 10-410-4026 Promotional | 1,200 | 0.00 | 0.00 | 0.00 | 1,200.00 | 0.00 |
| 10-410-6000 Building Imp's/CH Reno | 0 | 341.42 | 30,228.54 | 0.00 | 30,228.54 | 0.00 |
| 10-410-6020 Debt Service-Prin/Bond | 275,000 | 0.00 | 0.00 | 0.00 | 275,000.00 | 0.00 |
| TOTAL Other Expenses | 905,515 | 26,671.87 | 437,483.92 | 0.00 | 468,031.08 | 48.31 |
| TOTAL Administration | 1,372,361 | 76,412.54 | 678,819.83 | 0.00 | 693,541.17 | 49.46 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

10 -General Fund
DEPARTMENT - Building/Codes

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Salaries | | | | | | |
| 10-411-1100 Salaries - Bldg/Codes | 47,050 | 4,790.00 | 21,780.00 | 0.00 | 25,270.00 | 46.29 |
| 10-411-1101 Overtime - Bldg/Codes | 0 | 0.00 | 15.00 | 0.00 | 15.00 | 0.00 |
| 10-411-1108 Longevity Pay | 1,150 | 0.00 | 0.00 | 0.00 | 1,150.00 | 0.00 |
| TOTAL Salaries | 48,200 | 4,790.00 | 21,795.00 | 0.00 | 26,405.00 | 45.22 |
| Other Personnel Costs | | | | | | |
| 10-411-1200 SS & Medicare | 3,687 | 362.10 | 1,803.79 | 0.00 | 1,883.21 | 48.92 |
| 10-411-1300 Employee Health Insurance | 26,100 | 642.40 | 3,965.72 | 0.00 | 22,134.28 | 15.19 |
| 10-411-1400 Retirement | 3,360 | 223.21 | 1,348.36 | 0.00 | 2,011.64 | 40.13 |
| 10-411-1500 Unemployment Ins. | 42 | 30.48 | 36.24 | 0.00 | 5.76 | 86.29 |
| TOTAL Other Personnel Costs | 33,189 | 1,258.19 | 7,154.11 | 0.00 | 26,034.89 | 21.56 |
| Other Expenses | | | | | | |
| 10-411-2000 Other Medical Expense | 150 | 0.00 | 158.00 | 0.00 | 8.00 | 105.33 |
| 10-411-2002 Education & Training | 4,500 | 0.00 | 659.00 | 0.00 | 3,841.00 | 14.64 |
| 10-411-2014 W.Comp Insurance | 73 | 11.00 | 1,507.19 | 0.00 | 1,434.19 | 2,064.64 |
| 10-411-2102 Telephone/Internet | 1,500 | 106.02 | 519.58 | 0.00 | 980.42 | 34.64 |
| 10-411-2104 Gas & Oil | 1,000 | 39.38 | 235.81 | 0.00 | 764.19 | 23.58 |
| 10-411-2106 Publicity,Subscriptions&Due | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 10-411-2202 Vehicle Repair&Maintenance | 800 | 0.00 | 1,783.18 | 0.00 | 983.18 | 222.90 |
| 10-411-2210 Contractual/Svc Agreements | 15,000 | 2,356.38 | 8,518.28 | 0.00 | 6,481.72 | 56.79 |
| 10-411-2214 Contractual Bldg Insp | 60,000 | 2,600.00 | 14,000.00 | 0.00 | 46,000.00 | 23.33 |
| 10-411-2300 Operating Supplies | 2,000 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 10-411-2302 Office Supplies | 1,000 | 0.00 | 7.99 | 0.00 | 992.01 | 0.80 |
| 10-411-2310 Miscellaneous/Sundry | 250 | 14.50 | 14.50 | 0.00 | 235.50 | 5.80 |
| 10-411-2312 Minor Equipment | 2,500 | 0.00 | 96.41 | 0.00 | 2,403.59 | 3.86 |
| 10-411-2324 Clothing & Uniforms | 300 | 0.00 | 1,076.36 | 0.00 | 776.36 | 358.79 |
| 10-411-2332 Meals & Entertainment | 350 | 0.00 | 0.00 | 0.00 | 350.00 | 0.00 |
| 10-411-6014 Machinery&Equipment-Codes | 40,000 | 0.00 | 18,885.27 | 0.00 | 21,114.73 | 47.21 |
| TOTAL Other Expenses | 129,923 | 5,127.28 | 47,461.57 | 0.00 | 82,461.43 | 36.53 |
| TOTAL Building/Codes | 211,312 | 11,175.47 | 76,410.68 | 0.00 | 134,901.32 | 36.16 |

10 -General Fund
DEPARTMENT - Municipal Court

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Salaries | | | | | | |
| 10-412-1100 Salaries - Court Clerk | 40,841 | 5,280.00 | 26,740.29 | 0.00 | 14,100.71 | 65.47 |
| 10-412-1101 Overtime - Court Clerk | 0 | 0.00 | 125.22 | 0.00 | 125.22) | 0.00 |
| 10-412-1108 Longevity Pay | 1,000 | 0.00 | 1,000.00 | 0.00 | 0.00 | 100.00 |
| TOTAL Salaries | 41,841 | 5,280.00 | 27,865.51 | 0.00 | 13,975.49 | 66.60 |
| Other Personnel Costs | | | | | | |
| 10-412-1200 SS & Medicare | 3,201 | 403.92 | 2,131.65 | 0.00 | 1,069.35 | 66.59 |
| 10-412-1300 Employee Health Insurance | 9,288 | 664.33 | 5,070.38 | 0.00 | 4,217.62 | 54.59 |
| 10-412-1400 Retirement | 2,916 | 288.72 | 1,574.19 | 0.00 | 1,341.81 | 53.98 |
| 10-412-1500 Unemployment Insurance | 21 | 0.00 | 0.00 | 0.00 | 21.00 | 0.00 |
| TOTAL Other Personnel Costs | 15,426 | 1,356.97 | 8,776.22 | 0.00 | 6,649.78 | 56.89 |
| Other Expenses | | | | | | |
| 10-412-2000 Other Medical Expenses | 50 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| 10-412-2002 Education & Training | 250 | 0.00 | 0.00 | 0.00 | 250.00 | 0.00 |
| 10-412-2014 W.Comp Insurance | 64 | 0.00 | 47.38 | 0.00 | 16.62 | 74.03 |
| 10-412-2106 Publicity,Subscriptions&Due | 100 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 10-412-2210 Contractual/Svc Agreements | 8,220 | 340.00 | 3,666.93 | 0.00 | 4,553.07 | 44.61 |
| 10-412-2300 Operating Supplies | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 10-412-2302 Office Supplies | 500 | 0.00 | 108.06 | 0.00 | 391.94 | 21.61 |
| 10-412-2310 Miscellaneous/Sundry | 5,500 | 0.00 | 0.00 | 0.00 | 5,500.00 | 0.00 |
| 10-412-2312 Minor Equipment-Court | 1,000 | 0.00 | 54.99 | 0.00 | 945.01 | 5.50 |
| 10-412-4014 City Judge | 6,000 | 250.00 | 3,250.00 | 0.00 | 2,750.00 | 54.17 |
| TOTAL Other Expenses | 22,184 | 590.00 | 7,127.36 | 0.00 | 15,056.64 | 32.13 |
| TOTAL Municipal Court | 79,451 | 7,226.97 | 43,769.09 | 0.00 | 35,681.91 | 55.09 |

10 -General Fund
DEPARTMENT - Police Dept

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------|
| Salaries | | | | | | |
| 10-421-1100 Salaries - Clerical PD | 78,624 | 9,284.75 | 49,014.25 | 0.00 | 29,609.75 | 62.34 |
| 10-421-1101 Overtime - Clerical PD | 0 | 0.00 | 892.65 | 0.00 | 892.65 | 0.00 |
| 10-421-1105 Salaries - Police | 969,591 | 92,148.80 | 453,324.00 | 0.00 | 516,267.00 | 46.75 |
| 10-421-1106 Overtime - Police | 10,000 | 6,628.84 | 65,579.41 | 0.00 | 55,579.41 | 655.79 |
| 10-421-1107 THSO Grant/Traffic Enf | 25,000 | 0.00 | 4,112.46 | 0.00 | 20,887.54 | 16.45 |
| 10-421-1108 Longevity Pay | 3,300 | 0.00 | 2,700.00 | 0.00 | 600.00 | 81.82 |
| TOTAL Salaries | 1,086,515 | 108,062.39 | 575,622.77 | 0.00 | 510,892.23 | 52.98 |
| Other Personnel Costs | | | | | | |
| 10-421-1200 SS & Medicare | 77,151 | 8,034.46 | 42,388.75 | 0.00 | 34,762.25 | 54.94 |
| 10-421-1300 Employee Health Insurance | 193,426 | 11,222.99 | 89,570.67 | 0.00 | 103,855.33 | 46.31 |
| 10-421-1400 Retirement | 70,293 | 5,360.52 | 32,106.44 | 0.00 | 38,186.56 | 45.68 |
| 10-421-1500 Unemployment Insurance | 357 | 178.66 | 241.00 | 0.00 | 116.00 | 67.51 |
| TOTAL Other Personnel Costs | 341,227 | 24,796.63 | 164,306.86 | 0.00 | 176,920.14 | 48.15 |
| Other Expenses | | | | | | |
| 10-421-2000 Other Medical Expense | 4,100 | 210.00 | 2,155.00 | 0.00 | 1,945.00 | 52.56 |
| 10-421-2002 Education & Training | 18,000 | 0.00 | 1,428.00 | 0.00 | 16,572.00 | 7.93 |
| 10-421-2014 W.Comp Insurance | 47,500 | 1,242.00 | 47,261.34 | 0.00 | 238.66 | 99.50 |
| 10-421-2102 Telephone & jetpacks | 10,000 | 651.39 | 3,497.51 | 0.00 | 6,502.49 | 34.98 |
| 10-421-2104 Gas, Oil, Diesel Fuel | 50,000 | 2,914.34 | 20,866.73 | 0.00 | 29,133.27 | 41.73 |
| 10-421-2106 Publicity, Subscriptions & Dues | 2,500 | 0.00 | 866.75 | 0.00 | 1,633.25 | 34.67 |
| 10-421-2202 Vehicle Repair&Maintenance | 18,000 | 4,233.62 | 18,557.03 | 0.00 | 557.03 | 103.09 |
| 10-421-2204 Equip Repair & Maintenance | 1,000 | 0.00 | 92.43 | 0.00 | 907.57 | 9.24 |
| 10-421-2210 Contractual/Svc Agreements | 41,700 | 373.98 | 4,874.14 | 0.00 | 36,825.86 | 11.69 |
| 10-421-2212 SCECC Contractual Svc | 208,000 | 51,885.38 | 51,885.38 | 0.00 | 156,114.62 | 24.94 |
| 10-421-2300 Operating Supplies | 5,000 | 381.15 | 3,675.77 | 0.00 | 1,324.23 | 73.52 |
| 10-421-2302 Office Supplies | 1,800 | 25.19 | 1,136.20 | 0.00 | 663.80 | 63.12 |
| 10-421-2310 Miscellaneous/Sundry | 350 | 719.01 | 858.12 | 0.00 | 508.12 | 245.18 |
| 10-421-2312 Minor Equipment-Police | 161,993 | 649.97 | 10,764.23 | 0.00 | 151,228.77 | 6.64 |
| 10-421-2324 Clothing & Uniforms | 15,000 | 0.00 | 8,222.98 | 0.00 | 6,777.02 | 54.82 |
| 10-421-2332 Meals & Entertainment | 500 | 23.48 | 838.63 | 0.00 | 338.63 | 167.73 |
| 10-421-4002 Vehicle Towing Service | 1,000 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 10-421-4026 Promotional/PPD | 1,000 | 0.00 | 1,170.87 | 0.00 | 170.87 | 117.09 |
| 10-421-6002 Debt Svc-Lease/BodyCams | 12,500 | 0.00 | 0.00 | 0.00 | 12,500.00 | 0.00 |
| 10-421-6014 Machinery&Equipment-Police | 122,000 | 9,991.00 | 131,791.75 | 0.00 | 9,791.75 | 108.03 |
| TOTAL Other Expenses | 721,943 | 69,378.49 | 309,942.86 | 0.00 | 412,000.14 | 42.93 |
| TOTAL Police Dept | 2,149,685 | 202,237.51 | 1,049,872.49 | 0.00 | 1,099,812.51 | 48.84 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 202410 -General Fund
DEPARTMENT - Fire Dept

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Salaries | | | | | | |
| 10-422-1100 Salaries - Fire Department | 200,927 | 14,397.39 | 74,313.65 | 0.00 | 126,613.35 | 36.99 |
| 10-422-1101 Overtime - Fire Department | 0 | 0.00 | 480.28 | 0.00 | 480.28 | 0.00 |
| 10-422-1105 Volunteer Pay | 35,000 | 0.00 | 17,844.00 | 0.00 | 17,156.00 | 50.98 |
| 10-422-1108 Longevity Pay | 850 | 0.00 | 850.00 | 0.00 | 0.00 | 100.00 |
| TOTAL Salaries | 236,777 | 14,397.39 | 93,487.93 | 0.00 | 143,289.07 | 39.48 |
| Other Personnel Costs | | | | | | |
| 10-422-1200 SS & Medicare | 18,113 | 1,088.93 | 7,085.58 | 0.00 | 11,027.42 | 39.12 |
| 10-422-1300 Employee Health Insurance | 18,576 | 1,328.66 | 10,140.76 | 0.00 | 8,435.24 | 54.59 |
| 10-422-1400 Retirement | 14,064 | 707.44 | 4,268.89 | 0.00 | 9,795.11 | 30.35 |
| 10-422-1500 Unemployment Insurance | 42 | 0.00 | 0.00 | 0.00 | 42.00 | 0.00 |
| TOTAL Other Personnel Costs | 50,795 | 3,125.03 | 21,495.23 | 0.00 | 29,299.77 | 42.32 |
| Other Expenses | | | | | | |
| 10-422-2000 Other Medical Expense | 50 | 319.00 | 319.00 | 0.00 | 269.00 | 638.00 |
| 10-422-2002 Education & Training | 5,000 | 0.00 | 320.75 | 0.00 | 4,679.25 | 6.42 |
| 10-422-2014 W.Comp Insurance | 9,953 | 337.00 | 8,807.61 | 0.00 | 1,145.39 | 88.49 |
| 10-422-2100 Utility Services | 8,000 | 329.77 | 2,389.30 | 0.00 | 5,610.70 | 29.87 |
| 10-422-2102 Telephone & aircards | 2,500 | 106.02 | 635.38 | 0.00 | 1,864.62 | 25.42 |
| 10-422-2104 Gas, Oil, Diesel Fuel | 7,500 | 512.96 | 3,819.29 | 0.00 | 3,680.71 | 50.92 |
| 10-422-2106 Publicity,Subscripts & Dues | 2,170 | 0.00 | 1,572.00 | 0.00 | 598.00 | 72.44 |
| 10-422-2202 Vehicle Repair&Maintenance | 15,000 | 33.57 | 5,584.92 | 0.00 | 9,415.08 | 37.23 |
| 10-422-2204 Equip. Repair & Maintenance | 4,000 | 0.00 | 695.30 | 0.00 | 3,304.70 | 17.38 |
| 10-422-2206 Bldg Repair & Maint-Sta 2 | 4,000 | 0.00 | 162.14 | 0.00 | 3,837.86 | 4.05 |
| 10-422-2210 Contractual/Svc Agreements | 26,500 | 161.90 | 4,550.02 | 0.00 | 21,949.98 | 17.17 |
| 10-422-2300 Operating Supplies | 6,300 | 87.19 | 2,268.97 | 0.00 | 4,031.03 | 36.02 |
| 10-422-2302 Office Supplies | 500 | 0.00 | 286.23 | 0.00 | 213.77 | 57.25 |
| 10-422-2304 Fire Foam | 3,500 | 0.00 | 0.00 | 0.00 | 3,500.00 | 0.00 |
| 10-422-2310 Miscellaneous/Sundry | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 10-422-2312 Minor Equipment-Fire | 20,600 | 0.00 | 5,115.82 | 0.00 | 15,484.18 | 24.83 |
| 10-422-2314 Minor Equip-Turnout Gear | 34,000 | 0.00 | 42.00 | 0.00 | 33,958.00 | 0.12 |
| 10-422-2322 Interest Expense | 4,888 | 407.36 | 3,353.69 | 0.00 | 1,534.31 | 68.61 |
| 10-422-2324 Clothing & Uniforms | 7,000 | 0.00 | 518.30 | 0.00 | 6,481.70 | 7.40 |
| 10-422-2332 Meals & Entertainment | 500 | 0.00 | 535.48 | 0.00 | 35.48 | 107.10 |
| 10-422-4026 Promotional/Fire Prevention | 1,000 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 10-422-6004 Debt Svc-Fire Engine | 39,505 | 0.00 | 39,505.43 | 0.00 | 0.43 | 100.00 |
| TOTAL Other Expenses | 202,966 | 1,620.77 | 80,481.63 | 0.00 | 122,484.37 | 39.65 |
| TOTAL Fire Dept | 490,538 | 19,143.19 | 195,464.79 | 0.00 | 295,073.21 | 39.85 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

10 -General Fund
DEPARTMENT - Development Services

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>Salaries</u> | | | | | | |
| 10-440-1100 Salaries - Development Svcs | 52,003 | 6,012.50 | 26,572.62 | 0.00 | 25,430.38 | 51.10 |
| 10-440-1108 Longevity Pay | 50 | 0.00 | 50.00 | 0.00 | 0.00 | 100.00 |
| TOTAL Salaries | 52,053 | 6,012.50 | 26,622.62 | 0.00 | 25,430.38 | 51.15 |
| <u>Other Personnel Costs</u> | | | | | | |
| 10-440-1200 SS & Medicare | 3,982 | 459.96 | 1,973.77 | 0.00 | 2,008.23 | 49.57 |
| 10-440-1300 Employee Health Insurance | 13,050 | 664.33 | 5,320.14 | 0.00 | 7,729.86 | 40.77 |
| 10-440-1400 Retirement | 3,628 | 176.35 | 1,413.73 | 0.00 | 2,214.27 | 38.97 |
| 10-440-1500 Unemployment Ins. | 21 | 0.00 | 0.00 | 0.00 | 21.00 | 0.00 |
| TOTAL Other Personnel Costs | 20,681 | 1,300.64 | 8,707.64 | 0.00 | 11,973.36 | 42.10 |
| <u>Other Expenses</u> | | | | | | |
| 10-440-2002 Education & Training | 400 | 0.00 | 141.90 | 0.00 | 258.10 | 35.48 |
| 10-440-2010 P&Z (& Recording Fees) | 0 | 0.00 | 22.69 | 0.00 | 22.69 | 0.00 |
| 10-440-2014 W.Comp Insurance | 81 | 0.00 | 60.32 | 0.00 | 20.68 | 74.47 |
| 10-440-2102 Telephone/Internet | 650 | 72.00 | 431.26 | 0.00 | 218.74 | 66.35 |
| 10-440-2104 Gas & Oil | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 10-440-2106 Publicity, Subscriptions&Due | 200 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 10-440-2202 Vehicle Repair&Maintenance | 500 | 0.00 | 111.56 | 0.00 | 388.44 | 22.31 |
| 10-440-2210 Contractual/Svc Agreements | 47,750 | 288.02 | 16,794.12 | 0.00 | 30,955.88 | 35.17 |
| 10-440-2212 Contractual - Plan Review | 8,000 | 1,284.25 | 9,820.50 | 0.00 | 1,820.50 | 122.76 |
| 10-440-2300 Operating Supplies | 300 | 0.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 10-440-2302 Office Supplies | 500 | 0.00 | 306.09 | 0.00 | 193.91 | 61.22 |
| 10-440-2312 Minor Equipment | 0 | 0.00 | 11.99 | 0.00 | 11.99 | 0.00 |
| 10-440-2324 Clothing & Uniforms | 100 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 10-440-2332 Meals & Entertainment | 300 | 0.00 | 88.86 | 0.00 | 211.14 | 29.62 |
| TOTAL Other Expenses | 59,281 | 1,644.27 | 27,789.29 | 0.00 | 31,491.71 | 46.88 |
| TOTAL Development Services | 132,015 | 8,957.41 | 63,119.55 | 0.00 | 68,895.45 | 47.81 |

10 -General Fund
DEPARTMENT - Community Ctr/Parks

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Salaries | | | | | | |
| 10-444-1100 Salaries - Parks | 39,312 | 4,554.94 | 23,422.64 | 0.00 | 15,889.36 | 59.58 |
| 10-444-1101 Overtime - Parks | 2,500 | 14.18 | 602.13 | 0.00 | 1,897.87 | 24.09 |
| TOTAL Salaries | 41,812 | 4,569.12 | 24,024.77 | 0.00 | 17,787.23 | 57.46 |
| Other Personnel Costs | | | | | | |
| 10-444-1200 SS & Medicare | 3,199 | 347.15 | 1,825.97 | 0.00 | 1,373.03 | 57.08 |
| 10-444-1300 Employee Health Insurance | 9,288 | 664.33 | 4,948.97 | 0.00 | 4,339.03 | 53.28 |
| 10-444-1400 Retirement | 2,914 | 215.55 | 1,356.05 | 0.00 | 1,557.95 | 46.54 |
| 10-444-1500 Unemployment Ins. | 21 | 0.00 | 11.86 | 0.00 | 9.14 | 56.48 |
| TOTAL Other Personnel Costs | 15,422 | 1,227.03 | 8,142.85 | 0.00 | 7,279.15 | 52.80 |
| Other Expenses | | | | | | |
| 10-444-2000 Other Medical Expense | 50 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| 10-444-2002 Education & Training | 500 | 0.00 | 1,946.70 | 0.00 | 1,446.70 | 389.34 |
| 10-444-2014 W.Comp Insurance | 61 | 0.00 | 45.60 | 0.00 | 15.40 | 74.75 |
| 10-444-2100 Utilities | 18,000 | 1,522.79 | 8,514.95 | 0.00 | 9,485.05 | 47.31 |
| 10-444-2102 Telephone&Internet | 2,700 | 211.51 | 1,267.54 | 0.00 | 1,432.46 | 46.95 |
| 10-444-2104 Gas & Oil | 0 | 0.00 | 64.10 | 0.00 | 64.10 | 0.00 |
| 10-444-2106 Publicity, Subscriptions,Du | 250 | 0.00 | 2,468.99 | 0.00 | 2,218.99 | 987.60 |
| 10-444-2204 Equip Repair&Maintenance | 2,000 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 10-444-2206 Bldg Repair & Maintenance | 6,000 | 1,571.00 | 5,681.59 | 0.00 | 318.41 | 94.69 |
| 10-444-2207 Parks Property Maintenance | 3,000 | 0.00 | 6,800.00 | 0.00 | 3,800.00 | 226.67 |
| 10-444-2210 Contractual/Svc Agreements | 14,535 | 960.00 | 10,255.95 | 0.00 | 4,279.05 | 70.56 |
| 10-444-2300 Operating Supplies | 1,000 | 0.00 | 232.19 | 0.00 | 767.81 | 23.22 |
| 10-444-2302 Office Supplies | 250 | 0.00 | 151.62 | 0.00 | 98.38 | 60.65 |
| 10-444-2310 Miscellaneous/Sundry | 400 | 0.00 | 599.75 | 0.00 | 199.75 | 149.94 |
| 10-444-2312 Minor Equipment-C.Center | 2,500 | 0.00 | 159.66 | 0.00 | 2,340.34 | 6.39 |
| 10-444-3000 Special Events | 17,000 | 87.96 | 10,190.26 | 0.00 | 6,809.74 | 59.94 |
| 10-444-4026 Marketing/Promotional | 3,000 | 0.00 | 20.00 | 0.00 | 2,980.00 | 0.67 |
| 10-444-6018 Park Dev/Playgrounds&Imp's | 0 | 0.00 | 3,821.77 | 0.00 | 3,821.77 | 0.00 |
| TOTAL Other Expenses | 71,246 | 4,353.26 | 52,220.67 | 0.00 | 19,025.33 | 73.30 |
| TOTAL Community Ctr/Parks | 128,480 | 10,149.41 | 84,388.29 | 0.00 | 44,091.71 | 65.68 |
| TOTAL EXPENDITURES | 4,563,842 | 335,302.50 | 2,191,844.72 | 0.00 | 2,371,997.28 | 48.03 |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 488,359.23 | 201,903.97 | 0.00 | 201,903.97 | 0.00 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

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20 -Sewer Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| Sewer Revenue | 1,540,000 | 134,271.65 | 938,974.02 | 0.00 | 601,025.98 | 60.97 |
| Other Revenue | 48,000 | 3,920.85 | 27,822.65 | 0.00 | 20,177.35 | 57.96 |
| Transfers | 1,119,911 | 0.00 | 0.00 | 0.00 | 1,119,911.00 | 0.00 |
| TOTAL REVENUES | 2,707,911 | 138,192.50 | 966,796.67 | 0.00 | 1,741,114.33 | 35.70 |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| Sewer | | | | | | |
| Salaries | 190,348 | 22,883.95 | 108,457.17 | 0.00 | 81,890.83 | 56.98 |
| Other Personnel Costs | 78,114 | 5,248.66 | 31,478.69 | 0.00 | 46,635.31 | 40.30 |
| Other Expenses | 2,439,449 | 48,073.17 | 571,216.48 | 0.00 | 1,868,232.52 | 23.42 |
| TOTAL Sewer | 2,707,911 | 76,205.78 | 711,152.34 | 0.00 | 1,996,758.66 | 26.26 |
| TOTAL EXPENDITURES | 2,707,911 | 76,205.78 | 711,152.34 | 0.00 | 1,996,758.66 | 26.26 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0 | 61,986.72 | 255,644.33 | 0.00 (| 255,644.33) | 0.00 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

20 -Sewer Fund

% OF YEAR COMPLETED: 58.33

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------|
| <u>Sewer Revenue</u> | | | | | | |
| 20-3000 Operating Revenue-Sewer | 1,480,000 | 124,071.65 | 886,124.02 | 0.00 | 593,875.98 | 59.87 |
| 20-3001 Tap Fees | 60,000 | 10,200.00 | 52,850.00 | 0.00 | 7,150.00 | 88.08 |
| TOTAL Sewer Revenue | <u>1,540,000</u> | <u>134,271.65</u> | <u>938,974.02</u> | <u>0.00</u> | <u>601,025.98</u> | <u>60.97</u> |
| <u>Other Revenue</u> | | | | | | |
| 20-3400 Sewer Fees/Insp, Permits, etc | 4,000 | 0.00 | 75.00 | 0.00 | 3,925.00 | 1.88 |
| 20-3501 Interest Income | 2,000 | 0.00 | 468.53 | 0.00 | 1,531.47 | 23.43 |
| 20-3504 Miscellaneous Income | 42,000 | 3,920.85 | 27,279.12 | 0.00 | 14,720.88 | 64.95 |
| TOTAL Other Revenue | <u>48,000</u> | <u>3,920.85</u> | <u>27,822.65</u> | <u>0.00</u> | <u>20,177.35</u> | <u>57.96</u> |
| <u>Transfers</u> | | | | | | |
| 20-3701 From Fund Balance-Sewer Fund | 531,011 | 0.00 | 0.00 | 0.00 | 531,011.00 | 0.00 |
| 20-3702 From General/ARPs | 588,900 | 0.00 | 0.00 | 0.00 | 588,900.00 | 0.00 |
| TOTAL Transfers | <u>1,119,911</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,119,911.00</u> | <u>0.00</u> |
| TOTAL REVENUE | 2,707,911 | 138,192.50 | 966,796.67 | 0.00 | 1,741,114.33 | 35.70 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

PAGE: 3

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Salaries | | | | | | |
| 20-522-1100 Salaries - Sewer | 177,598 | 22,436.93 | 100,057.29 | 0.00 | 77,540.71 | 56.34 |
| 20-522-1101 Overtime - Sewer | 10,000 | 447.02 | 4,549.88 | 0.00 | 5,450.12 | 45.50 |
| 20-522-1108 Longevity Pay | 2,750 | 0.00 | 3,850.00 | 0.00 | 1,100.00 | 140.00 |
| TOTAL Salaries | 190,348 | 22,883.95 | 108,457.17 | 0.00 | 81,890.83 | 56.98 |
| Other Personnel Costs | | | | | | |
| 20-522-1200 SS & Medicare | 14,562 | 1,668.39 | 7,112.53 | 0.00 | 7,449.47 | 48.84 |
| 20-522-1300 Employee Health Insurance | 50,201 | 2,292.86 | 19,226.66 | 0.00 | 30,974.34 | 38.30 |
| 20-522-1400 Retirement | 13,267 | 1,210.59 | 5,062.68 | 0.00 | 8,204.32 | 38.16 |
| 20-522-1500 Unemployment Insurance | 84 | 76.82 | 76.82 | 0.00 | 7.18 | 91.45 |
| TOTAL Other Personnel Costs | 78,114 | 5,248.66 | 31,478.69 | 0.00 | 46,635.31 | 40.30 |
| Other Expenses | | | | | | |
| 20-522-2000 Other Medical Expense | 500 | 296.00 | 1,243.00 | 0.00 | 743.00 | 248.60 |
| 20-522-2002 Education & Training | 2,000 | 50.00 | 50.00 | 0.00 | 1,950.00 | 2.50 |
| 20-522-2014 Worker's Comp Insurance | 5,000 | 1,427.00 | 3,409.42 | 0.00 | 1,590.58 | 68.19 |
| 20-522-2016 Liability & Property Ins. | 11,000 | 0.00 | 14,062.00 | 0.00 | 3,062.00 | 127.84 |
| 20-522-2100 Utilities | 14,000 | 1,135.82 | 6,685.86 | 0.00 | 7,314.14 | 47.76 |
| 20-522-2102 Telephone | 1,100 | 87.98 | 526.40 | 0.00 | 573.60 | 47.85 |
| 20-522-2104 Gas, Oil, Diesel Fuel | 11,000 | 837.15 | 4,583.01 | 0.00 | 6,416.99 | 41.66 |
| 20-522-2106 Publicity, Subscripts & Dues | 4,000 | 4,420.82 | 4,813.52 | 0.00 | 813.52 | 120.34 |
| 20-522-2200 System Rep&Maintenance | 15,000 | 450.00 | 450.00 | 0.00 | 14,550.00 | 3.00 |
| 20-522-2202 Vehicle Repair&Maintenance | 6,000 | 41.59 | 3,637.36 | 0.00 | 2,362.64 | 60.62 |
| 20-522-2204 Equip. Repair & Maintenance | 6,000 | 0.00 | 228.45 | 0.00 | 5,771.55 | 3.81 |
| 20-522-2206 Bldg Repair & Maintenance | 300 | 0.00 | 168.00 | 0.00 | 132.00 | 56.00 |
| 20-522-2210 Contractual/Svc Agreements | 22,300 | 2,358.38 | 12,612.59 | 0.00 | 9,687.41 | 56.56 |
| 20-522-2300 Operating Supplies | 60,000 | 1,510.67 | 34,827.35 | 0.00 | 25,172.65 | 58.05 |
| 20-522-2302 Office Supplies | 1,000 | 0.00 | 386.10 | 0.00 | 613.90 | 38.61 |
| 20-522-2310 Miscellaneous/Sundry | 12,000 | 0.00 | 31.35 | 0.00 | 11,968.65 | 0.26 |
| 20-522-2312 Minor Equipment-Sewer | 2,000 | 0.00 | 587.71 | 0.00 | 1,412.29 | 29.39 |
| 20-522-2316 Postage | 500 | 250.00 | 250.00 | 0.00 | 250.00 | 50.00 |
| 20-522-2324 Clothing & Uniforms | 4,000 | 945.51 | 3,090.75 | 0.00 | 909.25 | 77.27 |
| 20-522-2708 Depreciation | 305,000 | 0.00 | 0.00 | 0.00 | 305,000.00 | 0.00 |
| 20-522-4004 Sewage Transport-G'ville | 150,000 | 9,478.42 | 51,849.30 | 0.00 | 98,150.70 | 34.57 |
| 20-522-4006 Sewage Treatment-Metro | 385,000 | 22,820.23 | 132,601.65 | 0.00 | 252,398.35 | 34.44 |
| 20-522-4008 WHUD Readings | 11,700 | 985.50 | 4,893.00 | 0.00 | 6,807.00 | 41.82 |
| 20-522-4010 Pretreatment (Odor Control) | 26,000 | 1,949.10 | 16,353.75 | 0.00 | 9,646.25 | 62.90 |
| 20-522-4016 Accounting & Auditing | 8,000 | 0.00 | 0.00 | 0.00 | 8,000.00 | 0.00 |
| 20-522-5006 Debt Svc-State Rev Loan | 21,300 | 1,775.00 | 12,425.00 | 0.00 | 8,875.00 | 58.33 |
| 20-522-5008 Interest Expense | 1,296 | 108.00 | 756.00 | 0.00 | 540.00 | 58.33 |
| 20-522-6002 Syst Upgrade-Phi/Investigat | 1,066,453 | 0.00 | 0.00 | 0.00 | 1,066,453.00 | 0.00 |
| 20-522-6006 Pumps (System rsm) | 170,000 | 0.00 | 148,150.00 | 0.00 | 21,850.00 | 87.15 |
| 20-522-6014 Machinery&Equipment-Swr | 117,000 | 0.00 | 112,544.91 | 0.00 | 4,455.09 | 96.19 |
| TOTAL Other Expenses | 2,439,449 | 48,073.17 | 571,216.48 | 0.00 | 1,868,232.52 | 23.42 |
| TOTAL Sewer | 2,707,911 | 76,205.78 | 711,152.34 | 0.00 | 1,996,758.66 | 26.26 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| TOTAL EXPENDITURES | 2,707,911 | 76,205.78 | 711,152.34 | 0.00 | 1,996,758.66 | 26.26 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0 | 61,986.72 | 255,644.33 | 0.00 (| 255,644.33) | 0.00 |

30 -Street Fund
FINANCIAL SUMMARY

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

% OF YEAR COMPLETED: 58.33

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| Street Revenue | 231,000 | 25,391.70 | 144,871.52 | 0.00 | 86,128.48 | 62.71 |
| Transfers | 2,948,042 | 0.00 | 0.00 | 0.00 | 2,948,042.00 | 0.00 |
| TOTAL REVENUES | 3,179,042 | 25,391.70 | 144,871.52 | 0.00 | 3,034,170.48 | 4.56 |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| Street | | | | | | |
| Salaries | 0 | 0.00 | 159.06 | 0.00 | 159.06 | 0.00 |
| Other Personnel Costs | 0 | 0.00 | 22.83 | 0.00 | 22.83 | 0.00 |
| Other Expenses | 3,179,042 | 4,409.13 | 885,746.66 | 0.00 | 2,293,295.34 | 27.86 |
| TOTAL Street | 3,179,042 | 4,409.13 | 885,928.55 | 0.00 | 2,293,113.45 | 27.87 |
| TOTAL EXPENDITURES | 3,179,042 | 4,409.13 | 885,928.55 | 0.00 | 2,293,113.45 | 27.87 |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 20,982.57 | 741,057.03 | 0.00 | 741,057.03 | 0.00 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

30 -Street Fund

% OF YEAR COMPLETED: 58.33

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Street Revenue | | | | | | |
| 30-3030 State Gas-Motor Fuel Tax | 112,800 | 9,188.82 | 67,282.89 | 0.00 | 45,517.11 | 59.65 |
| 30-3032 State Gas 1989 Tax | 17,600 | 1,432.62 | 10,625.65 | 0.00 | 6,974.35 | 60.37 |
| 30-3034 State Gas 3 Cent Tax | 32,600 | 2,645.34 | 19,620.21 | 0.00 | 12,979.79 | 60.18 |
| 30-3036 State Gas 2017 Improve Tax | 57,000 | 4,624.92 | 33,863.59 | 0.00 | 23,136.41 | 59.41 |
| 30-3100 Road Maintenance Fees | 10,000 | 900.00 | 6,150.00 | 0.00 | 3,850.00 | 61.50 |
| 30-3400 Street Permits/Fees | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 30-3501 Interest Earned | 500 | 0.00 | 679.18 | 0.00 | 179.18) | 135.84 |
| 30-3504 Miscellaneous Income | 0 | 0.00 | 50.00 | 0.00 | 50.00) | 0.00 |
| 30-3600 Grant Proceeds/Sidewalk | 0 | 6,600.00 | 6,600.00 | 0.00 | 6,600.00) | 0.00 |
| TOTAL Street Revenue | 231,000 | 25,391.70 | 144,871.52 | 0.00 | 86,128.48 | 62.71 |
| Transfers | | | | | | |
| 30-3711 From Fund Balance-Street Fund | 2,948,042 | 0.00 | 0.00 | 0.00 | 2,948,042.00 | 0.00 |
| TOTAL Transfers | 2,948,042 | 0.00 | 0.00 | 0.00 | 2,948,042.00 | 0.00 |
| TOTAL REVENUE | 3,179,042 | 25,391.70 | 144,871.52 | 0.00 | 3,034,170.48 | 4.56 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

30 -Street Fund
DEPARTMENT - Street

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Salaries | | | | | | |
| 30-431-1101 Overtime - Street | 0 | 0.00 | 159.06 | 0.00 | (159.06) | 0.00 |
| TOTAL Salaries | 0 | 0.00 | 159.06 | 0.00 | (159.06) | 0.00 |
| Other Personnel Costs | | | | | | |
| 30-431-1200 SS & Medicare | 0 | 0.00 | 11.74 | 0.00 | (11.74) | 0.00 |
| 30-431-1400 Retirement | 0 | 0.00 | 11.09 | 0.00 | (11.09) | 0.00 |
| TOTAL Other Personnel Costs | 0 | 0.00 | 22.83 | 0.00 | (22.83) | 0.00 |
| Other Expenses | | | | | | |
| 30-431-2016 Liability & Property Ins. | 4,000 | 0.00 | 5,618.00 | 0.00 | (1,618.00) | 140.45 |
| 30-431-2104 Gas, Oil, Diesel Fuel | 3,000 | 279.04 | 1,527.66 | 0.00 | (1,472.34) | 50.92 |
| 30-431-2110 Street Lighting | 46,000 | 4,081.52 | 25,757.21 | 0.00 | (20,242.79) | 55.99 |
| 30-431-2200 Repair & Maintenance | 0 | 0.00 | 2,429.98 | 0.00 | (2,429.98) | 0.00 |
| 30-431-2201 Traffic Light R&M | 0 | 0.00 | 670.00 | 0.00 | (670.00) | 0.00 |
| 30-431-2204 Equip. Repair & Maintenance | 10,000 | 0.00 | 2,942.93 | 0.00 | (7,057.07) | 29.43 |
| 30-431-2208 Street Repair & Maintenance | 2,500 | 0.00 | 1,671.17 | 0.00 | (828.83) | 66.85 |
| 30-431-2210 Contractual/Svc Agreements | 1,500 | 48.57 | 744.88 | 0.00 | (755.12) | 49.66 |
| 30-431-2300 Operating Supplies | 500 | 0.00 | 224.43 | 0.00 | (275.57) | 44.89 |
| 30-431-2306 Salt Supplies | 6,500 | 0.00 | 0.00 | 0.00 | (6,500.00) | 0.00 |
| 30-431-2308 Rock, Gravel & Sand | 1,000 | 0.00 | 0.00 | 0.00 | (1,000.00) | 0.00 |
| 30-431-2310 Miscellaneous/Sundry | 100 | 0.00 | 0.00 | 0.00 | (100.00) | 0.00 |
| 30-431-2312 Minor Equipment-Street | 600 | 0.00 | 36.99 | 0.00 | (563.01) | 6.17 |
| 30-431-2318 Sign Parts & Supplies | 5,000 | 0.00 | 1,514.20 | 0.00 | (3,485.80) | 30.28 |
| 30-431-6000 Building Improvements-Str | 0 | 0.00 | 21.98 | 0.00 | (21.98) | 0.00 |
| 30-431-6014 Machinery&Equipment-Str | 18,000 | 0.00 | 25,130.00 | 0.00 | (7,130.00) | 139.61 |
| 30-431-6020 Street Paving | 2,372,342 | 0.00 | 806,094.73 | 0.00 | (1,566,247.27) | 33.98 |
| 30-431-6025 Streetscape Capital Proj. | 550,000 | 0.00 | 11,362.50 | 0.00 | (538,637.50) | 2.07 |
| 30-431-6599 Transfer to General Fund | 158,000 | 0.00 | 0.00 | 0.00 | (158,000.00) | 0.00 |
| TOTAL Other Expenses | 3,179,042 | 4,409.13 | 885,746.66 | 0.00 | (2,293,295.34) | 27.86 |
| TOTAL Street | 3,179,042 | 4,409.13 | 885,928.55 | 0.00 | (2,293,113.45) | 27.87 |
| TOTAL EXPENDITURES | 3,179,042 | 4,409.13 | 885,928.55 | 0.00 | (2,293,113.45) | 27.87 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0 | 20,982.57 | (741,057.03) | 0.00 | (741,057.03) | 0.00 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

40 -Solid Waste Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| User Fees | 551,500 | 46,729.96 | 324,290.65 | 0.00 | 227,209.35 | 58.80 |
| Other Revenue | 4,250 | 553.00 | 13,354.30 | 0.00 (| 9,104.30) | 314.22 |
| Transfers | 1,000 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| TOTAL REVENUES | 556,750 | 47,282.96 | 337,644.95 | 0.00 | 219,105.05 | 60.65 |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| Solid Waste | | | | | | |
| Salaries | 110,909 | 14,430.13 | 54,330.98 | 0.00 | 56,578.02 | 48.99 |
| Other Personnel Costs | 34,833 | 3,025.65 | 13,260.00 | 0.00 | 21,573.00 | 38.07 |
| Other Expenses | 411,008 | 118,722.07 | 258,146.21 | 0.00 | 152,861.79 | 62.81 |
| TOTAL Solid Waste | 556,750 | 136,177.85 | 325,737.19 | 0.00 | 231,012.81 | 58.51 |
| TOTAL EXPENDITURES | 556,750 | 136,177.85 | 325,737.19 | 0.00 | 231,012.81 | 58.51 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0 (| 88,894.89) | 11,907.76 | 0.00 (| 11,907.76) | 0.00 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

PAGE: 2

40 -Solid Waste Fund

% OF YEAR COMPLETED: 58.33

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>User Fees</u> | | | | | | |
| 40-3000 User Fees | 551,500 | 46,729.96 | 324,290.65 | 0.00 | 227,209.35 | 58.80 |
| TOTAL User Fees | 551,500 | 46,729.96 | 324,290.65 | 0.00 | 227,209.35 | 58.80 |
| <u>Other Revenue</u> | | | | | | |
| 40-3500 Sale of Recyclables | 4,000 | 553.00 | 3,133.80 | 0.00 | 866.20 | 78.35 |
| 40-3501 Interest Income | 250 | 0.00 | 220.50 | 0.00 | 29.50 | 88.20 |
| 40-3506 Sale of Assets | 0 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| TOTAL Other Revenue | 4,250 | 553.00 | 13,354.30 | 0.00 | 9,104.30 | 314.22 |
| <u>Transfers</u> | | | | | | |
| 40-3711 From Fund Balance-SW Fund | 1,000 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| TOTAL Transfers | 1,000 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| <u>TOTAL REVENUE</u> | 556,750 | 47,282.96 | 337,644.95 | 0.00 | 219,105.05 | 60.65 |

40 -Solid Waste Fund
DEPARTMENT - Solid Waste

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Salaries | | | | | | |
| 40-432-1100 Salaries - Solid Waste | 106,709 | 14,206.88 | 53,584.03 | 0.00 | 53,124.97 | 50.22 |
| 40-432-1101 Overtime - Solid Waste | 4,000 | 223.25 | 696.95 | 0.00 | 3,303.05 | 17.42 |
| 40-432-1108 Longevity Pay | 200 | 0.00 | 50.00 | 0.00 | 150.00 | 25.00 |
| TOTAL Salaries | 110,909 | 14,430.13 | 54,330.98 | 0.00 | 56,578.02 | 48.99 |
| Other Personnel Costs | | | | | | |
| 40-432-1200 SS & Medicare | 8,485 | 1,079.72 | 4,061.15 | 0.00 | 4,423.85 | 47.86 |
| 40-432-1300 Employee Health Insurance | 18,576 | 1,503.39 | 6,489.97 | 0.00 | 12,086.03 | 34.94 |
| 40-432-1400 Retirement | 7,730 | 442.54 | 2,701.99 | 0.00 | 5,028.01 | 34.95 |
| 40-432-1500 Unemployment Insurance | 42 | 0.00 | 6.89 | 0.00 | 35.11 | 16.40 |
| TOTAL Other Personnel Costs | 34,833 | 3,025.65 | 13,260.00 | 0.00 | 21,573.00 | 38.07 |
| Other Expenses | | | | | | |
| 40-432-2000 Other Medical Expense | 60 | 0.00 | 458.00 | 0.00 (| 398.00) | 763.33 |
| 40-432-2014 Worker's Comp. Insurance | 4,200 | 203.00) | 3,024.76 | 0.00 | 1,175.24 | 72.02 |
| 40-432-2016 Liability & Property Ins. | 8,500 | 0.00 | 8,803.00 | 0.00 (| 303.00) | 103.56 |
| 40-432-2104 Gas, Oil, Diesel Fuel | 8,000 | 166.76 | 2,771.98 | 0.00 | 5,228.02 | 34.65 |
| 40-432-2106 Publicity,Subscript's & Due | 3,000 | 0.00 | 3,000.00 | 0.00 | 0.00 | 100.00 |
| 40-432-2202 Vehicle/Equipment r&m | 0 | 622.31 | 3,381.15 | 0.00 (| 3,381.15) | 0.00 |
| 40-432-2206 Bldg Repair & Maintenance | 7,000 | 0.00 | 0.00 | 0.00 | 7,000.00 | 0.00 |
| 40-432-2210 Contractual/Svc Agreements | 11,620 | 754.90 | 7,583.69 | 0.00 | 4,036.31 | 65.26 |
| 40-432-2300 Operating Supplies | 1,000 | 0.00 | 1,127.57 | 0.00 (| 127.57) | 112.76 |
| 40-432-2302 Office Supplies | 400 | 0.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 40-432-2310 Miscellaneous/Sundry | 100 | 0.00 | 113.17 | 0.00 (| 13.17) | 113.17 |
| 40-432-2316 Postage | 500 | 250.00 | 250.00 | 0.00 | 250.00 | 50.00 |
| 40-432-2324 Clothing & Uniforms | 1,600 | 308.26 | 1,159.69 | 0.00 | 440.31 | 72.48 |
| 40-432-4002 Contractual Svc-Waste Ind. | 300,000 | 116,425.44 | 217,160.30 | 0.00 | 82,839.70 | 72.39 |
| 40-432-4016 Accounting & Auditing | 3,000 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 40-432-4026 Disposal Fees | 14,000 | 397.40 | 9,312.90 | 0.00 | 4,687.10 | 66.52 |
| 40-432-7000 Reserve Account | 48,028 | 0.00 | 0.00 | 0.00 | 48,028.00 | 0.00 |
| TOTAL Other Expenses | 411,008 | 118,722.07 | 258,146.21 | 0.00 | 152,861.79 | 62.81 |
| TOTAL Solid Waste | 556,750 | 136,177.85 | 325,737.19 | 0.00 | 231,012.81 | 58.51 |
| TOTAL EXPENDITURES | 556,750 | 136,177.85 | 325,737.19 | 0.00 | 231,012.81 | 58.51 |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 (| 88,894.89) | 11,907.76 | 0.00 (| 11,907.76) | 0.00 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

PAGE: 1

50 -Drug Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| Drug Fines/Fees | 5,000 | 87.07 | 2,262.00 | 0.00 | 2,738.00 | 45.24 |
| Other Drug Revenue | 20 | 0.00 | 9.64 | 0.00 | 10.36 | 48.20 |
| Transfers | 18,370 | 0.00 | 0.00 | 0.00 | 18,370.00 | 0.00 |
| TOTAL REVENUES | 23,390 | 87.07 | 2,271.64 | 0.00 | 21,118.36 | 9.71 |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| Drug | | | | | | |
| Other Expenses | 23,390 | 254.98 | 12,489.38 | 0.00 | 10,900.62 | 53.40 |
| TOTAL Drug | 23,390 | 254.98 | 12,489.38 | 0.00 | 10,900.62 | 53.40 |
| TOTAL EXPENDITURES | 23,390 | 254.98 | 12,489.38 | 0.00 | 10,900.62 | 53.40 |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 (| 167.91) (| 10,217.74) | 0.00 | 10,217.74 | 0.00 |

50 -Drug Fund

% OF YEAR COMPLETED: 58.33

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Drug Fund Donations | | | | | | |
| Drug Fines/Fees | | | | | | |
| 50-3200 Drug Fines | 5,000 | 87.07 | 2,262.00 | 0.00 | 2,738.00 | 45.24 |
| TOTAL Drug Fines/Fees | 5,000 | 87.07 | 2,262.00 | 0.00 | 2,738.00 | 45.24 |
| Other Drug Revenue | | | | | | |
| 50-3501 Interest Income | 20 | 0.00 | 9.64 | 0.00 | 10.36 | 48.20 |
| TOTAL Other Drug Revenue | 20 | 0.00 | 9.64 | 0.00 | 10.36 | 48.20 |
| Transfers | | | | | | |
| 50-3711 From Fund Balance-Drug Fund | 18,370 | 0.00 | 0.00 | 0.00 | 18,370.00 | 0.00 |
| TOTAL Transfers | 18,370 | 0.00 | 0.00 | 0.00 | 18,370.00 | 0.00 |
| TOTAL REVENUE | 23,390 | 87.07 | 2,271.64 | 0.00 | 21,118.36 | 9.71 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

PAGE: 3

50 -Drug Fund

DEPARTMENT - Drug

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Other Expenses | | | | | | |
| 50-451-2312 Minor Equipment-Drug | 0 | 0.00 | 6,224.40 | 0.00 | 6,224.40 | 0.00 |
| 50-451-2320 Bank Service Charge | 40 | 0.00 | 0.00 | 0.00 | 40.00 | 0.00 |
| 50-451-2712 Other Drug Related Expenses | 23,350 | 254.98 | 6,264.98 | 0.00 | 17,085.02 | 26.83 |
| TOTAL Other Expenses | 23,390 | 254.98 | 12,489.38 | 0.00 | 10,900.62 | 53.40 |
| TOTAL Drug | 23,390 | 254.98 | 12,489.38 | 0.00 | 10,900.62 | 53.40 |
| TOTAL EXPENDITURES | 23,390 | 254.98 | 12,489.38 | 0.00 | 10,900.62 | 53.40 |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 167.91 | 10,217.74 | 0.00 | 10,217.74 | 0.00 |

60 -Stormwater Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| Stormwater Revenue | 159,000 | 13,608.69 | 94,483.24 | 0.00 | 64,516.76 | 59.42 |
| Other Revenue | 10,150 | 500.00 | 753.10 | 0.00 | 9,396.90 | 7.42 |
| Transfers | 580,971 | 0.00 | 0.00 | 0.00 | 580,971.00 | 0.00 |
| TOTAL REVENUES | 750,121 | 14,108.69 | 95,236.34 | 0.00 | 654,884.66 | 12.70 |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| Stormwater Fund | | | | | | |
| Salaries | 38,740 | 2,777.17 | 15,727.00 | 0.00 | 23,013.00 | 40.60 |
| Other Personnel Costs | 14,973 | 1,210.31 | 8,719.53 | 0.00 | 6,253.47 | 58.24 |
| Other Expenses | 696,408 | 4,519.18 | 21,028.43 | 0.00 | 675,379.57 | 3.02 |
| TOTAL Stormwater Fund | 750,121 | 8,506.66 | 45,474.96 | 0.00 | 704,646.04 | 6.06 |
| TOTAL EXPENDITURES | 750,121 | 8,506.66 | 45,474.96 | 0.00 | 704,646.04 | 6.06 |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 5,602.03 | 49,761.38 | 0.00 (| 49,761.38) | 0.00 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

60 -Stormwater Fund

% OF YEAR COMPLETED: 58.33

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Stormwater Revenue | | | | | | |
| 60-3000 Stormwater Fees | 159,000 | 13,608.69 | 94,483.24 | 0.00 | 64,516.76 | 59.42 |
| TOTAL Stormwater Revenue | 159,000 | 13,608.69 | 94,483.24 | 0.00 | 64,516.76 | 59.42 |
| Other Revenue | | | | | | |
| 60-3400 Stormwater Permits/Fees | 10,000 | 500.00 | 500.00 | 0.00 | 9,500.00 | 5.00 |
| 60-3501 Interest Income | 150 | 0.00 | 253.10 | 0.00 | 103.10 | 168.73 |
| TOTAL Other Revenue | 10,150 | 500.00 | 753.10 | 0.00 | 9,396.90 | 7.42 |
| Transfers | | | | | | |
| 60-3710 Transfer From GF/ARF\$ | 249,740 | 0.00 | 0.00 | 0.00 | 249,740.00 | 0.00 |
| 60-3711 From Fund Balance-StWr | 331,231 | 0.00 | 0.00 | 0.00 | 331,231.00 | 0.00 |
| TOTAL Transfers | 580,971 | 0.00 | 0.00 | 0.00 | 580,971.00 | 0.00 |
| TOTAL REVENUE | 750,121 | 14,108.69 | 95,236.34 | 0.00 | 654,884.66 | 12.70 |

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

60 -Stormwater Fund
DEPARTMENT - Stormwater Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| Salaries | | | | | | |
| 60-461-1100 Salaries - Stormwater | 36,790 | 2,777.17 | 15,700.28 | 0.00 | 21,089.72 | 42.68 |
| 60-461-1101 Overtime-Stormwater | 500 | 0.00 | 26.72 | 0.00 | 473.28 | 5.34 |
| 60-461-1108 Longevity Pay | 1,450 | 0.00 | 0.00 | 0.00 | 1,450.00 | 0.00 |
| TOTAL Salaries | 38,740 | 2,777.17 | 15,727.00 | 0.00 | 23,013.00 | 40.60 |
| Other Personnel Costs | | | | | | |
| 60-461-1200 SS & Medicare | 2,964 | 197.46 | 1,110.52 | 0.00 | 1,853.48 | 37.47 |
| 60-461-1300 Employee Health Insurance | 9,288 | 864.46 | 6,768.62 | 0.00 | 2,519.38 | 72.87 |
| 60-461-1400 Retirement | 2,700 | 148.39 | 840.39 | 0.00 | 1,859.61 | 31.13 |
| 60-461-1500 Unemployment Ins. | 21 | 0.00 | 0.00 | 0.00 | 21.00 | 0.00 |
| TOTAL Other Personnel Costs | 14,973 | 1,210.31 | 8,719.53 | 0.00 | 6,253.47 | 58.24 |
| Other Expenses | | | | | | |
| 60-461-2000 Other Medical Expense | 30 | 0.00 | 0.00 | 0.00 | 30.00 | 0.00 |
| 60-461-2002 Education & Training | 800 | 0.00 | 250.00 | 0.00 | 550.00 | 31.25 |
| 60-461-2014 Work Comp Insurance | 380 | 26.00 | 1,221.81 | 0.00 | 841.81 | 321.53 |
| 60-461-2016 Liability & Property Ins. | 4,000 | 0.00 | 5,241.00 | 0.00 | 1,241.00 | 131.03 |
| 60-461-2102 Telephone/Internet | 500 | 0.00 | 151.18 | 0.00 | 348.82 | 30.24 |
| 60-461-2104 Gas & Oil | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 60-461-2106 Publicity,Subscripts&Dues | 3,900 | 3,460.00 | 3,460.00 | 0.00 | 440.00 | 88.72 |
| 60-461-2202 Vehicle Repair&Maintenance | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 60-461-2210 Contractual/Svc Agreements | 7,883 | 230.05 | 6,800.77 | 0.00 | 1,082.23 | 86.27 |
| 60-461-2212 Contractual-OHM | 25,000 | 59.25 | 375.25 | 0.00 | 24,624.75 | 1.50 |
| 60-461-2300 Operating Supplies | 500 | 28.28 | 28.28 | 0.00 | 471.72 | 5.66 |
| 60-461-2302 Office Supplies | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 60-461-2310 Miscellaneous/Sundry | 200 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 60-461-2312 Minor Equipment | 4,500 | 0.00 | 0.00 | 0.00 | 4,500.00 | 0.00 |
| 60-461-2316 Postage | 500 | 250.00 | 250.00 | 0.00 | 250.00 | 50.00 |
| 60-461-2324 Clothing & Uniforms | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 60-461-4016 Accounting & Auditing | 3,000 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 60-461-4028 Stormwater Promotional | 0 | 0.00 | 105.10 | 0.00 | 105.10 | 0.00 |
| 60-461-6000 System Imp's/Repair | 643,215 | 465.60 | 795.04 | 0.00 | 642,419.96 | 0.12 |
| 60-461-6014 Machinery&Equipment-Stwtr | 0 | 0.00 | 2,350.00 | 0.00 | 2,350.00 | 0.00 |
| TOTAL Other Expenses | 696,408 | 4,519.18 | 21,028.43 | 0.00 | 675,379.57 | 3.02 |
| TOTAL Stormwater Fund | 750,121 | 8,506.66 | 45,474.96 | 0.00 | 704,646.04 | 6.06 |
| TOTAL EXPENDITURES | 750,121 | 8,506.66 | 45,474.96 | 0.00 | 704,646.04 | 6.06 |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 5,602.03 | 49,761.38 | 0.00 | 49,761.38 | 0.00 |

**CITY OF MILLERSVILLE TENNESSEE
ORDINANCE 24-809**

AN ORDINANCE TO AMEND ORDINANCE 23-794, THE 2023-2024 FISCAL YEAR BUDGET, AS AMENDED BY ORDINANCE 24-809, TO REFLECT THE ACTUAL EXPENSES FROM ROBERTSON AND SUMNER COUNTY FOR THE CITY'S SPECIAL ELECTION.

WHEREAS, the City of Millersville adopted the 2023-2024 Fiscal Year Budget by passage of Ordinance 23-794 on June 20, 2023; and

WHEREAS, on June 30, 2023, Commissioner Keith Bell resigned from the City Commission leaving his seat vacant to be filled by appointment or by special election; and

WHEREAS, after several attempts to appoint a citizen to the open seat, the City Commission moved forward with calling a special election; and

WHEREAS, the Election Commissions in Robertson and Sumner County organized and conducted the special election, including early voting leading up to Election Day, which was held on Tuesday, December 19, 2023; and

WHEREAS, the total cost to the City for the 2023 special election is **\$70,071.77**. (Robertson County \$23,384.56/Sumner County \$46,687.21).

WHEREAS, a budget amendment is necessary to the Appropriation Ordinance in order to reflect the actual expenses and actual finances of the City; and

WHEREAS, Tennessee Code Annotated Title 6, Chapter 56, Section 208 allows the governing body to amend the annual budget ordinance in the same manner as any other ordinance may be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE that Ordinance 23-794, the 2023-2024 Fiscal Year Budget, as amended by Ordinance 24-805, shall be amended as follows:

General Fund -

SECTION 2 – GENERAL FUND:
APPROPRIATIONS:

Appropriations proposed in the General Government (inc. Dev & Codes) will increase by \$70,072 and change from \$1,394,401 to \$1,464,473.

The Total Appropriations in the General Fund will change from \$4,655,844 to \$4,732,916.

SECTION 3 – ESTIMATED FUND BALANCE: The Estimated Fund Balance for the General Fund will decrease by \$70,072 and change from \$1,767,842 to \$1,697,770.

**THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE,
THE PUBLIC WELFARE REQUIRING IT.**

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Mayor

Attest:

Approved as to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Bryant Kroll, City Attorney

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 24-810

**AN ORDINANCE TO DEANNEX PROPERTY AT 2248 S WILLIAMS ROAD,
SPECIFICALLY IDENTIFIED AS SUMNER COUNTY MAP 125, PARCEL 66.00.**

BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee as follows:

SECTION 1. Pursuant to the provisions of T.C.A. 6-51-201, the Board of Commissioners of the City of Millersville, Tennessee, does hereby contract its territorial limits by deannexation of property currently owned by Jerry Anderson and wife, Joy Anderson located at 2248 S Williams Road, Greenbriar, TN 37073, and shown on Map 125, Parcel 66.00 at the Tax Assessor's Office of Sumner County, Tennessee, so that the property is no longer in any city limits.

SECTION 2. The deannexation shall not occur if opposed by a majority of the voters residing within the area to be deannexed. The concurrence of a majority of the voters shall be presumed unless a petition objecting to deannexation signed by ten percent (10%) of the registered voters residing within the area proposed to be deannexed is filed with the city recorder within seventy-five (75) days following the final reading of this ordinance. If such a petition is filed, a referendum shall be held at the next general election to ascertain the will of the voters residing in the area that the city proposes to deannex.

THIS ORDINANCE SHALL BECOME EFFECTIVE UPON THE EXPIRATION OF SEVENTY-FIVE (75) DAYS FOLLOWING THE FINAL READING OF THIS ORDINANCE IF NO PETITION IS FILED AS DESCRIBED HEREIN, THE PUBLIC WELFARE DEMANDING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____

Tommy Long, Mayor

ATTEST:

Approved as to Form and Legality:

By: _____

By: _____

Holly L. Murphy, City Recorder

Bryant Kroll, City Attorney

PROFESSIONAL SERVICES AGREEMENT FOR
MUNICIPAL PLANNING SERVICES

This Professional Services Agreement for Municipal Planning Services ("Agreement") between the City of Millersville Tennessee ("City"), and Municipal Inspection Partners 120 3rd Ave South - Franklin, Tennessee 37064 (the "Consultant"), is effective upon execution by the parties and approval by the City's Board of Commissioners.

WHEREAS, the City is a nonprofit municipal corporation established pursuant to the laws of the State of Tennessee, which has adopted certain ordinances relating to the safety, health, and welfare of the City, all of which have been, and shall be, codified in The Millersville Municipal Code (the "Municipal Code"); and

WHEREAS, the Consultant is a corporation formed under the laws of the State of Tennessee which has claimed experience and expertise in the enforcement of municipal ordinances; and

WHEREAS, the City desires to retain the Consultant to perform certain duties related to enforcement of its Municipal Code.

WHEREAS, this Agreement will replace any and all previous service agreements with the City of Millersville.

NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. Consultant. The City hereby retains the Consultant to perform duties related to the review and enforcement of the Millersville Zoning Ordinance. The consultant will also issue building/zoning permits and assign inspections to the contract building inspector.
2. City Manager. The City shall make the Municipal Code available to the Consultant, and the City Manager shall identify those ordinances with which the City needs the Consultant to provide services pursuant to this Agreement. The City Manager shall not participate in or control the work of the Consultant. The Consultant shall report on the performance of its duties pursuant to this Agreement from time to time, as the City Manager may request.
3. Compensation and Schedule. The City shall compensate the consultant as noted in Appendix A – Fee Schedule. The Consultants' staff will work on an on-call basis up to 10 hours per week for planning activities and paid by the inspection for each inspection conducted.

4. Term. The term of this Agreement shall be from April 29, 2024 thru November 1, 2024, The City may agree to extend the term of this Agreement provided written notice is submitted to the Consultant by October 1st prior to the end of the current contract. The Consultant reserves the right to modify any future agreements with the approval of the City.
 - a. This is a fixed cost agreement that shall not exceed \$10,000.00 without re-allocation of funds by the City of Millerville.
5. Invoices and Payment. The Consultant shall submit invoices to the City on a bi-weekly basis. The City shall review, and upon confirmation, pay the invoices within 5 days of receipt. All payments for invoices shall be made available for the Consultant to pick up at City Hall or buy first class mail to the consultants mailing address.
6. Independent Contractor Status. The parties agree that the Consultant is an independent contractor, and nothing in this Agreement or the Consultant's work for the City shall create a partnership, joint venture, joint employer, agency, or employer/employee relationship between the City and the Consultant, or any employee or agent of the Consultant. The City shall have no liability or responsibility for any salaries, wages, payroll taxes, or other compensation or benefits owed to Consultant's employees or agents. Further, the consultant is exempt from any requirements of the City's personnel policy manual.
7. Compliance with Law. The Consultant agrees to operate its business and to perform all services pursuant to this Agreement in accordance with all applicable federal, state, and/or local laws and regulations.
8. Indemnification. The Consultant agrees to defend, save, indemnify, and hold harmless the City, its elected and appointed officials, employees, volunteers, and other independent contractors, from and against any and all claims, demands, suits, costs (including attorney's fees and legal costs), expenses, and liabilities by reason of personal injury, including bodily injury or death and/or property damage, or the violation of any federal, state, or local law or regulation, to the extent that any such injury, loss, damage, or claim of violation, is caused by the action, negligence of, or breach of duty by, the Consultant or any officer, employee, representative, or agent of the Consultant.
9. Insurance, Additional Insured, Notice of Cancellation. The Consultant agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Consultant pursuant to this Agreement. Such insurance shall be in addition to any other insurance requirements imposed by law. The minimum insurance coverages are listed below. Such coverages shall be procured and maintained with forms and insurers acceptable to the City. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. The Consultant shall maintain the following:

- a. Worker's compensation insurance to cover obligations imposed by applicable law for any employee engaged in the performance of work under this Agreement, and Employer's Liability insurance with minimum limits of two million dollars (\$2,000,000) bodily injury each accident, one million dollars (\$1,000,000) bodily injury by disease – policy limit, and one million dollars (\$1,000,000) bodily injury by disease – each employee.
- b. Commercial general liability insurance with minimum combined single limits of two million dollars (\$2,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, independent Consultant's, and products. The policy shall contain a severability of interest provision and shall be endorsed to include the City and the City's officers, employees, and consultants as additional insureds.
- c. Professional liability insurance with minimum limits of one million dollars (\$1,000,000) each claim and one million dollars (\$1,000,000) general aggregate. The Consultant shall be responsible for maintaining professional liability insurance for a minimum of two (2) years from the date of expiration of this Agreement.
- d. Cyber Liability insurance with minimum limits of one million dollars (\$1,000,000) each claim and one million dollars (\$1,000,000) general aggregate.
- e. Excess liability insurance with minimum limits of two million dollars (\$2,000,000) each occurrence and two million dollars (\$2,000,000) in general aggregate.
- f. Automobile Liability Coverage is required that shall cover all owned, non-owned, and hired automobiles with a limit of not less than one million dollars (\$1,000,000) combined single limit each accident.

The City shall be named as an additional insured on the Consultant's insurance coverage.

Prior to commencement of the Services, the Consultant shall submit certificates of insurance acceptable to the City.

Every policy of insurance shall provide that the City will receive notice no less than thirty (30) calendar days prior to any cancellation, termination, or a material change in such policy.

The Consultant's failure to obtain and continuously maintain policies of insurance in accordance with this Section and its subsections shall not limit, prevent, preclude, excuse, or modify any liability, claims, demands, or other obligations of the Consultant

arising from performance or non-performance of this Agreement. Failure on the part of the Consultant to obtain and to continuously maintain policies providing the required coverage, conditions, restrictions, notices, and minimum limits shall constitute a material breach of this Agreement upon which the City may immediately terminate this Agreement.

10. Governmental Tort Liability Act Provisions. Nothing in this Agreement, including but not limited to the Consultant's procurement of insurance policies with coverages of limits as stated above, shall constitute or be considered a waiver by the City of the provisions of the Tennessee Governmental Tort Liability Act, now codified at T.C.A. § 29-20-101 et seq., or any other such law regarding the limitation of liability that may be imposed on a municipal governmental entity, including but not limited to the dollar amount or monetary limit that may imposed thereunder.
11. No Assignment or Subcontract. Neither this Agreement nor the services to be performed pursuant to this Agreement may be assigned or subcontracted.
12. Notice. Whenever either party desires to give notice to the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, hand delivered, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. Notice shall be deemed given upon receipt by any method of delivery authorized above. A copy shall also be sent by email. For the present, the parties designate the following as the respective places and email addresses for giving of notice:

| | |
|------------------------------------|-------------------------------------|
| City of Millersville | Pieri Companies, Inc. |
| Attention: City Manager | d/b/a Municipal Inspection Partners |
| 1246 Louisville Highway | 120 3 rd Ave South |
| Millersville, TN. 37072 | Franklin, Tennessee 37064 |
| citymanager@cityofmillersville.com | admin@piericompanies.com |
13. Default. Upon default of this Agreement, the non-defaulting party may terminate this Agreement, such termination to take effect immediately, and pursue any remedy at law or equity, including but not limited to an action for damages or injunctive relief.
14. Termination With or Without Cause. The City or the Consultant may terminate this Agreement without cause upon thirty (30) days written notice. In case of such termination by Consultant, the Consultant shall be entitled to receive payment for work completed up to and including the date of termination.
15. Force Majeure. Neither party shall be liable for damages, delays, or failure to perform its obligations under this Agreement if performance is made impractical, abnormally difficult, or abnormally costly, as a result of any unforeseen occurrence, including but not limited to fire, flood, strike, acts of God, failure of a third party to cooperate in providing services, or other occurrences, beyond its reasonable control. The party invoking this Force Majeure

clause shall notify the other party immediately by verbal communication and in writing of the nature and extent of the contingency within ten (10) working days after its occurrence and shall take reasonable measures to mitigate any impact of Force Majeure.

16. Authority to Execute. The Consultant and the person executing this Agreement on behalf of the Consultant represent and warrant that said person has the authority to execute this Agreement and to bind the Consultant to the performance of its obligations hereunder.
17. Governing Law and Venue. This Agreement shall be construed under and governed by the laws of the State of Tennessee, and all services to be provided will be provided in accordance with applicable federal, state and local law, without regard to conflict of law provisions. The venue for any dispute relating to this Agreement or the services provided hereunder shall be the State courts in Sumner County, Tennessee.
18. Entire Agreement. This Agreement constitutes the complete, entire and final agreement of the parties hereto with respect to the subject matter hereof, and shall supersede any and all previous communications, representations, whether oral or written, with respect to the subject matter hereof. Invalidation of any of the provisions of this Agreement or any paragraph sentence, clause, phrase, or word herein or the application thereof in any given circumstance shall not affect the validity of any other provision of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement below.

CITY OF MILLERSVILLE

PIERI COMPANIES, INC.

By(sign): _____

By(sign): _____

Name(print): _____

Name(print): _____

Title(print): _____

Title(print): _____

Date(print): _____

Date(print): _____

CITY OF MILLERSVILLE ATTORNEY

By(sign): _____

Name(print): _____

Title(print): _____

Date(print): _____

Appendix A – 2024 Fee Schedule

| Planning and Zoning Services | | |
|--|--|---------------------------------|
| Service Retainer | Covers video calls and phone consultations | \$250.00 week |
| On-site planning activities | | \$150.00 hr. (2 hr. minimum) |
| Scheduled meeting attendance | Planning Commission or BZA | \$250.00 hr. (2 hr. min) |
| Meeting attendance | City Commission | \$300.00 |
| | | |
| Planning Commission and Board of Zoning Appeals | | |
| Site Plan Review | Initial and re-submittals | \$150.00 hr. |
| Meeting packet preparation | | \$150.00 hr. |
| | | |
| Building and Zoning Permits | | |
| Building permit processing | | \$100.00 |
| Zoning review | | \$50.00 |
| | | |