

**Millersville Board of Commissioners
Work Session Agenda (Revised)
Monday, October 7, 2024, At 6:00 P.M.
At Millersville City Hall**

- 1. Call to Order.**
- 2. Invocation and Pledge of Allegiance.**
- 3. City Department Updates.**
 - a) Building and Planning**
(Note: Resolution 24-R-02 will have a public hearing and second reading immediately after this Work Session)
 - b) Parks Department**
 - c) Fire Department**
 - d) Police Department**
 - e) Codes**
 - f) Public Works Department**
- 4. Citizens' Comments.**
- 5. City Attorney's Comments.**
- 6. City Manager's Comments.**
- 7. Commissioners' Comments.**
- 8. Adjournment.**

CODES



Codes Enforcement Department & Stormwater Department

1246 Louisville Hwy, Millersville, Tennessee 37072
(615) 878-2242

DATE: Sept 2024
TO: Bryan Morris, City Manager/Police Chief; Commissioners
FROM: Sarah Upchurch, Codes Enforcement/ Storm water Coordinator
SUBJECT: Monthly Report for Commission

Department Updates:

Codes Enforcement

- No new updates

Stormwater

- Department has continued working with Enviro Science regarding the MS4 program to reach compliance with State by Nov 30th
 - Communication was sent to the State (TDEC) regarding where we are in the compliance process. We asked for an additional extension and outlined what we are working on, TDEC granted the extension through Nov 30th
 - Next community event will be Oct 26th, Trail of Treats; Department will have a table
 - When the City's website is updated, Stormwater will have many updated informative links



State of Tennessee
DEPARTMENT OF ENVIRONMENT AND CONSERVATION
DIVISION OF WATER RESOURCES
Davy Crockett Tower, 9th Floor
500 James Robertson Pkwy
Nashville, TN 37243

CERTIFIED MAIL RETURN RECEIPT
#7015 0640 0006 2277 6065

October 4, 2024

Mr. Bryan Morris, Interim City Manager
City of Millersville
1246 Louisville Highway
Millersville, TN 37072
e-copy: citymanager@cityofmillersville.com

Subject: **Receipt of Plan of Corrective Actions Letter**
Small Municipal Separate Storm Sewer System Program Audit
National Pollutant Discharge Elimination System
City of Millersville, NPDES Permit Tracking No. TNS077887
Sumner County, Tennessee

Dear Mr. Morris:

On September 30, 2024, the Division of Water Resources (Division) received the enclosed email and Plan of Corrective Actions letter attachment requesting an extension for completion of all required corrective actions. This information was provided, by Kevin J. Wienhold, P.E. with EnviroScience, on behalf of the City of Millersville (the City), as the City's response to the Division's June 24, 2024, Notice of Violation (NOV) letter (enclosed). However, the response did not provide the information requested.

The City should submit information to the Division that demonstrates the required corrective actions have been taken to address the identified issues of noncompliance with the requirements of the NPDES General Permit for Discharges from Small Municipal Separate Storm Sewer Systems. Based on the information received the City has indicated that the required information will be provided to the Division **no later than November 30, 2024**.

Failure to satisfactorily address these items in a timely manner may result in escalated enforcement action, up to and including civil actions as authorized by the Water Quality Control Act. Tenn. Code Ann. §§ 69-3-101 to 148 (the Act). As such, our enforcement manager, has been copied on this correspondence.

If you have any questions or concerns with regard to the MS4 permit or this letter, please contact Robert Karesh at 615-253-5402 or via email at Robert.Karesh@tn.gov

Sincerely,



Robert Karesh
Division of Water Resources

Encl: 30SEP24, Millersville Plan of Corrective Actions Letter and Email
24JUN24, Millersville Notice of Violation – Information Required

ec: Honorable Tommy Long, Mayor, City of Millersville, tolong@bellsouth.net
Sarah Upchurch, Stormwater Coordinator, City of Millersville, codes@cityofmillersville.com
Jessica Murphy, Division of Water Resources, jessica.murphy@tn.gov
Ann Morbitt, Division of Water Resources, ann.morbitt@tn.gov
Timmy Jennette, Division of Water Resources, timmy.jenette@tn.gov

From: [Kevin Wienhold](#)
To: [Robert Karesh](#)
Cc: [Codes Department](#); [City Manager](#)
Subject: [EXTERNAL] City of Millersville - NOV Response 9-30-2024
Date: Monday, September 30, 2024 4:24:16 PM
Attachments: [Outlook-Logo_como.png](#)
[Outlook-v0bvanny.png](#)
[Outlook-juopahky.png](#)
[Outlook-2q4swwdk.png](#)
[Millersville NOV Response 20240930.pdf](#)

This Message Is From an External Sender

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Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email - STS-Security

Dear Mr. Karesh,

I am writing to you on behalf of the City of Millersville (City). The City is working to resolve an NOV based on a February 2023 audit of their stormwater management program. EnviroScience, Inc. was hired by the City on August 22, 2024, to assist with obtaining MS4 Compliance. We are aware that several time extensions have already been granted and hereby request a final extension to resolve this matter. We have several full-time staff that are committed to working with the City to resolve the NOV items as soon as possible. The attached letter serves to outline the City's CAP for achieving permit compliance no later than **November 30th, 2024**. We respectfully ask you to consider the City's previous staffing difficulties and grant this final extension.

Please do not hesitate to contact myself or the City with any questions or concerns. We look forward to hearing from you soon.

Respectfully,

Kevin J. Wienhold, P.E.
Compliance Engineering Manager
Water Resources Engineer



5070 Stow Road, Stow, OH 44224 | EnviroScienceInc.com
O. 800.940.4025 | C. 336.999.4767 | 24-HR 888.866.8540

OH | TN | VA | WV | NC   

Meet our new team in [North Carolina](#)



September 30th, 2024

Mr. Robert Karesh
TDEC Division of Water Resources
711 R.S. Gass Blvd.
Nashville, TN 37216

RE: Plan of Corrective Actions
Notice of Violation – City of Millersville MS4
NPDES Permit No. TNS077887
Millersville, Sumner County, TN

Dear Mr. Karesh:

On June 24th, 2024, this office received a Notice of Violation (NOV) based on the findings of your February 2023 audit of the City of Millersville's (City) stormwater management program (SWMP). The City has been undergoing a difficult transition due to a loss of staff and its Engineering Consultant. As of August 22, 2024, the City has entered a contract with EnviroScience, Inc. as the new Consultant to assist with obtaining MS4 Compliance. The City and EnviroScience have prioritized this project and are committed to resolving the NOV as soon as possible. The City therefore requests one final extension to obtain compliance by **November 30th, 2024**. This letter serves to outline the City's Corrective Action Plan (CAP) for achieving permit compliance by the date above. The NOV provides a list of 16 specified items that have been or are currently being addressed, and the CAP for each are summarized below:

- 1. Update the Public Information and Education (PIE) plan to reflect all current education and outreach activities conducted, and include a schedule/calendar of events in the City's PIE plan.**

The City's existing PIE plan is in the process of being updated to reflect current and new education/outreach activities. The updated PIE plan identifies potential pollutants of concern for the MS4. The updated PIE plan shall be completed by **November 30th, 2024**. City events vary year by year with regular events on the holidays, and scheduled cleanup events in May and October. Scheduled events will provide opportunities for the Millersville Stormwater Department to provide education outreach to the community. The City has added educational materials to its website, where it will publish notices of community events focused on stormwater education. The page is located at:
<https://www.cityofmillersville.com/departments/index.php?structureid=23>.

An informational flyer is always available on this page, please see:
https://www.cityofmillersville.com/egov/documents/1571782276_19359.pdf.

The City will continue to distribute educational materials in City Hall, the community center, and the public library. The City will have a table set out at the library 1-2 times per month for several hours with educational materials and demonstration(s). Schedules for this activity will be posted at the library and on the City's website. Millersville will provide TDEQ

with a complete inventory of educational materials and a detailed schedule by **November 30th, 2024**.

2. Track and maintain documentation on education and outreach activities and public involvement and participation opportunities.

Effective May 9, 2024, the City of Millersville Stormwater Department is tracking, maintaining, and documenting all stormwater-related education and outreach activities as well as public involvement and participation opportunities. Informational materials from events and an event calendar are in the process of being shared and maintained on the City's stormwater page (see above). Proof of compliance will be provided no later than **November 30th, 2024**.

3. Update the storm sewer system map to include the direction of flow.

The existing storm sewer system map does not specify the direction of flow. The City of Millersville Stormwater Department is working with the Public Works Department and Engineering Consultant (EnviroScience) to amend the map to show the direction of flow for all storm sewers. EnviroScience will be performing survey of all stormwater infrastructure in the City's jurisdiction, including inverts on pipes and flow directions, on October 7th – 10th. The storm sewer system map will be updated and provided no later than **November 30th, 2024**.

4. Implement the City's plan to detect, identify and eliminate non-stormwater discharges, including illegal disposal, throughout the MS4 jurisdiction.

Effective May 9, 2024, the City of Millersville Stormwater Department has been working to detect, identify and eliminate non-stormwater discharges, including illegal disposal, throughout the MS4 jurisdiction. Monthly inspections to detect and identify illicit discharges have begun all inlets, outlets, and outfall areas throughout the MS4 jurisdiction. The City will use monthly inspections accompanied by citizen complaints filed over the phone, on our website, in-person at City Hall, and/or in public hearings to detect when illicit discharge occurs. The final plan will be published and provided no later than **November 30th, 2024**.

5. Revise the Ordinance to remove the conflicting allowable non-stormwater discharge the next time the MS4 revises the Ordinance.

To be consistent with the current CGP, the City of Millersville Stormwater Department will revise its Stormwater Ordinance with help from EnviroScience to remove the conflicting allowable non-stormwater discharge. Documentation showing that the revised ordinance has been promulgated shall be provided by **November 30th, 2024**.

6. Revise the Ordinance to remove the conflicting exemptions for construction site stormwater runoff and clarify CGP requirements the next time the MS4 revises the Ordinance.

To be consistent with the current CGP, the City of Millersville Stormwater Department will revise its Stormwater Ordinance to remove the conflicting exemptions and clarify CGP requirements related to the specific design storms, special conditions, and construction

buffers. Documentation showing that the revised ordinance has been promulgated shall be provided by **November 30th, 2024**.

7. Revise plan reviews to include documentation of procedures and review of technical standards consistent with the CGP.

The City of Millersville's Engineering Consultant will revise their plan reviews to include documentation of procedures and reviews of technical standards consistent with the CGP, those of which are listed below:

- Determination of discharges into waters with unavailable parameters or exceptional Tennessee waters;
- Design storms (2-yr/24-hr, and 5-yr/24-hr) consistent with the CGP;
- Sediment basin(s) for drainage areas (10 acres and 5 acres) consistent with the CGP;
- Construction buffer requirements (15-ft/30-ft and 30-ft/60-ft) consistent with the CGP.

Revisions to the plans review will be completed and provided to TDEC no later than **November 30th, 2024**.

8. Revise the construction stormwater program to include monthly site inspections for all priority sites.

Effective May 9, 2024, the City of Millersville Stormwater Department has been conducting monthly site inspections for all priority sites throughout the MS4 jurisdiction. Proof of compliance will be provided no later than **November 30th, 2024**.

9. Maintain documentation of construction site inspections for all applicable construction sites.

Effective May 9, 2024, the City of Millersville Stormwater Department has begun documenting construction site inspections for all applicable construction sites throughout the MS4 jurisdiction. Proof of compliance will be provided no later than **November 30th, 2024**.

10. Develop and implement operation and maintenance plans for all applicable activities.

The City of Millersville's Engineering Consultant (EnviroScience) will be working with the City of Millersville Stormwater Department to develop and implement a Standard Operating Procedure (SOP) concerning operations and maintenance (O&M) activities. An SOP will be developed and implemented which will include O&M logs to be kept by City Staff. Documentation, including scans of O&M logs to date, will be provided showing that the SOP was implemented, by **November 30th, 2024**.

11. Maintain documentation on employee training.

Effective May 9, 2024, the City of Millersville Stormwater Department has begun to create logs to maintain documentation of employee training related to municipal operations that handle, generate and/or store materials which constitute a potential pollutant of concern

as noted in the City's updated PIE plan. Documentation, including scans of O&M logs to date, will be provided by November 30th, 2024.

12. Address the corrective actions at the municipal facility.

Ongoing Abatement. The City of Millersville Stormwater Department has been working with the contractor to install gabion baskets along the disturbed hillside, and to stabilize any remaining disturbed areas along with preventing runoff from entering storm drains. Proof of compliance will be provided no later than November 30th, 2024.

13. Develop, implement, and document a monitoring program as specified in the 2022 permit.

The City of Millersville Stormwater Department, as part of the illicit discharge detection and elimination plan, will conduct monthly inspections of streams with unavailable parameters. The City will also use the inspections accompanied by citizen complaints filed over the phone, on our website, in-person at City Hall, and-or in public hearings to detect illicit discharges comprised of the following:

- Nutrients
- Pathogens
- Siltation
- Pollutants
- Habitat alteration

In addition, the City of Millersville is working with our Engineering Consultant (EnviroScience) to provide equipment and training to City staff in order to monitor the streams with unavailable parameters within the MS4 jurisdiction. The analytical monitoring/comprehensive analysis will take place once per permit cycle. The City will begin monthly inspections on FY24-25 or November 1, 2024.

14. Submit an annual report to the division by September 30th of each calendar year.

Acknowledged. The City of Millersville Stormwater Department will submit its annual report to the Division of Water Resources by September 30th of each calendar year.

Conclusion

The City has been undergoing a difficult transition due to the loss of staff and its Engineering Consultant (Consultant). Since the last correspondence, the City hired a new Stormwater Coordinator who has been working diligently to bring the City into compliance with the MS4 permit. The City hired a new Engineering Consultant on August 22, 2024 to specifically assist with obtaining MS4 Compliance. The City and Consultant have prioritized this project and are committed to resolving the NOV by November 30th, 2024. We believe the current team in place will greatly improve the City of Millersville's MS4 program and achieve compliance with the NPDES Phase II permit.

We appreciate TDEC's assistance and look forward to continuing to work with your department on this important endeavor.

Sincerely,

Sarah Upchurch
Codes Enforcement Officer/Stormwater Coordinator

Cc: Bryan Morris
Interim City Manager
Jerry Schrader, Public Works Director
Kevin James Wienhold, PE – EnviroScience, Inc.



State of Tennessee
DEPARTMENT OF ENVIRONMENT AND CONSERVATION
DIVISION OF WATER RESOURCES
Davy Crockett Tower, 9th Floor
500 James Robertson Pkwy
Nashville, TN 37243

CERTIFIED MAIL RETURN RECEIPT
#7015 0640 0006 2277 6010

June 24, 2024

Mr. Bryan Morris, Interim City Manager
City of Millersville
1246 Louisville Highway
Millersville, TN 37072
e-copy: citymanager@cityofmillersville.com

Subject: **Notice of Violation – Information Required**
Small Municipal Separate Storm Sewer System Program (MS4)
National Pollutant Discharge Elimination System
City of Millersville, NPDES Permit Tracking No. TNS077887
Sumner County, Tennessee

Dear Mr. Morris:

On May 10, 2024, the Division of Water Resources (Division) issued a letter to the City of Millersville (City) titled 'Notice of Violation - Compliance Review Meeting' (enclosed) regarding the City's outstanding recurring non-compliance with *NPDES General Permit for Discharges from Small Municipal Separate Storm Sewer Systems* (permit) identified during the Division's 2023 audit of the City's MS4 program. The letter requested that the following information be provided to the Division by May 31, 2024, showing that the City has completed the required corrective actions for each minimum control measure.

Minimum Control Measure 1 - Public Education and Outreach

- Documentation of updates to the City's PIE plan, to include the required education and outreach activities per the MS4 permit, with a schedule/calendar of events; and
- Documentation demonstrating how education and outreach events are being or will be tracked.

Minimum Control Measure 3 – Illicit Discharge Detection and Elimination (IDDE)

- A copy of the City's updated storm sewer map, or a link to the City's map ArcGIS services, showing the direction of stormwater flows; and

- Documentation demonstrating the Ordinance was revised to remove the conflicting allowable non-stormwater discharge (e.g., documentation showing that the revised ordinance has been promulgated).

Minimum Control Measure 4 – Construction Site Stormwater Runoff Control

- Documentation demonstrating the Ordinance was revised to:
 - remove the conflicting exemptions, and
 - clarify CGP requirements related to specific design storms, special conditions, and construction buffers (e.g., documentation showing that the revised ordinance has been promulgated).

Minimum Control Measure 6 – Pollution Prevention/Good Housekeeping for Municipal Operations

- A copy of operation and maintenance plans (e.g., Standard Operating Procedures [SOPs]) for all applicable municipal activities (operations);
- Documentation demonstrating that the operation and maintenance plans were implemented (e.g., Provide the operation and maintenance logs the City indicated they will keep, demonstrating that the required maintenance activities are being performed for all applicable municipal operations); and
- Documentation demonstrating that the City has fulfilled the required training for employees responsible for municipal operations at facilities within the jurisdiction of the permittee that handle, generate and/or store materials which constitute a potential pollutant of concern for the MS4 (as should be identified in the city's revised PIE plan).

Monitoring, Recordkeeping, and Reporting

- Documentation demonstrating that the City has begun and continues to perform the Analytical and Non-Analytical monitoring, as specified in the current MS4 Permit.

The May 10, 2024, letter also requested that the City Manager attend a second Compliance Review Meeting (CRM) on June 12, 2024, at the Nashville Environmental Field Office, located at 711 R.S. Gass Blvd, Nashville, TN 37216, to discuss the City's corrective actions. Sarah Upchurch (City Stormwater Coordinator) and Andrew Pieri with Municipal Inspection Partners (City Consultant) attended the meeting on behalf of the City.

As of the date of this letter the Division has not received the abovementioned information for each minimum control measure. **It is required that the City provide this information to the Division by September 30, 2024.** Failing to take the required corrective actions necessary to comply with the Small MS4 permit is a violation of the Tennessee Water Quality Control Act of 1977. Therefore, this letter serves as a formal Notice of Violation and may result in escalated enforcement action, up to and including civil actions as authorized by the Water Quality Control Act. Tenn. Code Ann. §§ 69-3-101 to 148 (the Act). As such, the manager of the Compliance and Enforcement Unit has been copied on this correspondence.

Notice of Violation - Information Required
June 24, 2024
Page 3 of 3

If you have any questions or concerns regarding the MS4 permit or this correspondence, please contact Robert Karesh at 615-253-5402 or via email at robert.karesh@tn.gov.

Sincerely,



Robert Karesh
Division of Water Resources

Enclosure (1): 10MAY24, Notice of Violation - Compliance Review Meeting

ec: Honorable Tommy Long, Mayor, City of Millersville, tolong@bellsouth.net
Sarah Upchurch, Stormwater Coordinator, City of Millersville, codes@cityofmillersville.com
Andrew Pieri, Consultant, City of Millersville, apieri@cityofmillersville.com
Jessica Murphy, Division of Water Resources, jessica.murphy@tn.gov
Ann Morbitt, Division of Water Resources, ann.morbitt@tn.gov
Timmy Jennette, Division of Water Resources, timmy.jennette@tn.gov

PUBLIC WORKS

Sewer Maintenance & Repair

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal driven task:

and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. Private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities.

Line Marking	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-23	Jan-25	Feb-25	Mar-24	Apr-25	May-25	June-25	YTD-24-25
Tennessee 811	360	20	25	20									65

Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition, such as high water levels due to large rain events, loss, power outages and/or loss of phase.

[illegible]

System Repairs Goal:

The goal is to minimize failures at the major lift stations and the mainline gravity, low and high pressure force mains. We've been training key personnel over the last two (2) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of our lift stations are either at or near their useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced.

The mainline and service line repairs are mitigated in large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Therefore, we have to make repairs and the line break was due to negligence, I will send the responsible party a repair bill. In some cases, the breaks are due to weather and age.

[illegible]

Work Order Maintenance Response Goal:

The primary goal of the wastewater department is to provide fast, efficient and effective service to the City's approximately 2,000 utility customers. Dispatched and managed through our computer based work order system, staff responds to sewer related calls on a 24/7 basis. Our secondary goal is to manage the over 500+ mini-lift stations (grinder pumps) in our system using a proactive, programmatic approach. This is done by periodic scheduled maintenance. Additionally, the system has not been completely changed out from the prior two (2) generations of pumps. Thus, we have a large number of "change-outs" (C/O) as listed below.

Some of these change-outs can also be attributed to customer negligence (throwing foreign materials down the toilet). When abuse is the contributing factor, I will charge the cost of the pumps, panels and service costs to the customer.

Work Orders	FY-23-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	YTD-24-25
Grinder Tank PM Program														0
2000 to Extreme C/O														0
2000 to 2000 C/O														0
Extreme to 2000 C/O														0
Extreme to Extreme C/O														0
E-cone to Barnes	40													
Myers to Barnes C/O	62	4		6										10
Barnes to Barnes C/O	0		3	1										4
Barnes to Myers C/O	1		1											1
Hydromatic to Myers C/O	2													
Discharge Assembly	16	2	3	2										7
Pumps Purchased	105	30	14											14
Total Pumps Replaced	96	4	4	7										15
Total Pumps On Hand	4	34												34
Low Pressure Service Requests	5		1											1
Gravity Service Requests	0													
Inspection for New Service	50	2	6	5										13
Final Inspection for New Service	45	2	6	11										19
Sewer Service Calls	528	52	50	71										173
After Hour Sewer Calls	154	7	10	5										23
Odor Complaints	4		1											1

Major Lift Stations Repairs:

Lift Station repairs were as follows:
 11/17/23 Williamson Rd. pump
 station replaced pump

Staffing: The public works department has 6 full time employees.

PUBLIC WORKS
STREET/FACILITY MAINTENANCE/DRAINAGE (Stormwater)

Total Hours Worked	FY-23-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	June-25	YTD-24-25
Street														0
Sewer														0
Facility Maintenance Total	46													
Community Center / Parks	404													
City Hall	10													
Station 2	4													
Fleet Maintenance	71													
Meeting/Training	6													
Leave	346	36	24	50										110
Holiday	384	32		32										64
Overtime	207	14	20	10										44
Administrative														
Drainage Work (feet)	60		100											100
Drainage Complaints	2													
Drainage Man Hours	59		10											10
Debris Removed Load	20.21		2											2
Good House Keeping (PW)	31													
Sweeping Man Hours	2													
Codes Abatement	2		1	1										2
Codes Abatement Dollar Amount	\$0.00		1,986	699										2,685
Mowing Hours	214													
Curb Repair														
Shoulder Linear Foot														
Shoulder Hours														
Pothole Hours	173		24											24
R-O-W Hours	126	157	70											227
Sign/Repairs	17													
Sign Work Hours	12													
Salt Hours	302													
Salt Tons	35													
Water Disconnect/Reconnect	459	104	120	80										304
Assist Fire Dept.														
Assist Police Dept.	4													
City Event Banners/ City Sign	6													

Sign Replacement:

Staff continues to go through the City and replace all of the missing signs. We have a high incidence of sign theft in the City. I had the crews start using anti-theft hardware, but now the vandals are bending the signs until they break way.

Public Works Special Projects:

The goal is to be reactive to special requests that are made from time to time wither from the City Administrator or other departments.

Road Work Program:

The goal for this program is to maintain the City's right-of ways and drive lanes so they are free from hazards.

1. Curb - repair concrete curbs
2. Shoulder - maintain shoulders with rock
3. Potholes - repair asphalt such as base failures and pothole patching
4. Potholes - man hours associated with potholes/asphalt work
5. Mowing - medians, right-of-ways and City owned properties
6. R-O-W - tree trimming and roadside vegetative management (weed spraying)
7. Signs - repair, replace and/or install signs within the City limits
8. Salt - winter weather road clearing and salting

[illegible]

The goal of the brush collection (litter control) program is to maintain an efficient collection service for the residents. In the past, residents have not been satisfied with the level of service that the department was providing. I believe that part of the perception is a function of the quantity of material placed out for collection. The City only operates two (2) trucks. One driver is dedicated to this task and will only perform other job duties if there is not any yard waste to collect.

[illegible]

Bulk items and brush

[illegible]

Special Called Meeting
Of the Millersville City Commission to be held on
Monday, October 7, 2024
Immediately after the Millersville City Commission
Work Session at 6:00 P.M. at
Millersville City Hall

This meeting will be to hold a public hearing and second reading for

Resolution 24-R-02,

**A Resolution to Annex Certain Territories and Incorporate Same Within the
Corporate Boundaries of the City of Millersville, Tennessee, and Assign Industrial
Zoning to the Parcels**

RESOLUTION 24-R-02

A RESOLUTION TO ANNEX CERTAIN TERRITORIES AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF MILLERSVILLE, TENNESSEE AND ASSIGN INDUSTRIAL ZONING TO THE PARCELS.

WHEREAS, a public hearing before this body will be held on **Monday, October 7, 2024, in a special called meeting immediately after the Millersville City Commission Work Session at 6:00 PM**; and notice thereof published in the Robertson County Connection on **September 17, 2024**; and,

WHEREAS, application from the property owner to annex the below-mentioned territories into the City limits which are adjacent to the current city limits; and,

WHEREAS, a Plan of Services for such territory will be duly adopted by the City of Millersville Board of Commissioners; and,

WHEREAS, the annexation completed per provisions of TCA 6-5-104 of such territories is deemed reasonable for the overall well-being of the community and the annexation is necessary for the health, safety, and welfare of the property owner and future citizens with the industrial development of the annexed territories thereof and of the City as a whole;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee that the territories described below be annexed and incorporated within the corporate boundaries of the City of Millersville:

18.39 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 074, PARCELS 125.209.00 AND 125.210.00. **"EXHIBIT A"**.

SECTION 1. That the Board of Commissioners of the City of Millersville, Tennessee, hereby certify that this Resolution has been submitted to the Planning Commission of the City of Millersville for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of Millersville, Tennessee. This Resolution shall take effect fifteen (15) days from the date of its final passage, the public welfare demanding it.

First Reading: September 3, 2024

Hearing_____

Second Reading:_____

Tommy Long, Mayor

ATTEST:

Judy Florendo, City Recorder

RESOLUTION 24-R-02

“EXHIBIT A”

