

Millersville Board of Commissioners
AGENDA
Regular Commission Meeting
February 18, 2025, at 6:00 PM at Millersville City Hall

- 1. Call to Order.**
- 2. Invocation and Pledge of Allegiance**
- 3. Citizen's Comments**
- 4. Approval of Minutes for the January 21, 2025, Regular Commission Meeting**
- 5. Financial Report for review**
- 6. Hear Presentations from Candidate(s) for the Open Commission Seat**
- 7. Vote on Candidate(s) for Open Commission Seat**
- 8. Mayor's Nomination to Beer Board**
 - Commission Vote on Nomination**
- 9. Discussion on Police Chief Candidates**
- 10. Approval of TDOT License Agreement**
- 11. Interim City Manager Comments**
- 12. Commissioner Comments**
- 13. Adjournment**

Millersville Board of Commissioners
MINUTES
For the Regular Commission Meeting on January 21, 2025
At Millersville City Hall

The Regular Commission Meeting of the Millersville Board of Commissioners was held on January 21, 2025, at 6:00 PM at City Hall. Those attending were: Lincoln Atwood, Mayor; Commissioner Dustin Darnall, Vice Mayor; Commissioner Jesse Powell; Commissioner David Gregory; Interim City Manager, Bryan Morris; Judy Florendo, City Recorder; and Delores Farrell, Director of Finance.

1. Call to Order.

Mayor Atwood called the meeting to order at 6:00 PM.

2. Invocation and Pledge of Allegiance

Commissioner Gregory led the invocation, and it was followed by the Pledge of Allegiance.

3. Citizens' Comments.

Mr. Frank Fox introduced himself; he said the words were out on the street that the farm (Reynolds Farm) next door (to City Hall) was to begin development. He said there was not one positive comment, and no one was applauding it. He expressed his appreciation for the transparency of the new commission and said they are doing a very good job looking after finances. He said for the city to function like it should, we have to have balance in the way we plan and develop our city. He said the community had been laid out with community involvement; they had meetings around town and a zoning map that they adhered to. Then, in 2023, no one could find the thorough plan because it was never filed with the Registrar of Deeds. He said they couldn't find the old zoning maps that had the commercial district down on both sides of Hwy 31W because the city can't function well on residential. He said they've got to have that 70/30 balance or ratio so that they can generate enough funds to pay the attorney case in court. He recommended putting an immediate moratorium on residential development until they scrutinize the planning process as carefully as they scrutinize the money aspect. He continued, for every \$1.00 it costs the taxpayer, it costs the city between \$1.10 and \$1.16; everybody pays for it. He spoke in favor of having both residential and commercial zones, saying "back in the old days", they had 300 ft of commercial along 31 W and that was like money in the bank when you save it for commercial. He said we need to plan on it and be ready for it.

Mr. Fox said GNRC is doing a great job helping them with what they are trying to accomplish in zoning; he hopes they will put a moratorium on residential development until GNRC has had time to perfect their plan and get all the citizens' input that is necessary.

4. Approval of the minutes for the December 21, 2024, Regular Commission Meeting.

Mayor Atwood asked if he had a motion to approve the minutes as stated.

Vice Mayor Darnall made a motion to approve the minutes and **Commissioner Gregory** seconded the motion.

Mayor Atwood asked if there was any discussion.

Vice Mayor Darnall said, yes, in Item #15 which was the Resolution to set the pay of the city attorney, the very last section doesn't accurately reflect what happened. He said we need to amend it, because, as it is written, it appears as though they passed the Resolution; but they didn't. They passed the amendment to fill in the payrate at \$15 per hour, and then he withdrew the Resolution, so they never took a vote. The motion never carried, just the amendment.

Mayor Atwood asked if there was a motion to amend the minutes.

Vice Mayor Darnall made a motion to amend the last sentence in Item #15 to delete "motion carried" and replace it with "'amendment carried' and Commissioner Darnall withdrew the motion".

Mayor Atwood said a motion was made and seconded. He asked all in favor (of amending the minutes) to say "aye". **"Ayes" carried and the motion to amend the minutes carried.**

Mayor Atwood asked if there was further discussion and went back to the original motion to approve the minutes. He asked for all in favor to say "aye". **"Ayes" were unanimous; the motion to approve the minutes of the December 21, 2025 Regular Commission Meeting carried with an amendment to Item #15.**

5. Approve the December 2024 Financial Report

Mayor Atwood asked for a motion to approve the December 2024 Financial Report.

Vice Mayor Darnall said he thinks it's important that they make a motion to approve the December 2024 Financial Report, and he so moved.

Mayor Atwood asked if there was a second motion to approve the report (as stated). He said he would second the motion and asked if there was any discussion.

Vice Mayor Darnall said he did not believe they could actually approve the December, 2024, Financial Report because it had not yet been received, so they would need to defer it until the next scheduled voting meeting.

Commissioner Powell said he would need more time based on what he was given tonight to look over it before he could vote to approve it.

Mayor Atwood asked if there was a motion to defer approval of the December 2024 Financial Report until the next meeting.

Viced Mayor Darnall made a motion to defer.

Mayor Atwood asked for a second motion.

Commissioner Gregory seconded the motion.

Mayor Atwood asked for all in favor to say "aye". "Ayes" were unanimous.

Approval of the December 2024 report was deferred.

6. Discussion on budget amendment needs.

Vice Mayor Darnall said he had three things that he'd seen that need to be changed; line item 10 410 1100 that represents admin salaries; he wanted to increase it and deferred the amount to Jesse to include the salary for another interim city manager.

Commissioner Powell said the only question he had was for **Finance Director, Delores Farrell**; he asked her if that current line item was budgeted for Chief Morris to continue as interim for the remainder of the fiscal year.

Director Farrell asked how much was in that line; **Commissioner Powell** said \$310,000.

Director Farrell said she believed that they were down to about \$200,000 without having the increase managers have.

Commissioner Powell said they would need to increase that based on discussion of the employment agreement; but \$32,000 would need to be added to that number.

Vice Mayor Darnall said they have some flexibility to not take it out of just that line item; this was something to be thinking about when they actually amend the budget. He went on to the next line item 10-410-4014, Legal Services. He said they essentially put a ceiling around where they were and will need to appropriate more money to hire a city attorney, and potentially outside council. He said if they can't do that quickly, he proposes they put it back to \$100,000 to give them flexibility. He said his last amendment was in the Police line item for machinery and equipment (dash) capital. He had been looking at the bank records and agendas; he remembered the city bought three new Durangos for a total of \$154,586.90. When he and the other commissioners were newly elected, a budget amendment was in progress where this line item was zeroed out, being at \$130,000 previously. So, they overpaid on the original, but now it was zero – so

they will need to amend that back up to a minimum of \$155,000 if no further capital purchases by the police are made. He affirmed that was line item 10-421-6014.

7. **Discuss and vote on the employment agreement for Mr. Michael Gorham as Interim City Manager.**

Commissioner Powell said they all had the employment agreement in their packets directly after the budget information, so all of the information had been gone through with Mr. Gorham and had been reviewed. He asked if anyone would like to make changes to the agreement.

Vice Mayor Darnall said he had one amendment, and it was under #1. "Duties and Authority" on the third line. After Tennessee Code annotated: "The City of Millersville, Tennessee, agrees to employ Michael Gorham as Interim City Manager to perform the functions and duties as currently specified in the Millersville City Charter." He stipulated that, following "The Millersville City Code of Ordinances and Tennessee Code Annotated..." he wanted to add "contingent on a successful background check."

Vice Mayor Darnall explained that after various checks, including a TBI background check, the TBI wanted to do a more detailed one and a fingerprint was required. Those results and others were not yet available. **Vice Mayor Darnall** stressed that Mr. Gorham was a civilian who had worked in a military position, and had been subjected to continuous background checks, and that he had no concerns but couldn't skip the necessary due diligence.

Commissioner Powell said, just for transparency for the citizens here, this employment agreement with Mr. Gorham as our Interim City Manager will be part of the public record of this meeting once all the changes are made to the document. So, the terms of his employment are that he will begin as of midnight that night, January 22nd, until the city, the Board of Commissioners, hires a new city manager and enters into an employment agreement with him, or, until either the employee, Mr. Gorham or the employer, the City of Millersville terminates this agreement. He further stipulated the agreement can be terminated by the employee or employer at any time for any reason with or without cause within 15 days of written notice. The city will not be providing health or medical insurance for Mr. Gorham; as he is bringing that of his own accord with his retirement plan. The City will provide him a vehicle for his transportation to visit any issues within the city limits or to conduct any business on behalf of the city. He will receive a certain amount of vacation days and sick days. His annualized base salary is also in the agreement and is subject to renegotiation upon completion of our fiscal year 2026 budget approval process.

A minor change was to be made to the agreement, after which it was to be signed that night by Mr. Gorham, Mayor Atwood, and City Recorder, Judy Florendo.

Mayor Atwood asked if there was a motion to accept Mr. Gorham's employment agreement with the City of Millersville as amended.

Vice Mayor Darnall made a motion to vote on the employment agreement between Millersville and Michael Gorham as interim city manager, to be amended that night.

Commissioner Gregory seconded the motion.

A roll call vote was held. All voted "aye" with the exception of Commissioner Powell who abstained since he wrote the agreement. The employment agreement to hire Mr. Michael Gorham as Interim City Manager was approved.

8. Discuss and process the timeline for hiring a permanent City Manager.

Mayor Atwood opened discussions for Item 8.

Commissioner Powell said they need to discuss an accurate timeline; now that we have an interim city manager, we can give him some priorities to fix things within the city and dedicate more time to looking for this permanent city manager. He proposed for consideration (not voting) that they look at a target hire date for a new city manager of July 1, 2025. Then, as a commission, they would be able to backwards plan working with our new interim city manager on making sure our advertisement is pushed out as far and wide as possible. He pointed out that we already have six or seven candidates now, unless Mr. Gorham wants to continue to be included in that permanent city manager pool. He said they need to designate a certain amount of time to look over the resumes, conduct interviews for a selected pool, then break down how they want to vet the final candidates. He said July 1st is an ambitious timeline to hire someone based on background check requirements; but, based upon the number of issues we have financially and, as Mr. Fox pointed out, economic development and planning, it's important to push forward as soon as possible.

Vice Mayor Darnall discussed the process so far, saying Gary Jaeckel with MTAS went through all the resumes and selected those he felt were the best. He said he felt he owed an explanation to those who had applied as to why he decided not to consider them further. He worked on his lunch breaks going through HR to review 200 plus resumes and he feels Mr. Jaeckel pulled out the best. But, based on matching education and experience, there were a very limited number beyond what they already have that hit the target. Looking back at the minutes from December as well, he said he did request that they advertise in a few more places, one of them being the Tennessee Municipal League; it still

hasn't been posted there. He said they can also consider ICMA; if they need to discuss how much that is going to cost, they need to bring that as an agenda item for the commission or leave it with Mr. Gorham as something the city manager can spend the money on.

Mayor Atwood asked if there was any more discussion.

Commissioner Gregory said he got an email from Eric Boswick stating he wants to visit with the commissioners on a Saturday, individually, one at a time.

Commissioner Gregory said he thought Gary Jaeckel at MTAS said they could do that and asked if that was correct – that they could all meet here (at city hall), one commissioner with one proposed candidate for city manager at a time. He said he (Mr. Boswick) was the only one he had heard from and asked the other commissioners if they had heard from anyone else.

Vice Mayor Darnall said he had talked to each one individually for quite some time and Mr. Boswick had been the only one who indicated he wanted that process – but they were so early in the process he didn't know that the others have felt they've had the opportunity to say that yet.

Commissioner Gregory said of all the candidates he's talked to, Mr. Boswick has been the only one to ask to come down here. He added there's nothing wrong with a candidate wanting to come meet with them individually.

Vice Mayor Darnall said there is one other candidate that's expressed interest in meeting all of them and he had showed up before their last meeting and met with himself and **Commissioner Gregory** in the parking lot. He lives out of town but commutes back and forth, but he is interested in meeting all of them.

Vice Mayor Darnall went on to say he had been advised of multiple ways to do what **Commissioner Gregory** had just stated, if they do one-on-one interviews, the consequence is they don't hear what they've said to each of them. The benefit is that it is not a public meeting.

Mayor Atwood asked if there was anything else and move to Item 9.

9. Vote on a commissioner to replace Milton Dorris on the Beer Board.

Mayor Atwood asked if there were "any takers".

Vice Mayor Darnall asked how frequently the Beer Board meets.

Commissioner Gregory said he thought they meet once in one year.

City Recorder Judy Florendo said they meet whenever someone comes in with an application for a permit to sell beer, so they meet at random.

Vice Mayor Darnall said he would volunteer for the Beer Board.

Mayor Atwood then nominated **Vice Mayor Darnall** for the Beer Board and asked if he had a second.

Commissioner Gregory seconded the nomination.

Mayor Atwood asked for all in favor to say "aye". **"Ayes" were unanimous and the nomination of Vice Mayor Darnall to the Beer Board carried.**

10. Appointment by Mayor Atwood of one member to serve on the BZA Board.

Mayor Atwood announced he would like for that member to the BZA Board to be Tim Lassiter. He said Mr. Lassiter told hm he was willing to do that, and he thanked him for his willingness to serve the community on the BZA Board.

11. Vote on one commissioner to replace Alisa Huling on the Planning Board.

Mayor Atwood asked if anyone would like to take this one.

Commissioner Gregory said he would take it, that he had been on it in the past and it is a good board.

Mayor Atwood nominated Commissioner Gregory for the Planning Board.

Vice Mayor Darnall seconded the motion.

Mayor Atwood asked for all in favor of his nomination of Commissioner Gregory to the Planning Board to say "aye". **"Ayes" were unanimous with Commissioner Gregory abstaining. Motion carried.**

12. Mayor Atwood to appoint someone as the Mayor's designee to the Planning Board.

Mayor Atwood said he was pleased to have Mr. Lynn Smith on the Planning Board and he thanked Mr. Smith for his service to the community,

13. Vote on hiring a TDOT approved second appraiser for OHM sidewalk project easements.

Commissioner Gregory said he had been talking to Neil Hanson, the transportation manager at ATTAP for the TDOT. He said the sidewalk is sort of on hold for now, basically for our finances; Mr. Hanson and a TDOT representative may come sometime in March and explain the situation with them and with us. He said he (Mr. Hanson) asked for OHM since they had worked together for the last 12 years (minus the last year) and they had a good understanding with each other. **Commissioner Gregory** said he thinks it would be beneficial for OHM to come back and work with TDOT and Mr. Hanson. He said he had given him several directions that he would prefer for Mr. Hanson to say to the board himself. He said he has Mr. Hanson's phone number if anyone wants to talk to him; he is very knowledgeable about the sidewalks of this city.

Mayor Atwood asked if he would like to move this motion to the work session in March.

Commissioner Gregory said to let him talk to them first and he would make that motion next month; he had to talk to them to get their schedule. He then said he

would make a motion to move this to the work session in March and he would talk to them and let them know the motion has been made.

Vice Mayor Darnall seconded the motion.

Mayor Atwood asked if there was any discussion.

Vice Mayor Darnall said one thing he wanted out of that discussion was an understanding of what the cash flow looks like for this project. He said his understanding was that it's an 80/20 grant where we pay 20% and we've already fulfilled that 20% or we are close to it. He said (according to his understanding) we pay the other 80% when the project is finished, which is less attractive from a cash flow perspective than if they would trust us and front us the money.

Commissioner Gregory said the longer we wait the interest rate goes up along with the depreciation; the money is there on their end, but he couldn't explain exactly all he (Mr. Hanson) had said because of the wealth of information, and that's why he had asked him to be out here.

Mayor Atwood asked all in favor of moving this item to the March work session to say "aye". **"Ayes" were unanimous; Item #13 is moved to the March work session.**

14. Update on search for outside legal counsel.

Vice Mayor Darnall said he found a firm that is willing to do this work for us and they provided a retainer agreement which he passed on to the other commissioners. He said it's a template that has to be filled in; it's ready for a few edits to be signed and they can begin that work. Per what they (commissioners) passed, they may sign it. He said once Mr. Gorham is employed, they'll have a discussion on how quickly they can find a city attorney; they need to move forward quickly.

Commissioner Gregory said he agreed; he'd rather wait for Mr. Gorham to get them an understanding if he has legal counsel he knows they would like to have here in the city before they go any further with this.

Mayor Atwood asked if there was any further discussion and moved to Item #15.

15. Update on City's Account Reconciliation by MG Group

Vice Mayor Darnall said he might have the most current information; he received an email from Ms. Farrell that morning showing additional work that had been done. He read the email from Carol Ann Kirksey of the MG Group, which said, "I have reconciled all accounts through June 30th, 2024, except for the sewer and general accounts. I'm hoping to have them reconciled by the end of the day today. Let me know if you have any questions." He said he didn't hear back that it was confirmed, but it came early in the morning so if it wasn't done, it would be done very shortly.

Finance Director Delores Farrell said the auditors would be here on February 24th.

Mayor Atwood asked if there was any further discussion and moved to Item #16.

16. Vote to publish 2025 Schedule for Regular Commission Meetings and Work Session Dates.

Vice Mayor Darnall said, per ordinance, they meet for these meetings on the third Tuesday of the month, and they meet for work sessions the first Monday of the month. He proposed they put something together that they can put on our city website that lists the remainder of the meetings for the year. He asked if they wanted him to read them or would they rather just look at a calendar and see if there are any conflicts, if some of the dates need to be shifted.

Mayor Atwood said he didn't need to look, that he would make it work.

Vice Mayor Darnall asked if there were any objections to posting the schedule on the city website just so people can see in plenty of time.

Commissioner Gregory agreed that it was a good idea.

Mayor Atwood said as long as Labor Day and holidays were accounted for. He asked if there was a motion to vote on publishing the 2025 Commissioners meeting schedule.

Commissioner Powell made a motion to publish the schedule, seconded by **Commissioner Gregory**.

Mayor Atwood asked if there was any further discussion, then asked for all in favor to say "aye". **"Ayes" were unanimous; motion passed.**

17. Interim City Manager Comments

ICM Bryan Morris did not have any comments.

18. Commissioners' Comments

Commissioner Powell said the only thing he had was to ask Judy (City Recorder) how quickly they would be able to get in touch with **ICM Gorham** through his city manager email, phone, etc. She responded that it should be by tomorrow.

Retiring ICM Morris said he had Mr. Gorham's key card and all his keys right there; and the only thing with this phone (city manager's work phone) is that it has two emails on it, one of which was for the Chief of Police. He said he was trying to cut down on carrying five phones, so that email would have to be taken out, but the city manager's email is already on there.

Vice Mayor Darnall said at one of the previous meetings he asked to have the interfund transfer repealed at this meeting. After further discussion with several people, they decided not to put that on here (present meeting's agenda). So that

is still in effect for various reasons, one of them being it's time bound that expires at the end of this fiscal year, just the way the resolution was written and we really only needed it right before tax revenue started coming in. He said we are in a better position now and do not need it. If we did pull money from it, we would have to pay it back by the end of the fiscal year, so we're at a point where it no longer makes sense. So, while they're not repealing it, it would not be used, it didn't seem like the formality of repealing it was necessary any longer. He said they needed to decide on a date, and proposed at the next work session, to call a special meeting to amend the budget; and it should be posted as a public notice in the newspaper 15 days ahead of time to comply with TCA requirements.

Commissioner Gregory said he would like for them to continue every time they meet to (pursue) hiring a permanent city manager. Like he said, there are people who might want to come and visit them on a Saturday, so they need to be open minded. He asked if he could have that put on the next work session so they could discuss it again and see where everybody is at. He said he was going to be on the phone between now and then and see if people will give him a time when they can be here. He asked if that would be ok with everyone.

Mayor Atwood said, "Absolutely."

Mayor Atwood said he had no comments and move to Item # 19.

19. Adjournment

Mayor Atwood asked if there was a motion to adjourn

Commissioner Gregory made a motion to adjourn and it was seconded by **Vice Mayor Darnall**.

The meeting was adjourned at 7:48 PM.

Respectfully submitted,



Judy Florendo

City Recorder

City of Millersville

1246 Louisville Hwy

Millersville, TN 37072

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

10 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Property Tax - Current	1,345,339	0.00	1,003,192.00	0.00	342,147.00	74.57
Property Tax - Delinq.	7,000	0.00	20,368.79	0.00	13,368.79	290.98
Local Tax	1,063,300	0.00	426,651.63	0.00	636,648.37	40.13
State Tax	858,462	0.00	512,595.26	0.00	345,866.74	59.71
Court Fines & Fees	360,025	0.00	96,712.14	0.00	263,312.86	26.86
Licenses & Permits	200,400	0.00	60,637.21	0.00	139,762.79	30.26
Other Revenue	257,293	0.00	82,031.29	0.00	175,261.71	31.88
TOTAL REVENUES	4,091,819	0.00	2,202,188.32	0.00	1,889,630.68	53.82
<u>EXPENDITURE SUMMARY</u>						
<u>Administration</u>						
Salaries	338,500	0.00	76,405.98	0.00	262,094.02	22.57
Other Personnel Costs	107,250	0.00	8,002.21	0.00	99,247.79	7.46
Other Expenses	1,105,950	0.00	860,709.30	0.00	245,240.70	77.83
TOTAL Administration	1,551,700	0.00	945,117.49	0.00	606,582.51	60.91
<u>Building/Codes</u>						
Salaries	61,000	0.00	15,338.00	0.00	45,662.00	25.14
Other Personnel Costs	16,600	0.00	3,012.62	0.00	13,587.38	18.15
Other Expenses	21,500	0.00	30,655.67	0.00	9,155.67	142.58
TOTAL Building/Codes	99,100	0.00	49,006.29	0.00	50,093.71	49.45
<u>Municipal Court</u>						
Salaries	50,920	0.00	30,108.00	0.00	20,812.00	59.13
Other Personnel Costs	15,300	0.00	1,992.88	0.00	13,307.12	13.03
Other Expenses	24,450	0.00	2,950.00	0.00	21,500.00	12.07
TOTAL Municipal Court	90,670	0.00	35,050.88	0.00	55,619.12	38.66
<u>Police Dept</u>						
Salaries	1,100,500	0.00	777,560.36	0.00	322,939.64	70.66
Other Personnel Costs	291,000	0.00	57,157.78	0.00	233,842.22	19.64
Other Expenses	478,000	0.00	439,282.04	0.00	38,717.96	91.90
TOTAL Police Dept	1,869,500	0.00	1,274,000.18	0.00	595,499.82	68.15
<u>Fire Dept</u>						
Salaries	184,000	0.00	64,068.55	0.00	119,931.45	34.82
Other Personnel Costs	55,100	0.00	4,577.80	0.00	50,522.20	8.31
Other Expenses	172,500	0.00	78,499.35	0.00	94,000.65	45.51
TOTAL Fire Dept	411,600	0.00	147,145.70	0.00	264,454.30	35.75

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

10 -General Fund
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Development Services</u>						
Salaries	50	0.00	0.00	0.00	50.00	0.00
Other Personnel Costs	50	0.00	0.00	0.00	50.00	0.00
Other Expenses	114,000	0.00	28,871.77	0.00	85,128.23	25.33
TOTAL Development Services	114,100	0.00	28,871.77	0.00	85,228.23	25.30
<u>Community Ctr/Parks</u>						
Salaries	44,680	0.00	29,542.00	0.00	15,138.00	66.12
Other Personnel Costs	13,100	0.00	2,242.14	0.00	10,857.86	17.12
Other Expenses	86,850	0.00	27,104.69	0.00	59,745.31	31.21
TOTAL Community Ctr/Parks	144,630	0.00	58,888.83	0.00	85,741.17	40.72
TOTAL EXPENDITURES	4,281,300	0.00	2,538,081.14	0.00	1,743,218.86	59.28
REVENUE OVER/ (UNDER) EXPENDITURES	(189,481)	0.00	335,892.82)	0.00	146,411.82	177.27

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

10 -General Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Property Tax - Current						
10-3000 Sumner Co. - Current	897,002	0.00	655,110.00	0.00	241,892.00	73.03
10-3002 Robertson Co. - Current	448,337	0.00	348,082.00	0.00	100,255.00	77.64
TOTAL Property Tax - Current	1,345,339	0.00	1,003,192.00	0.00	342,147.00	74.57
Property Tax - Delinq.						
10-3010 Sumner Co. - Delinq	0	0.00	12,435.00	0.00	(12,435.00)	0.00
10-3012 Robertson Co. - Delinq	0	0.00	72.00	0.00	(72.00)	0.00
10-3015 Interest - Property Tax	7,000	0.00	7,861.79	0.00	(861.79)	112.31
TOTAL Property Tax - Delinq.	7,000	0.00	20,368.79	0.00	(13,368.79)	290.98
Local Tax						
10-3020 Local Sales Tax - Sumner	475,000	0.00	94,740.95	0.00	380,259.05	19.95
10-3021 Local Sales Tax - Robt	400,000	0.00	231,311.17	0.00	168,688.83	57.83
10-3022 Wholesale Beer Tax	80,000	0.00	41,574.84	0.00	38,425.16	51.97
10-3023 Cable TV Franchise Fee	50,000	0.00	23,818.91	0.00	26,181.09	47.64
10-3025 Business Tax-City	45,000	0.00	23,185.31	0.00	21,814.69	51.52
10-3027 Beer Privilege Tax	800	0.00	2,096.19	0.00	(1,296.19)	262.02
10-3028 Wholesale Liquor Tax	10,000	0.00	9,132.82	0.00	867.18	91.33
10-3029 Hotel/Motel Tax	2,500	0.00	791.44	0.00	1,708.56	31.66
TOTAL Local Tax	1,063,300	0.00	426,651.63	0.00	636,648.37	40.13
State Tax						
10-3030 State Sales Tax	745,000	0.00	455,790.07	0.00	289,209.93	61.18
10-3032 State Beer Tax	2,900	0.00	0.00	0.00	2,900.00	0.00
10-3033 State-City Street/Petroleum	11,527	0.00	6,711.34	0.00	4,815.66	58.22
10-3034 State Telecom Interstate Tax	1,300	0.00	696.32	0.00	603.68	53.56
10-3035 Bank Excise Tax	5,000	0.00	0.00	0.00	5,000.00	0.00
10-3036 TVA Gross Receipts	75,735	0.00	38,262.60	0.00	37,472.40	50.52
10-3037 Telecom Privilege Tax	0	0.00	0.18	0.00	(0.18)	0.00
10-3039 State-Sportsbetting Payment	11,000	0.00	5,643.61	0.00	5,356.39	51.31
10-3040 State-Local Occupancy Tax	6,000	0.00	3,951.61	0.00	2,048.39	65.86
10-3042 State Transport. Modern	0	0.00	1,539.53	0.00	(1,539.53)	0.00
TOTAL State Tax	858,462	0.00	512,595.26	0.00	345,866.74	59.71
Payment in Lieu of Taxes						
Court Fines & Fees						
10-3200 City Court Fines & Costs	320,000	0.00	75,903.00	0.00	244,097.00	23.72
10-3202 City Court Litigation Tax	25,000	0.00	6,985.00	0.00	18,015.00	27.94
10-3203 Court ETicket Fees	0	0.00	468.00	0.00	468.00	0.00
10-3205 Sumner Co. Court Fines	10,000	0.00	7,418.41	0.00	2,581.59	74.18
10-3206 Robertson Co. Court Fines	4,000	0.00	2,172.48	0.00	1,827.52	54.31
10-3220 Police Reports	25	0.00	6.75	0.00	18.25	27.00
10-3221 Police Dept-Other	1,000	0.00	599.00	0.00	401.00	59.90
10-3222 PD Tow/Storage Fees	0	0.00	1,287.50	0.00	(1,287.50)	0.00
10-3223 Police ETicket Fees	0	0.00	1,872.00	0.00	(1,872.00)	0.00
TOTAL Court Fines & Fees	360,025	0.00	96,712.14	0.00	263,312.86	26.86

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

10 -General Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Licenses & Permits						
10-3301 Beer License	0	0.00	400.00	0.00 (400.00)	0.00
10-3302 Building Permits	200,000	0.00	60,062.21	0.00	139,937.79	30.03
10-3304 Burn Permits	400	0.00	175.00	0.00	225.00	43.75
TOTAL Licenses & Permits	200,400	0.00	60,637.21	0.00	139,762.79	30.26
Other Revenue						
10-3499 P&Z-Engineering Fees/OHM	15,000	0.00	0.00	0.00	15,000.00	0.00
10-3500 P&Z Fees/Application Fees	25,000	0.00	3,150.00	0.00	21,850.00	12.60
10-3501 Interest Earnings	1,300	0.00	0.00	0.00	1,300.00	0.00
10-3504 Miscellaneous Income	25,000	0.00	39,691.80	0.00 (14,691.80)	158.77
10-3505 Insurance Proceeds	0	0.00	412.86	0.00 (412.86)	0.00
10-3510 Fire Dept-Other	0	0.00	60.00	0.00 (60.00)	0.00
10-3522 Community Center	0	0.00	31,900.00	0.00 (31,900.00)	0.00
10-3524 Community Ctr-Special Events	50,000	0.00 (50.00)	0.00	50,050.00	0.10-
10-3600 Grant Proceeds	140,993	0.00	6,866.63	0.00	134,126.37	4.87
TOTAL Other Revenue	257,293	0.00	82,031.29	0.00	175,261.71	31.88

Transfers

TOTAL REVENUE	4,091,819	0.00	2,202,188.32	0.00	1,889,630.68	53.82
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10 -General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-410-1100 Salaries - Administrative	310,000	0.00	76,355.98	0.00	233,644.02	24.63
10-410-1101 Overtime - Administrative	1,000	0.00	0.00	0.00	1,000.00	0.00
10-410-1105 Salaries - City Commission	24,850	0.00	0.00	0.00	24,850.00	0.00
10-410-1108 Longevity Pay	2,650	0.00	50.00	0.00	2,600.00	1.89
TOTAL Salaries	338,500	0.00	76,405.98	0.00	262,094.02	22.57
Other Personnel Costs						
10-410-1200 SS & Medicare	28,000	0.00	11,274.81	0.00	16,725.19	40.27
10-410-1300 Employee Health Insurance	54,000	0.00	3,217.60	0.00	57,217.60	5.96-
10-410-1400 Retirement	25,000	0.00	0.00	0.00	25,000.00	0.00
10-410-1500 Unemployment Insurance	250	0.00	55.00	0.00	305.00	22.00-
TOTAL Other Personnel Costs	107,250	0.00	8,002.21	0.00	99,247.79	7.46
Other Expenses						
10-410-2000 Other Medical Expense	250	0.00	389.00	0.00	139.00	155.60
10-410-2002 Education & Training	10,000	0.00	2,300.00	0.00	7,700.00	23.00
10-410-2014 Worker's Comp. Insurance	800	0.00	31,487.00	0.00	30,687.00	3,935.88
10-410-2016 Liability & Property Ins.	315,000	0.00	346,881.00	0.00	31,881.00	110.12
10-410-2100 Utilities	38,000	0.00	21,625.84	0.00	16,374.16	56.91
10-410-2102 Telephones&Internet	16,000	0.00	7,710.16	0.00	8,289.84	48.19
10-410-2104 Gas, Oil, Diesel Fuel	1,200	0.00	4,030.86	0.00	5,230.86	335.91-
10-410-2106 Publicity,Subscrip& Dues	15,000	0.00	5,295.06	0.00	9,704.94	35.30
10-410-2200 Repair & Maintenance	0	0.00	950.00	0.00	950.00	0.00
10-410-2202 Vehicle Repair&Maintenance	500	0.00	495.37	0.00	4.63	99.07
10-410-2206 Bldg Repair & Maintenance	4,000	0.00	1,565.00	0.00	2,435.00	39.13
10-410-2207 City Property Maintenance	2,000	0.00	375.00	0.00	1,625.00	18.75
10-410-2210 Contractual/Svc Agreements	150,000	0.00	212,305.99	0.00	62,305.99	141.54
10-410-2300 Operating Supplies	3,000	0.00	8,282.21	0.00	5,282.21	276.07
10-410-2302 Office Supplies	4,000	0.00	21.26	0.00	3,978.74	0.53
10-410-2310 Miscellaneous/Sundry	4,000	0.00	1,319.49	0.00	2,680.51	32.99
10-410-2312 Minor Equipment	3,000	0.00	414.00	0.00	2,586.00	13.80
10-410-2316 Postage & Machine Rental	7,000	0.00	0.00	0.00	7,000.00	0.00
10-410-2322 Interest Expense	140,000	0.00	128,837.50	0.00	11,162.50	92.03
10-410-2326 Recording Documents	0	0.00	12.00	0.00	12.00	0.00
10-410-2332 Meals & Entertainment	2,000	0.00	0.00	0.00	2,000.00	0.00
10-410-2700 Donation to Library	5,000	0.00	0.00	0.00	5,000.00	0.00
10-410-2702 Bad Debt Expense (Prop.Tax)	3,000	0.00	0.00	0.00	3,000.00	0.00
10-410-2745 Summer-Property TR Match	4,500	0.00	2,332.00	0.00	2,168.00	51.82
10-410-2750 Robt-Property TR Match	1,500	0.00	53.00	0.00	1,447.00	3.53
10-410-2800 Furniture/Fixtures-CH Addit	0	0.00	1,078.19	0.00	1,078.19	0.00
10-410-4000 Professional Services	0	0.00	1,000.00	0.00	1,000.00	0.00
10-410-4014 Legal Services	75,000	0.00	73,537.00	0.00	1,463.00	98.05
10-410-4016 Accounting & Auditing	25,000	0.00	14,350.00	0.00	10,650.00	57.40
10-410-4026 Promotional	1,200	0.00	0.00	0.00	1,200.00	0.00
10-410-6000 Building Imp's/CH Reno	0	0.00	719.53	0.00	719.53	0.00
10-410-6020 Debt Service-Prin/Bond	275,000	0.00	0.00	0.00	275,000.00	0.00
10-410-7000 Reserve	0	0.00	5,000.00	0.00	5,000.00	0.00
TOTAL Other Expenses	1,105,950	0.00	860,709.30	0.00	245,240.70	77.83
TOTAL Administration	1,551,700	0.00	945,117.49	0.00	606,582.51	60.91

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

10 -General Fund
DEPARTMENT - Building/Codes

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-411-1100 Salaries - Bldg/Codes	60,000	0.00	15,338.00	0.00	44,662.00	25.56
10-411-1108 Longevity Pay	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL Salaries	61,000	0.00	15,338.00	0.00	45,662.00	25.14
Other Personnel Costs						
10-411-1200 SS & Medicare	3,500	0.00	2,899.36	0.00	600.64	82.84
10-411-1300 Employee Health Insurance	10,000	0.00	113.26	0.00	9,886.74	1.13
10-411-1400 Retirement	3,000	0.00	0.00	0.00	3,000.00	0.00
10-411-1500 Unemployment Ins.	100	0.00	0.00	0.00	100.00	0.00
TOTAL Other Personnel Costs	16,600	0.00	3,012.62	0.00	13,587.38	18.15
Other Expenses						
10-411-2000 Other Medical Expense	250	0.00	0.00	0.00	250.00	0.00
10-411-2002 Education & Training	3,000	0.00	0.00	0.00	3,000.00	0.00
10-411-2014 W.Comp Insurance	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2102 Telephone/Internet	750	0.00	641.59	0.00	108.41	85.55
10-411-2104 Gas & Oil	1,000	0.00	442.63	0.00	557.37	44.26
10-411-2106 Publicity, Subscriptions&Dues	500	0.00	0.00	0.00	500.00	0.00
10-411-2202 Vehicle Repair&Maintenance	1,000	0.00	130.27	0.00	869.73	13.03
10-411-2210 Contractual/Svc Agreements	10,000	0.00	13,674.08	0.00	3,674.08	136.74
10-411-2214 Contractual Bldg Insp	0	0.00	15,200.00	0.00	15,200.00	0.00
10-411-2300 Operating Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2302 Office Supplies	250	0.00	46.10	0.00	203.90	18.44
10-411-2310 Miscellaneous/Sundry	250	0.00	0.00	0.00	250.00	0.00
10-411-2312 Minor Equipment	1,500	0.00	0.00	0.00	1,500.00	0.00
10-411-2324 Clothing & Uniforms	1,000	0.00	521.00	0.00	479.00	52.10
TOTAL Other Expenses	21,500	0.00	30,655.67	0.00	9,155.67	142.58
TOTAL Building/Codes	99,100	0.00	49,006.29	0.00	50,093.71	49.45

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

10 -General Fund
 DEPARTMENT - Municipal Court

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Salaries</u>						
10-412-1100 Salaries - Court Clerk	49,920	0.00	29,008.00	0.00	20,912.00	58.11
10-412-1108 Longevity Pay	1,000	0.00	1,100.00	0.00	100.00	110.00
TOTAL Salaries	50,920	0.00	30,108.00	0.00	20,812.00	59.13
<u>Other Personnel Costs</u>						
10-412-1200 SS & Medicare	3,200	0.00	1,992.88	0.00	1,207.12	62.28
10-412-1300 Employee Health Insurance	9,000	0.00	0.00	0.00	9,000.00	0.00
10-412-1400 Retirement	3,000	0.00	0.00	0.00	3,000.00	0.00
10-412-1500 Unemployment Insurance	100	0.00	0.00	0.00	100.00	0.00
TOTAL Other Personnel Costs	15,300	0.00	1,992.88	0.00	13,307.12	13.03
<u>Other Expenses</u>						
10-412-2000 Other Medical Expenses	250	0.00	0.00	0.00	250.00	0.00
10-412-2002 Education & Training	3,000	0.00	0.00	0.00	3,000.00	0.00
10-412-2014 W.Comp Insurance	100	0.00	0.00	0.00	100.00	0.00
10-412-2106 Publicity/Subscriptions&Dues	100	0.00	0.00	0.00	100.00	0.00
10-412-2210 Contractual/Svc Agreements	8,000	0.00	1,700.00	0.00	6,300.00	21.25
10-412-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
10-412-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
10-412-2310 Miscellaneous/Sundry	5,000	0.00	0.00	0.00	5,000.00	0.00
10-412-2312 Minor Equipment-Court	1,000	0.00	0.00	0.00	1,000.00	0.00
10-412-4014 City Judge	6,000	0.00	1,250.00	0.00	4,750.00	20.83
TOTAL Other Expenses	24,450	0.00	2,950.00	0.00	21,500.00	12.07
TOTAL Municipal Court	90,670	0.00	35,050.88	0.00	55,619.12	38.66

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-421-1100 Salaries - Clerical PD	73,000	0.00	30,121.00	0.00	42,879.00	41.26
10-421-1105 Salaries - Police	975,000	0.00	744,263.86	0.00	230,736.14	76.33
10-421-1106 Overtime - Police	25,000	0.00	575.50	0.00	24,424.50	2.30
10-421-1107 THSO Grant/Traffic Enf	25,000	0.00	0.00	0.00	25,000.00	0.00
10-421-1108 Longevity Pay	2,500	0.00	2,600.00	0.00	100.00	104.00
TOTAL Salaries	1,100,500	0.00	777,560.36	0.00	322,939.64	70.66
Other Personnel Costs						
10-421-1200 SS & Medicare	50,000	0.00	56,236.58	0.00	6,236.58	112.47
10-421-1300 Employee Health Insurance	190,000	0.00	1,047.16	0.00	188,952.84	0.55
10-421-1400 Retirement	50,000	0.00	125.96	0.00	50,125.96	0.25
10-421-1500 Unemployment Insurance	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL Other Personnel Costs	291,000	0.00	57,157.78	0.00	233,842.22	19.64
Other Expenses						
10-421-2000 Other Medical Expense	4,000	0.00	756.32	0.00	3,243.68	18.91
10-421-2002 Education & Training	10,000	0.00	7,731.50	0.00	2,268.50	77.32
10-421-2014 W.Comp Insurance	50,000	0.00	0.00	0.00	50,000.00	0.00
10-421-2102 Telephone & Jetpacks	10,000	0.00	11,901.29	0.00	1,901.29	119.01
10-421-2104 Gas, Oil, Diesel Fuel	50,000	0.00	32,171.83	0.00	17,828.17	64.34
10-421-2106 Publicity,Subscripts & Dues	2,500	0.00	850.50	0.00	1,649.50	34.02
10-421-2202 Vehicle Repair&Maintenance	20,000	0.00	5,674.98	0.00	14,325.02	28.37
10-421-2204 Equip Repair & Maintenance	1,000	0.00	330.00	0.00	670.00	33.00
10-421-2210 Contractual/Svc Agreements	30,000	0.00	1,716.60	0.00	28,283.40	5.72
10-421-2212 SCECC Contractual Svc	208,000	0.00	183,963.35	0.00	24,036.65	88.44
10-421-2300 Operating Supplies	5,000	0.00	651.22	0.00	4,348.78	13.02
10-421-2302 Office Supplies	1,500	0.00	0.00	0.00	1,500.00	0.00
10-421-2310 Miscellaneous/Sundry	1,000	0.00	61.26	0.00	938.74	6.13
10-421-2312 Minor Equipment-Police	50,000	0.00	35,307.04	0.00	14,692.96	70.61
10-421-2324 Clothing & Uniforms	20,000	0.00	12,662.67	0.00	7,337.33	63.31
10-421-2332 Meals & Entertainment	500	0.00	96.75	0.00	403.25	19.35
10-421-4000 Professional Services	0	0.00	37.15	0.00	37.15	0.00
10-421-4002 Vehicle Towing Service	1,000	0.00	1,320.00	0.00	320.00	132.00
10-421-4026 Promotional/PD	1,000	0.00	1,000.00	0.00	0.00	100.00
10-421-6002 Debt Svc-Lease/BodyCams	12,500	0.00	12,312.00	0.00	24,812.00	98.50
10-421-6014 Machinery&Equipment-Police	0	0.00	155,435.88	0.00	155,435.88	0.00
TOTAL Other Expenses	478,000	0.00	439,282.04	0.00	38,717.96	91.90
TOTAL Police Dept	1,869,500	0.00	1,274,000.18	0.00	595,499.82	68.15

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

10 -General Fund
DEPARTMENT - Fire Dept

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-422-1100 Salaries - Fire Department	168,000	0.00	63,108.55	0.00	104,891.45	37.56
10-422-1105 Volunteer Pay	16,000	0.00	960.00	0.00	15,040.00	6.00
TOTAL Salaries	184,000	0.00	64,068.55	0.00	119,931.45	34.82
Other Personnel Costs						
10-422-1200 SS & Medicare	20,000	0.00	4,424.88	0.00	15,575.12	22.12
10-422-1300 Employee Health Insurance	20,000	0.00	152.92	0.00	19,847.08	0.76
10-422-1400 Retirement	15,000	0.00	0.00	0.00	15,000.00	0.00
10-422-1500 Unemployment Insurance	100	0.00	0.00	0.00	100.00	0.00
TOTAL Other Personnel Costs	55,100	0.00	4,577.80	0.00	50,522.20	8.31
Other Expenses						
10-422-2000 Other Medical Expense	3,000	0.00	9,167.00	0.00	(6,167.00)	305.57
10-422-2002 Education & Training	5,000	0.00	779.00	0.00	4,221.00	15.58
10-422-2014 W.Comp Insurance	10,000	0.00	0.00	0.00	10,000.00	0.00
10-422-2100 Utility Services	5,000	0.00	4,239.39	0.00	760.61	84.79
10-422-2102 Telephone & aircards	2,500	0.00	1,983.91	0.00	516.09	79.36
10-422-2104 Gas, Oil, Diesel Fuel	7,500	0.00	1,830.23	0.00	5,669.77	24.40
10-422-2106 Publicity,Subscripts & Dues	2,000	0.00	275.00	0.00	1,725.00	13.75
10-422-2202 Vehicle Repair&Maintenance	15,000	0.00	(20,156.13)	0.00	35,156.13	134.37-
10-422-2204 Equip. Repair & Maintenance	2,000	0.00	471.52	0.00	1,528.48	23.58
10-422-2206 Bldg Repair & Maint-Sta 2	4,000	0.00	1,760.51	0.00	2,239.49	44.01
10-422-2210 Contractual/Svc Agreements	20,000	0.00	26,872.74	0.00	(6,872.74)	134.36
10-422-2300 Operating Supplies	6,000	0.00	375.32	0.00	5,624.68	6.26
10-422-2302 Office Supplies	500	0.00	59.70	0.00	440.30	11.94
10-422-2304 Fire Foam	3,500	0.00	0.00	0.00	3,500.00	0.00
10-422-2310 Miscellaneous/Sundry	500	0.00	0.00	0.00	500.00	0.00
10-422-2312 Minor Equipment-Fire	10,000	0.00	3,526.32	0.00	6,473.68	35.26
10-422-2314 Minor Equip-Turnout Gear	20,000	0.00	0.00	0.00	20,000.00	0.00
10-422-2322 Interest Expense	7,500	0.00	43,529.03	0.00	(36,029.03)	580.39
10-422-2324 Clothing & Uniforms	7,000	0.00	2,983.36	0.00	4,016.64	42.62
10-422-2332 Meals & Entertainment	500	0.00	0.00	0.00	500.00	0.00
10-422-4026 Promotional/Fire Prevention	1,000	0.00	802.45	0.00	197.55	80.25
10-422-6004 Debt Svc-Fire Engine	40,000	0.00	0.00	0.00	40,000.00	0.00
TOTAL Other Expenses	172,500	0.00	78,499.35	0.00	94,000.65	45.51
TOTAL Fire Dept	411,600	0.00	147,145.70	0.00	264,454.30	35.75

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

10 -General Fund
DEPARTMENT - Development Services

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-440-1108 Longevity Pay	50	0.00	0.00	0.00	50.00	0.00
TOTAL Salaries	50	0.00	0.00	0.00	50.00	0.00
Other Personnel Costs						
10-440-1500 Unemployment Ins.	50	0.00	0.00	0.00	50.00	0.00
TOTAL Other Personnel Costs	50	0.00	0.00	0.00	50.00	0.00
Other Expenses						
10-440-2002 Education & Training	500	0.00	0.00	0.00	500.00	0.00
10-440-2014 W.Comp Insurance	100	0.00	0.00	0.00	100.00	0.00
10-440-2102 Telephone/Internet	500	0.00	743.67	0.00	243.67)	148.73
10-440-2104 Gas & Oil	500	0.00	0.00	0.00	500.00	0.00
10-440-2106 Publicity,Subscriptions&Due	200	0.00	0.00	0.00	200.00	0.00
10-440-2202 Vehicle Repair&Maintenance	500	0.00	0.00	0.00	500.00	0.00
10-440-2210 Contractual/Svc Agreements	30,000	0.00	28,128.10	0.00	1,871.90	93.76
10-440-2212 Contractual - Plan Review	80,000	0.00	0.00	0.00	80,000.00	0.00
10-440-2300 Operating Supplies	300	0.00	0.00	0.00	300.00	0.00
10-440-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
10-440-2312 Minor Equipment	500	0.00	0.00	0.00	500.00	0.00
10-440-2324 Clothing & Uniforms	100	0.00	0.00	0.00	100.00	0.00
10-440-2332 Meals & Entertainment	300	0.00	0.00	0.00	300.00	0.00
TOTAL Other Expenses	114,000	0.00	28,871.77	0.00	85,128.23	25.33
TOTAL Development Services	114,100	0.00	28,871.77	0.00	85,228.23	25.30

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

10 -General Fund
DEPARTMENT - Community Ctr/Parks

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-444-1100 Salaries - Parks	43,680	0.00	29,308.00	0.00	14,372.00	67.10
10-444-1101 Overtime - Parks	1,000	0.00	234.00	0.00	766.00	23.40
TOTAL Salaries	44,680	0.00	29,542.00	0.00	15,138.00	66.12
Other Personnel Costs						
10-444-1200 SS & Medicare	2,500	0.00	2,201.37	0.00	298.63	88.05
10-444-1300 Employee Health Insurance	7,500	0.00	40.77	0.00	7,459.23	0.54
10-444-1400 Retirement	3,000	0.00	0.00	0.00	3,000.00	0.00
10-444-1500 Unemployment Ins.	100	0.00	0.00	0.00	100.00	0.00
TOTAL Other Personnel Costs	13,100	0.00	2,242.14	0.00	10,857.86	17.12
Other Expenses						
10-444-2000 Other Medical Expense	250	0.00	108.00	0.00	142.00	43.20
10-444-2002 Education & Training	2,000	0.00	0.00	0.00	2,000.00	0.00
10-444-2014 W.Comp Insurance	100	0.00	0.00	0.00	100.00	0.00
10-444-2100 Utilities	18,000	0.00	12,467.96	0.00	5,532.04	69.27
10-444-2102 Telephone&Internet	2,500	0.00	301.43	0.00	2,198.57	12.06
10-444-2104 Gas & Oil	0	0.00	230.05	0.00	230.05	0.00
10-444-2106 Publicity, Subscriptions,Du	2,500	0.00	2,449.00	0.00	51.00	97.96
10-444-2204 Equip Repair&Maintenance	2,000	0.00	0.00	0.00	2,000.00	0.00
10-444-2206 Bldg Repair & Maintenance	6,000	0.00	2,455.30	0.00	3,544.70	40.92
10-444-2207 Parks Property Maintenance	7,000	0.00	450.00	0.00	6,550.00	6.43
10-444-2210 Contractual/Svc Agreements	25,000	0.00	6,566.57	0.00	18,433.43	26.27
10-444-2300 Operating Supplies	1,000	0.00	221.00	0.00	779.00	22.10
10-444-2302 Office Supplies	250	0.00	0.00	0.00	250.00	0.00
10-444-2310 Miscellaneous/Sundry	750	0.00	0.00	0.00	750.00	0.00
10-444-2312 Minor Equipment-C.Center	2,500	0.00	673.65	0.00	1,826.35	26.95
10-444-2324 Clothing&Uniforms	0	0.00	572.00	0.00	572.00	0.00
10-444-3000 Special Events	15,000	0.00	99.32	0.00	15,099.32	0.66
10-444-4026 Marketing/Promotional	2,000	0.00	709.05	0.00	1,290.95	35.45
TOTAL Other Expenses	86,850	0.00	27,104.69	0.00	59,745.31	31.21
TOTAL Community Ctr/Parks	144,630	0.00	58,888.83	0.00	85,741.17	40.72
TOTAL EXPENDITURES	4,281,300	0.00	2,538,081.14	0.00	1,743,218.86	59.28
REVENUE OVER/(UNDER) EXPENDITURES	(189,481)	0.00	335,892.82	0.00	146,411.82	177.27

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Sewer Revenue	1,480,000	0.00	1,061,072.79	0.00	418,927.21	71.69
Other Revenue	46,000	0.00	33,034.29	0.00	12,965.71	71.81
TOTAL REVENUES	1,526,000	0.00	1,094,107.08	0.00	431,892.92	71.70
<u>EXPENDITURE SUMMARY</u>						
Sewer						
Salaries	144,750	0.00	192,918.90	0.00	48,168.90)	133.28
Other Personnel Costs	78,200	0.00	11,673.60	0.00	66,526.40	14.93
Other Expenses	2,442,453	0.00	432,834.03	0.00	2,009,618.97	17.72
TOTAL Sewer	2,665,403	0.00	637,426.53	0.00	2,027,976.47	23.91
TOTAL EXPENDITURES	2,665,403	0.00	637,426.53	0.00	2,027,976.47	23.91
REVENUE OVER/ (UNDER) EXPENDITURES	(1,139,403)	0.00	456,680.55	0.00	(1,596,083.55)	40.08-

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

20 -Sewer Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Sewer Revenue</u>						
20-3000 Operating Revenue-Sewer	1,480,000	0.00	1,018,572.79	0.00	461,427.21	68.82
20-3001 Tap Fees	0	0.00	42,500.00	0.00	42,500.00	0.00
TOTAL Sewer Revenue	1,480,000	0.00	1,061,072.79	0.00	418,927.21	71.69
<u>Other Revenue</u>						
20-3400 Sewer Fees/Insp,Permits,etc	4,000	0.00	0.00	0.00	4,000.00	0.00
20-3501 Interest Income	0	0.00	85.02	0.00	85.02	0.00
20-3504 Miscellaneous Income	42,000	0.00	32,949.27	0.00	9,050.73	78.45
TOTAL Other Revenue	46,000	0.00	33,034.29	0.00	12,965.71	71.81
<u>Transfers</u>						
TOTAL REVENUE	1,526,000	0.00	1,094,107.08	0.00	431,892.92	71.70

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
20-522-1100 Salaries - Sewer	132,000	0.00	191,343.90	0.00	59,343.90	144.96
20-522-1101 Overtime - Sewer	10,000	0.00	0.00	0.00	10,000.00	0.00
20-522-1108 Longevity Pay	2,750	0.00	1,575.00	0.00	1,175.00	57.27
TOTAL Salaries	144,750	0.00	192,918.90	0.00	48,168.90	133.28
Other Personnel Costs						
20-522-1200 SS & Medicare	15,000	0.00	11,330.27	0.00	3,669.73	75.54
20-522-1300 Employee Health Insurance	50,000	0.00	343.33	0.00	49,656.67	0.69
20-522-1400 Retirement	13,000	0.00	0.00	0.00	13,000.00	0.00
20-522-1500 Unemployment Insurance	200	0.00	0.00	0.00	200.00	0.00
TOTAL Other Personnel Costs	78,200	0.00	11,673.60	0.00	66,526.40	14.93
Other Expenses						
20-522-2000 Other Medical Expense	1,000	0.00	439.00	0.00	561.00	43.90
20-522-2002 Education & Training	2,500	0.00	0.00	0.00	2,500.00	0.00
20-522-2014 Worker's Comp Insurance	5,000	0.00	0.00	0.00	5,000.00	0.00
20-522-2016 Liability & Property Ins.	15,000	0.00	0.00	0.00	15,000.00	0.00
20-522-2100 Utilities	15,000	0.00	9,665.56	0.00	5,334.44	64.44
20-522-2102 Telephone	1,000	0.00	692.61	0.00	307.39	69.26
20-522-2104 Gas, Oil, Diesel Fuel	11,000	0.00	7,471.87	0.00	3,528.13	67.93
20-522-2106 Publicity,Subscripts & Dues	5,000	0.00	3,595.80	0.00	1,404.20	71.92
20-522-2200 System Rep&Maintenance	15,000	0.00	7,500.00	0.00	7,500.00	50.00
20-522-2202 Vehicle Repair&Maintenance	6,000	0.00	4,911.42	0.00	1,088.58	81.86
20-522-2204 Equip. Repair & Maintenance	6,000	0.00	3,390.84	0.00	2,609.16	56.51
20-522-2206 Bldg Repair & Maintenance	500	0.00	1,302.96	0.00	802.96	260.59
20-522-2210 Contractual/Svc Agreements	2,500	0.00	13,735.65	0.00	11,235.65	549.43
20-522-2300 Operating Supplies	90,000	0.00	59,911.10	0.00	30,088.90	66.57
20-522-2302 Office Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
20-522-2310 Miscellaneous/Sundry	6,000	0.00	10.00	0.00	6,010.00	0.17
20-522-2312 Minor Equipment-Sewer	2,000	0.00	1,656.78	0.00	343.22	82.84
20-522-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
20-522-2324 Clothing & Uniforms	4,000	0.00	4,690.92	0.00	690.92	117.27
20-522-2334 Rental Equip. & Machinery	0	0.00	665.73	0.00	665.73	0.00
20-522-2708 Depreciation	305,000	0.00	0.00	0.00	305,000.00	0.00
20-522-4004 Sewage Transport-G'ville	150,000	0.00	80,700.08	0.00	69,299.92	53.80
20-522-4006 Sewage Treatment-Metro	385,000	0.00	52,066.68	0.00	332,933.32	13.52
20-522-4008 WHUD Readings	12,000	0.00	8,063.00	0.00	3,937.00	67.19
20-522-4010 Pretreatment (Odor Control)	30,000	0.00	17,732.79	0.00	12,267.21	59.11
20-522-4016 Accounting & Auditing	8,000	0.00	0.00	0.00	8,000.00	0.00
20-522-5006 Debt Svc-State Rev Loan	22,000	0.00	7,524.00	0.00	14,476.00	34.20
20-522-6002 Syst Upgrade-Phl/Investigat	1,066,453	0.00	14,132.71	0.00	1,052,320.29	1.33
20-522-6006 Pumps (System r&m)	200,000	0.00	132,610.00	0.00	67,390.00	66.31
20-522-6014 Machinery&Equipment-Swr	75,000	0.00	384.53	0.00	74,615.47	0.51
TOTAL Other Expenses	2,442,453	0.00	432,834.03	0.00	2,009,618.97	17.72
TOTAL Sewer	2,665,403	0.00	637,426.53	0.00	2,027,976.47	23.91

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	2,665,403	0.00	637,426.53	0.00	2,027,976.47	23.91

REVENUE OVER/ (UNDER) EXPENDITURES	(1,139,403)	0.00	456,680.55	0.00	(1,596,083.55)	40.08-
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CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

30 -Street Fund
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Street Revenue	338,200	0.00	296,410.93	0.00	41,789.07	87.64
TOTAL REVENUES	338,200	0.00	296,410.93	0.00	41,789.07	87.64
<u>EXPENDITURE SUMMARY</u>						
<u>Street</u>						
Salaries	0	0.00	54,493.13	0.00	54,493.13	0.00
Other Personnel Costs	0	0.00	3,932.39	0.00	3,932.39	0.00
Other Expenses	987,100	0.00	712,723.79	0.00	274,376.21	72.20
TOTAL Street	987,100	0.00	771,149.31	0.00	215,950.69	78.12
TOTAL EXPENDITURES	987,100	0.00	771,149.31	0.00	215,950.69	78.12
REVENUE OVER/ (UNDER) EXPENDITURES	(648,900)	0.00	(474,738.38)	0.00	(174,161.62)	73.16

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

30 -Street Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Street Revenue						
30-3030 State Gas-Motor Fuel Tax	220,000	0.00	68,211.59	0.00	151,788.41	31.01
30-3032 State Gas 1989 Tax	17,600	0.00	10,758.79	0.00	6,841.21	61.13
30-3034 State Gas 3 Cent Tax	32,600	0.00	19,866.03	0.00	12,733.97	60.94
30-3036 State Gas 2017 Improve Tax	57,000	0.00	34,334.52	0.00	22,665.48	60.24
30-3100 Road Maintenance Fees	10,000	0.00	3,350.00	0.00	6,650.00	33.50
30-3400 Street Permits/Fees	500	0.00	0.00	0.00	500.00	0.00
30-3501 Interest Earned	500	0.00	0.00	0.00	500.00	0.00
30-3600 Grant Proceeds/Sidewalk	0	0.00	159,890.00	0.00	159,890.00	0.00
TOTAL Street Revenue	338,200	0.00	296,410.93	0.00	41,789.07	87.64

Transfers

TOTAL REVENUE	338,200	0.00	296,410.93	0.00	41,789.07	87.64
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

30 -Street Fund
DEPARTMENT - Street

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
30-431-1100 Salaries - Street	0	0.00	54,493.13	0.00	(54,493.13)	0.00
TOTAL Salaries	0	0.00	54,493.13	0.00	(54,493.13)	0.00
Other Personnel Costs						
30-431-1200 SS & Medicare	0	0.00	3,932.39	0.00	(3,932.39)	0.00
TOTAL Other Personnel Costs	0	0.00	3,932.39	0.00	(3,932.39)	0.00
Other Expenses						
30-431-2016 Liability & Property Ins.	6,000	0.00	0.00	0.00	6,000.00	0.00
30-431-2100 Other Utility Services	0	0.00	683.82	0.00	(683.82)	0.00
30-431-2104 Gas, Oil, Diesel Fuel	3,000	0.00	0.00	0.00	3,000.00	0.00
30-431-2110 Street Lighting	46,000	0.00	28,404.59	0.00	17,595.41	61.75
30-431-2204 Equip. Repair & Maintenance	10,000	0.00	8,600.00	0.00	1,400.00	86.00
30-431-2208 Street Repair & Maintenance	12,000	0.00	16,751.66	0.00	(4,751.66)	139.60
30-431-2210 Contractual/Svc Agreements	1,500	0.00	0.00	0.00	1,500.00	0.00
30-431-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
30-431-2306 Salt Supplies	6,500	0.00	0.00	0.00	6,500.00	0.00
30-431-2308 Rock, Gravel & Sand	2,000	0.00	0.00	0.00	2,000.00	0.00
30-431-2310 Miscellaneous/Sundry	100	0.00	0.00	0.00	100.00	0.00
30-431-2312 Minor Equipment-Street	500	0.00	465.97	0.00	34.03	93.19
30-431-2318 Sign Parts & Supplies	5,000	0.00	156.00	0.00	4,844.00	3.12
30-431-6014 Machinery&Equipment-Str	94,000	0.00	17,687.64	0.00	76,312.36	18.82
30-431-6020 Street Paving	800,000	0.00	639,717.69	0.00	160,282.31	79.96
30-431-6025 Streetscape Capital Proj.	0	0.00	256.42	0.00	(256.42)	0.00
TOTAL Other Expenses	987,100	0.00	712,723.79	0.00	(274,376.21)	72.20
TOTAL Street	987,100	0.00	771,149.31	0.00	(215,950.69)	78.12
TOTAL EXPENDITURES	987,100	0.00	771,149.31	0.00	(215,950.69)	78.12
REVENUE OVER/ (UNDER) EXPENDITURES	(648,900)	0.00	(474,738.38)	0.00	(174,161.62)	73.16

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

40 -Solid Waste Fund
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
User Fees	551,500	0.00	367,203.42	0.00	184,296.58	66.58
Other Revenue	4,250	0.00	713.60	0.00	3,536.40	16.79
Transfers	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL REVENUES	556,750	0.00	367,917.02	0.00	188,832.98	66.08
<u>EXPENDITURE SUMMARY</u>						
Solid Waste						
Salaries	124,200	0.00 (27,429.11)	0.00	151,629.11	22.08-
Other Personnel Costs	30,600	0.00	0.00	0.00	30,600.00	0.00
Other Expenses	355,750	0.00	30,639.96	0.00	325,110.04	8.61
TOTAL Solid Waste	510,550	0.00	3,210.85	0.00	507,339.15	0.63
TOTAL EXPENDITURES	510,550	0.00	3,210.85	0.00	507,339.15	0.63
REVENUE OVER/(UNDER) EXPENDITURES	46,200	0.00	364,706.17	0.00 (318,506.17)	789.41

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

40 -Solid Waste Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>User Fees</u>						
40-3000 User Fees	551,500	0.00	367,203.42	0.00	184,296.58	66.58
TOTAL User Fees	551,500	0.00	367,203.42	0.00	184,296.58	66.58
<u>Other Revenue</u>						
40-3500 Sale of Recyclables	4,000	0.00	713.60	0.00	3,286.40	17.84
40-3501 Interest Income	250	0.00	0.00	0.00	250.00	0.00
TOTAL Other Revenue	4,250	0.00	713.60	0.00	3,536.40	16.79
<u>Transfers</u>						
40-3711 From Fund Balance-SW Fund	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL Transfers	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL REVENUE	556,750	0.00	367,917.02	0.00	188,832.98	66.08

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

40 -Solid Waste Fund
DEPARTMENT - Solid Waste

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Salaries</u>						
40-432-1100 Salaries - Solid Waste	120,000	0.00	(28,421.61)	0.00	148,421.61	23.68-
40-432-1101 Overtime - Solid Waste	4,000	0.00	0.00	0.00	4,000.00	0.00
40-432-1108 Longevity Pay	200	0.00	992.50	0.00	792.50)	496.25
TOTAL Salaries	124,200	0.00	(27,429.11)	0.00	151,629.11	22.08-
<u>Other Personnel Costs</u>						
40-432-1200 SS & Medicare	8,000	0.00	0.00	0.00	8,000.00	0.00
40-432-1300 Employee Health Insurance	15,000	0.00	0.00	0.00	15,000.00	0.00
40-432-1400 Retirement	7,500	0.00	0.00	0.00	7,500.00	0.00
40-432-1500 Unemployment Insurance	100	0.00	0.00	0.00	100.00	0.00
TOTAL Other Personnel Costs	30,600	0.00	0.00	0.00	30,600.00	0.00
<u>Other Expenses</u>						
40-432-2000 Other Medical Expense	500	0.00	0.00	0.00	500.00	0.00
40-432-2014 Worker's Comp. Insurance	4,000	0.00	0.00	0.00	4,000.00	0.00
40-432-2016 Liability & Property Ins.	10,000	0.00	0.00	0.00	10,000.00	0.00
40-432-2104 Gas, Oil, Diesel Fuel	8,000	0.00	2,813.63	0.00	5,186.37	35.17
40-432-2106 Publicity,Subscript's & Due	3,000	0.00	3,000.00	0.00	0.00	100.00
40-432-2202 Vehicle/Equipment r&m	0	0.00	7,762.84	0.00	7,762.84)	0.00
40-432-2210 Contractual/Svc Agreements	11,000	0.00	0.00	0.00	11,000.00	0.00
40-432-2300 Operating Supplies	1,200	0.00	432.77	0.00	767.23	36.06
40-432-2302 Office Supplies	400	0.00	0.00	0.00	400.00	0.00
40-432-2310 Miscellaneous/Sundry	150	0.00	0.00	0.00	150.00	0.00
40-432-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
40-432-2324 Clothing & Uniforms	2,000	0.00	869.42	0.00	1,130.58	43.47
40-432-4002 Contractual Svc-Waste Ind.	300,000	0.00	1,300.00	0.00	298,700.00	0.43
40-432-4026 Disposal Fees	15,000	0.00	14,461.30	0.00	538.70	96.41
TOTAL Other Expenses	355,750	0.00	30,639.96	0.00	325,110.04	8.61
TOTAL Solid Waste	510,550	0.00	3,210.85	0.00	507,339.15	0.63
=====						
TOTAL EXPENDITURES	510,550	0.00	3,210.85	0.00	507,339.15	0.63
=====						
REVENUE OVER/ (UNDER) EXPENDITURES	46,200	0.00	364,706.17	0.00	318,506.17)	789.41

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

50 -Drug Fund
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Drug Fines/Fees	5,000	0.00	2,576.51	0.00	2,423.49	51.53
Other Drug Revenue	20	0.00	0.00	0.00	20.00	0.00
TOTAL REVENUES	5,020	0.00	2,576.51	0.00	2,443.49	51.32
<u>EXPENDITURE SUMMARY</u>						
Drug						
Other Expenses	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL Drug	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES	10,000	0.00	0.00	0.00	10,000.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	(4,980)	0.00	2,576.51	0.00 (7,556.51)	51.74-

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

50 -Drug Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Drug Fund Donations</u>						
<u>Drug Fines/Fees</u>						
50-3200 Drug Fines	5,000	0.00	2,576.51	0.00	2,423.49	51.53
TOTAL Drug Fines/Fees	5,000	0.00	2,576.51	0.00	2,423.49	51.53
<u>Other Drug Revenue</u>						
50-3501 Interest Income	20	0.00	0.00	0.00	20.00	0.00
TOTAL Other Drug Revenue	20	0.00	0.00	0.00	20.00	0.00
<u>Transfers</u>						
TOTAL REVENUE	5,020	0.00	2,576.51	0.00	2,443.49	51.32

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

50 -Drug Fund
 DEPARTMENT - Drug

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Other Expenses						
50-451-2712 Other Drug Related Expenses	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL Other Expenses	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL Drug	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES	10,000	0.00	0.00	0.00	10,000.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	(4,980)	0.00	2,576.51	0.00 (7,556.51)	51.74-

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

60 -Stormwater Fund
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Stormwater Revenue	159,000	0.00	106,462.80	0.00	52,537.20	66.96
Other Revenue	10,150	0.00	2,125.00	0.00	8,025.00	20.94
TOTAL REVENUES	169,150	0.00	108,587.80	0.00	60,562.20	64.20
<u>EXPENDITURE SUMMARY</u>						
<u>Stormwater Fund</u>						
Salaries	0	0.00	40,537.29	0.00	40,537.29	0.00
Other Personnel Costs	14,550	0.00	0.00	0.00	14,550.00	0.00
Other Expenses	694,765	0.00	134,499.52	0.00	560,265.48	19.36
TOTAL Stormwater Fund	709,315	0.00	175,036.81	0.00	534,278.19	24.68
TOTAL EXPENDITURES	709,315	0.00	175,036.81	0.00	534,278.19	24.68
REVENUE OVER/ (UNDER) EXPENDITURES	(540,165)	0.00	66,449.01	0.00	473,715.99	12.30

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

50 -Stormwater Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Stormwater Revenue</u>						
60-3000 Stormwater Fees	159,000	0.00	106,462.80	0.00	52,537.20	66.96
TOTAL Stormwater Revenue	159,000	0.00	106,462.80	0.00	52,537.20	66.96
<u>Other Revenue</u>						
60-3400 Stormwater Permits/Fees	10,000	0.00	2,125.00	0.00	7,875.00	21.25
60-3501 Interest Income	150	0.00	0.00	0.00	150.00	0.00
TOTAL Other Revenue	10,150	0.00	2,125.00	0.00	8,025.00	20.94
<u>Transfers</u>						

TOTAL REVENUE 169,150 0.00 108,587.80 0.00 60,562.20 64.20

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

60 -Stormwater Fund
DEPARTMENT - Stormwater Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
60-461-1100 Salaries - Stormwater	0	0.00	40,104.79	0.00	(40,104.79)	0.00
60-461-1108 Longevity Pay	0	0.00	432.50	0.00	(432.50)	0.00
TOTAL Salaries	0	0.00	40,537.29	0.00	(40,537.29)	0.00
Other Personnel Costs						
60-461-1200 SS & Medicare	3,000	0.00	0.00	0.00	3,000.00	0.00
60-461-1300 Employee Health Insurance	9,000	0.00	0.00	0.00	9,000.00	0.00
60-461-1400 Retirement	2,500	0.00	0.00	0.00	2,500.00	0.00
60-461-1500 Unemployment Ins.	50	0.00	0.00	0.00	50.00	0.00
TOTAL Other Personnel Costs	14,550	0.00	0.00	0.00	14,550.00	0.00
Other Expenses						
60-461-2000 Other Medical Expense	50	0.00	0.00	0.00	50.00	0.00
60-461-2002 Education & Training	800	0.00	0.00	0.00	800.00	0.00
60-461-2014 Work Comp Insurance	1,200	0.00	0.00	0.00	1,200.00	0.00
60-461-2016 Liability & Property Ins.	5,000	0.00	0.00	0.00	5,000.00	0.00
60-461-2102 Telephone/Internet	500	0.00	0.00	0.00	500.00	0.00
60-461-2104 Gas & Oil	500	0.00	0.00	0.00	500.00	0.00
60-461-2106 Publicity, Subscripts&Dues	4,000	0.00	3,460.00	0.00	540.00	86.50
60-461-2202 Vehicle Repair&Maintenance	500	0.00	0.00	0.00	500.00	0.00
60-461-2210 Contractual/Svc Agreements	8,000	0.00	28,280.49	0.00	(20,280.49)	353.51
60-461-2212 Contractual-OHM	25,000	0.00	0.00	0.00	25,000.00	0.00
60-461-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
60-461-2312 Minor Equipment	4,500	0.00	0.00	0.00	4,500.00	0.00
60-461-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
60-461-2324 Clothing & Uniforms	500	0.00	155.00	0.00	345.00	31.00
60-461-6000 System Imp's/Repair	643,215	0.00	102,604.03	0.00	540,610.97	15.95
TOTAL Other Expenses	694,765	0.00	134,499.52	0.00	560,265.48	19.36
TOTAL Stormwater Fund	709,315	0.00	175,036.81	0.00	534,278.19	24.68
TOTAL EXPENDITURES						
TOTAL EXPENDITURES	709,315	0.00	175,036.81	0.00	534,278.19	24.68
REVENUE OVER/ (UNDER) EXPENDITURES						
REVENUE OVER/ (UNDER) EXPENDITURES	(540,165)	0.00	66,449.01	0.00	(473,715.99)	12.30

This Instrument prepared by:
State of Tennessee
Department of Transportation
Region 3
6601 Centennial Blvd.
Nashville, TN 37243
(Local Government)

Project No. 265-C
Tract Nos. Multiple
Sumner County
Request No. 7082

LICENSE AGREEMENT

THIS AGREEMENT is made and entered into as of this the _____ day of _____, 20____ by and between THE STATE OF TENNESSEE, acting by and through its Commissioner of Transportation (hereinafter referred to as “State”) and the CITY OF MILLERSVILLE, TENNESSEE (hereinafter referred to as “Licensee”).

WHEREAS, Licensee desires to use a portion of the Licensed Premises to construct, install, operate, and maintain pedestrian, drainage, and safety improvements to Louisville Highway/State Route 41/US-31W being more specifically described in Exhibit A being attached to and made a part of this License; and

WHEREAS, the State is willing to permit said use of the Licensed Premises subject to certain conditions.

NOW, THEREFORE, in consideration of the execution of this License Agreement, it is mutually agreed between the parties hereto as follows:

1. **LICENSE** – Licensee is hereby granted permission to use the Licensed Premises to construct, install, operate, and maintain pedestrian, drainage, and safety improvements to Louisville Highway/State Route 41/US-31W (hereinafter referred to as the “Improvements”).
2. **USE OF LICENSED PREMISES** – Licensee shall be permitted to use the Licensed Premises **for a public use purpose, subject to cancellation for failure to continue public use** for the operation of the Improvements. Licensee shall not be permitted to use the Licensed Premises for any other purpose except by prior written permission of the State. Licensee’s use of the Licensed Premises is subject to any easements of record and to the right of any utility owner to operate and maintain any existing utility facilities within the Licensed Premises.
3. **FEE** – Licensee shall pay \$0 per year to the State for the use of the Licensed Premises.
4. **TERM** – The License is a twenty-five (25) year, renewable license which shall begin on _____, 20____ and shall end on _____, 20____.
5. **ACCESS** – The State shall provide Licensee access to the Licensed Premises at all times for the uses authorized herein.

6. **MAINTENANCE** – The costs of any maintenance and operation of the Improvements shall be at the sole expense of Licensee;
7. **IMPROVEMENTS:**
 - A. Any improvement(s) made pursuant to this License Agreement by Licensee shall be subject to the prior written approval of the State. Any improvement(s) erected upon said Licensed Premises, whether erected before or after this License Agreement, must be properly maintained in such manner as to cause no interference with traffic and said improvement(s) and area within the right-of-way boundaries shall be kept free of refuse, trash or any other unsightly materials. If said improvement(s) and area are not so maintained in accordance with the standards set by the State, the State shall be notified, and such improvement(s) and area shall immediately be brought up to such standards by the Licensee upon being directed to do so by a representative of the State.
 - B. If Licensee proposes to construct any improvement over or under the roadway, Licensee shall submit detailed plans to the State for prior approval. If approved, Licensee shall construct and maintain the improvement in accordance with the approved plans and any additional standards established by the State, as set forth in Exhibit A hereto or as it may hereafter be amended. Whether an improvement has been erected before or after this License Agreement, Licensee shall inspect the improvement at least one (1) time during any consecutive twelve (12) month period of this License Agreement to determine if the improvement is structurally sound and maintained in accordance with the standards set by the State. The inspections shall be conducted by, or under the supervision of, a professional engineer licensed in the State of Tennessee and in a manner substantially similar to the inspection standards for bridges and tunnels established in 23 C.F.R. Part 650, as determined by the State. Licensee shall submit a copy of each inspection report to the State, and Licensee shall retain a copy of all inspection reports made during the term of this License Agreement. Licensee grants the State, and its contractors or agents, a right to enter to the Licensed Premises upon the State's request for the purpose of conducting an inspection of any improvement made pursuant to this License Agreement. Licensee shall promptly repair any structural or other deficiencies in the improvement identified in the Licensee's or the State's inspection. Any repair(s) made by Licensee are subject to approval by the State.
8. **TRAFFIC CONTROL** – At no time will work authorized by this License Agreement interfere with the normal flow of traffic on roadways adjoining the Licensed Premises. Licensee is responsible for providing traffic control for this work zone in accordance with the requirements of the current *Manual on Uniform Traffic Control Devices*. If proper traffic control is not in place, TDOT may order Licensee to stop work until proper traffic control is put in place.
9. **FIRE HAZARD** – The Licensed Premises shall not be used for the manufacture or storage of flammable material or for any other purpose deemed by the State or the Federal Highway Administration to be a potential fire hazard or other hazard to the highway. The determination as to whether or not a use constitutes such a hazard shall be in the sole discretion of the State or the Federal Highway Administration. The operation and maintenance of said property will be subject to regulation by the State to protect against fire or other hazard which could impair the use, safety or appearance of the highway. Licensee shall provide access, at all times, for firefighters and accompanying equipment.
10. **DAMAGE TO STATE PROPERTY** – Licensee shall be liable for any damage to state property resulting from Licensee's use of the Licensed Premises and/or installation and operation of the Improvements, including but not limited to, the roadway, shoulders, guardrail, drainage, landscaping, signs and controlled-access fences. All repair or replacement of such damage shall be made in accordance

with the current TDOT Standard Specifications for Road and Bridge Construction, TDOT Standard Drawings and any other applicable design and/or construction standards or guidelines.

11. **LIABILITY** – Licensee shall assume all liability for claims arising out of conduct on the part of the Licensee for which it would be liable under the Tennessee Governmental Tort Liability Act, Tenn. Code Ann. § 29-20-101, *et seq.*, up to the limits for which it can be held liable for such conduct under that act, arising from its use of the Licensed Premises. In addition, Licensee shall require that any contractor of Licensee that performs any work on the Licensed Premises, including any installation, maintenance, or operation of the Improvements, shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character arising from the contractor's acts or omissions in the prosecution of the work.
12. **INSURANCE** – The Licensee, its successors and assigns, agrees to maintain adequate public liability insurance, which may include self-insurance, and will provide satisfactory evidence of such insurance to the State. Further, the liability limits of this insurance must not be less than the exposure and limits of the Licensee's liability under the Tennessee Governmental Tort Liability Act, Tenn. Code Ann. § 29-20-101, *et seq.* The insurance policy shall include a provision for the insurance company to notify the State in writing of any cancellation or changes of the policy at least 30 days in advance of the cancellation or change. In addition, Licensee shall require that any contractor of Licensee that performs any work on the Licensed Premises, including any installation, maintenance, or operation of the Improvements, shall provide proof of adequate and appropriate general liability insurance providing liability coverage in an amount not less than \$1 million dollars per occurrence and \$300,000 per claimant, naming the State of Tennessee as an additional insured.
13. **PERMITS** – Licensee is responsible for obtaining and paying the costs of all permits, licenses or other approvals by any regulatory body having jurisdiction over the uses authorized herein. Prior to commencing the work authorized herein, Licensee shall notify Tennessee One Call regarding any excavation(s) and shall ensure that the provisions of Tenn. Code Ann. § 65-31-101 *et seq.* are met.
14. **COMPLIANCE** – All work on the Licensed Premises shall be performed in compliance with current TDOT Landscape Design Guidelines and TDOT Standard Drawings in addition to applicable federal, state and local laws and regulations. Should Licensee fail or neglect to comply with any term or condition of this License Agreement or to comply with written notice and demand, this License shall be subject to termination. In the event of such termination, Licensee shall immediately remove any and all of its Improvements from the Licensed Premises and surrender all rights and privileges under this License Agreement; otherwise, on written notification by the State, the Improvements will be removed and said Licensed Premises restored to its former condition in a timely manner at the expense of the Licensee.
15. **TITLE VI ASSURANCES** – The Licensee for itself, its successors in interest and assigns, as part of the consideration hereof does hereby covenant and agree that in the event facilities are constructed, maintained, or otherwise operated on the property described in this License Agreement for a purpose for which the State or a State program or activity is extended or for another purpose involving the provision of similar services or benefits, the Licensee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said regulations shall be amended.

16. **AMERICANS WITH DISABILITIES ACT ASSURANCES** – The Licensee for itself, its successors in interest and assigns, as part of the consideration hereof does hereby covenant and agree that in the event facilities are constructed, maintained, or otherwise operated on the property described in this License Agreement for a purpose for which the State or a State program or activity is extended or for another purpose involving the provision of similar services or benefits, the Licensee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 28, Code of Federal Regulations, Parts 35 and 36, Nondiscrimination on the Basis of Disability in State and Local Government Services and Nondiscrimination on the Basis of Disability by Public Accommodations and in Commercial Facilities, and as said regulations shall be amended. The Licensee further agrees that if any pedestrian facilities are constructed, maintained, or operated on the property described in this License Agreement, the Licensee shall construct, maintain, and operate such facilities in compliance with the Architectural and Transportation Barriers Compliance Board’s “Accessibility Guidelines for Pedestrian Facilities in Public Rights-of-Way” (36 C.F.R. Part 1190; published in the Federal Register, August 8, 2023).
17. **REVERSION** – In the event that the Licensed Premises is needed for a transportation project, Licensee shall remove any and all of its Improvements from the Licensed Premises and surrender all rights and privileges under this License Agreement within 60 days of receiving written notice from the State. In the event that the Licensed Premises is needed for a highway maintenance project, the use of the Licensed Premises will cease temporarily until the maintenance project is completed. In the event that a utility owner needs to maintain an existing utility facility, the Licensee’s use of the Licensed Premises may cease or be impaired until the utility maintenance activity is completed.
18. **ADJACENT PROPERTY** – Licensee states and affirms that the Improvements constructed and maintained on the Licensed Premises are not relevant to any adjacent property’s activities, features, or attributes that qualify the adjacent property for protection under Section 4(f) of the Department of Transportation Act of 1966 (Pub. L. 89—670, 80 Stat. 931) now codified at 23 U.S.C. § 138, 49 U.S.C. § 303, and 23 C.F.R. Part 774 (hereinafter referred to as “Section 4(f)”). Therefore, neither the act of reversion nor termination of this Agreement, nor any transportation related activities occurring on the Licensed Premises (including, but not limited to, maintenance activities, construction activities, etc.), would result in a substantial impairment to the activities, features, or attributes that may qualify Licensee’s adjacent or nearby property for protection under Section 4(f).
19. **NO PERMANENT OWNERSHIP** – Licensee does not currently possess, nor through this License Agreement acquire, permanent ownership or control over the Licensed Premises.
20. **TERMINATION** – The State may terminate this License Agreement at will with 60 days written notice to Licensee.
21. **ASSIGNMENT** – The License shall not be transferred, conveyed or assigned to another party without prior written approval from the State.

TO THE LICENSEE:

City of Millersville, Tennessee
M.D. Gorham, Interim City Manager
1246 Louisville Highway
Millersville, TN 37072
615-859-0880
citymanager@cityofmillersville.com

TO THE STATE:

Department of Transportation
Brian Dickerson, Excess Land Office
James K. Polk Bldg., 6th Floor
505 Deaderick Street
Nashville, Tennessee 37243

License Agreement
Request No. 7082

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be
executed the day and year first above written.

LICENSEE:

CITY OF MILLERSVILLE, TENNESSEE

Mayor Lincoln Atwood

DATE: _____

APPROVED AS TO FORM
AND LEGALITY:

Attorney for Licensee

DATE: _____

STATE OF TENNESSEE

Howard H. Eley
Deputy Governor and Commissioner
Tennessee Department of Transportation

DATE: _____

APPROVED AS TO FORM
AND LEGALITY:

Leslie South, General Counsel
Tennessee Department of Transportation

DATE: _____

This Instrument prepared by:
State of Tennessee
Department of Transportation
Region 3
6601 Centennial Blvd.
Nashville, TN 37243
(Local Government)

Project No. 265-C
Tract Nos. Multiple
Sumner County
Request No. 7082

LICENSE AGREEMENT

THIS AGREEMENT is made and entered into as of this the _____ day of _____, 20____ by and between THE STATE OF TENNESSEE, acting by and through its Commissioner of Transportation (hereinafter referred to as "State") and the CITY OF MILLERSVILLE, TENNESSEE (hereinafter referred to as "Licensee").

WHEREAS, Licensee desires to use a portion of the Licensed Premises to construct, install, operate, and maintain pedestrian, drainage, and safety improvements to Louisville Highway/State Route 41/US-31W being more specifically described in Exhibit A being attached to and made a part of this License; and

WHEREAS, the State is willing to permit said use of the Licensed Premises subject to certain conditions.

NOW, THEREFORE, in consideration of the execution of this License Agreement, it is mutually agreed between the parties hereto as follows:

1. **LICENSE** – Licensee is hereby granted permission to use the Licensed Premises to construct, install, operate, and maintain pedestrian, drainage, and safety improvements to Louisville Highway/State Route 41/US-31W (hereinafter referred to as the "Improvements").
2. **USE OF LICENSED PREMISES** – Licensee shall be permitted to use the Licensed Premises for a public use purpose, subject to cancellation for failure to continue public use for the operation of the Improvements. Licensee shall not be permitted to use the Licensed Premises for any other purpose except by prior written permission of the State. Licensee's use of the Licensed Premises is subject to any easements of record and to the right of any utility owner to operate and maintain any existing utility facilities within the Licensed Premises.
3. **FEE** – Licensee shall pay \$0 per year to the State for the use of the Licensed Premises.
4. **TERM** – The License is a twenty-five (25) year, renewable license which shall begin on _____, 20____ and shall end on _____, 20____.
5. **ACCESS** – The State shall provide Licensee access to the Licensed Premises at all times for the uses authorized herein.

6. **MAINTENANCE** – The costs of any maintenance and operation of the Improvements shall be at the sole expense of Licensee;
7. **IMPROVEMENTS:**
 - A. Any improvement(s) made pursuant to this License Agreement by Licensee shall be subject to the prior written approval of the State. Any improvement(s) erected upon said Licensed Premises, whether erected before or after this License Agreement, must be properly maintained in such manner as to cause no interference with traffic and said improvement(s) and area within the right-of-way boundaries shall be kept free of refuse, trash or any other unsightly materials. If said improvement(s) and area are not so maintained in accordance with the standards set by the State, the State shall be notified, and such improvement(s) and area shall immediately be brought up to such standards by the Licensee upon being directed to do so by a representative of the State.
 - B. If Licensee proposes to construct any improvement over or under the roadway, Licensee shall submit detailed plans to the State for prior approval. If approved, Licensee shall construct and maintain the improvement in accordance with the approved plans and any additional standards established by the State, as set forth in Exhibit A hereto or as it may hereafter be amended. Whether an improvement has been erected before or after this License Agreement, Licensee shall inspect the improvement at least one (1) time during any consecutive twelve (12) month period of this License Agreement to determine if the improvement is structurally sound and maintained in accordance with the standards set by the State. The inspections shall be conducted by, or under the supervision of, a professional engineer licensed in the State of Tennessee and in a manner substantially similar to the inspection standards for bridges and tunnels established in 23 C.F.R. Part 650, as determined by the State. Licensee shall submit a copy of each inspection report to the State, and Licensee shall retain a copy of all inspection reports made during the term of this License Agreement. Licensee grants the State, and its contractors or agents, a right to enter to the Licensed Premises upon the State's request for the purpose of conducting an inspection of any improvement made pursuant to this License Agreement. Licensee shall promptly repair any structural or other deficiencies in the improvement identified in the Licensee's or the State's inspection. Any repair(s) made by Licensee are subject to approval by the State.
8. **TRAFFIC CONTROL** – At no time will work authorized by this License Agreement interfere with the normal flow of traffic on roadways adjoining the Licensed Premises. Licensee is responsible for providing traffic control for this work zone in accordance with the requirements of the current *Manual on Uniform Traffic Control Devices*. If proper traffic control is not in place, TDOT may order Licensee to stop work until proper traffic control is put in place.
9. **FIRE HAZARD** – The Licensed Premises shall not be used for the manufacture or storage of flammable material or for any other purpose deemed by the State or the Federal Highway Administration to be a potential fire hazard or other hazard to the highway. The determination as to whether or not a use constitutes such a hazard shall be in the sole discretion of the State or the Federal Highway Administration. The operation and maintenance of said property will be subject to regulation by the State to protect against fire or other hazard which could impair the use, safety or appearance of the highway. Licensee shall provide access, at all times, for firefighters and accompanying equipment.
10. **DAMAGE TO STATE PROPERTY** – Licensee shall be liable for any damage to state property resulting from Licensee's use of the Licensed Premises and/or installation and operation of the Improvements, including but not limited to, the roadway, shoulders, guardrail, drainage, landscaping, signs and controlled-access fences. All repair or replacement of such damage shall be made in accordance

with the current TDOT Standard Specifications for Road and Bridge Construction, TDOT Standard Drawings and any other applicable design and/or construction standards or guidelines.

11. **LIABILITY** – Licensee shall assume all liability for claims arising out of conduct on the part of the Licensee for which it would be liable under the Tennessee Governmental Tort Liability Act, Tenn. Code Ann. § 29-20-101, *et seq.*, up to the limits for which it can be held liable for such conduct under that act, arising from its use of the Licensed Premises. In addition, Licensee shall require that any contractor of Licensee that performs any work on the Licensed Premises, including any installation, maintenance, or operation of the Improvements, shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character arising from the contractor's acts or omissions in the prosecution of the work.
12. **INSURANCE** – The Licensee, its successors and assigns, agrees to maintain adequate public liability insurance, which may include self-insurance, and will provide satisfactory evidence of such insurance to the State. Further, the liability limits of this insurance must not be less than the exposure and limits of the Licensee's liability under the Tennessee Governmental Tort Liability Act, Tenn. Code Ann. § 29-20-101, *et seq.* The insurance policy shall include a provision for the insurance company to notify the State in writing of any cancellation or changes of the policy at least 30 days in advance of the cancellation or change. In addition, Licensee shall require that any contractor of Licensee that performs any work on the Licensed Premises, including any installation, maintenance, or operation of the Improvements, shall provide proof of adequate and appropriate general liability insurance providing liability coverage in an amount not less than \$1 million dollars per occurrence and \$300,000 per claimant, naming the State of Tennessee as an additional insured.
13. **PERMITS** – Licensee is responsible for obtaining and paying the costs of all permits, licenses or other approvals by any regulatory body having jurisdiction over the uses authorized herein. Prior to commencing the work authorized herein, Licensee shall notify Tennessee One Call regarding any excavation(s) and shall ensure that the provisions of Tenn. Code Ann. § 65-31-101 *et seq.* are met.
14. **COMPLIANCE** – All work on the Licensed Premises shall be performed in compliance with current TDOT Landscape Design Guidelines and TDOT Standard Drawings in addition to applicable federal, state and local laws and regulations. Should Licensee fail or neglect to comply with any term or condition of this License Agreement or to comply with written notice and demand, this License shall be subject to termination. In the event of such termination, Licensee shall immediately remove any and all of its Improvements from the Licensed Premises and surrender all rights and privileges under this License Agreement; otherwise, on written notification by the State, the Improvements will be removed and said Licensed Premises restored to its former condition in a timely manner at the expense of the Licensee.
15. **TITLE VI ASSURANCES** – The Licensee for itself, its successors in interest and assigns, as part of the consideration hereof does hereby covenant and agree that in the event facilities are constructed, maintained, or otherwise operated on the property described in this License Agreement for a purpose for which the State or a State program or activity is extended or for another purpose involving the provision of similar services or benefits, the Licensee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said regulations shall be amended.

16. **AMERICANS WITH DISABILITIES ACT ASSURANCES** – The Licensee for itself, its successors in interest and assigns, as part of the consideration hereof does hereby covenant and agree that in the event facilities are constructed, maintained, or otherwise operated on the property described in this License Agreement for a purpose for which the State or a State program or activity is extended or for another purpose involving the provision of similar services or benefits, the Licensee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 28, Code of Federal Regulations, Parts 35 and 36, Nondiscrimination on the Basis of Disability in State and Local Government Services and Nondiscrimination on the Basis of Disability by Public Accommodations and in Commercial Facilities, and as said regulations shall be amended. The Licensee further agrees that if any pedestrian facilities are constructed, maintained, or operated on the property described in this License Agreement, the Licensee shall construct, maintain, and operate such facilities in compliance with the Architectural and Transportation Barriers Compliance Board’s “Accessibility Guidelines for Pedestrian Facilities in Public Rights-of-Way” (36 C.F.R. Part 1190; published in the Federal Register, August 8, 2023).
17. **REVERSION** – In the event that the Licensed Premises is needed for a transportation project, Licensee shall remove any and all of its Improvements from the Licensed Premises and surrender all rights and privileges under this License Agreement within 60 days of receiving written notice from the State. In the event that the Licensed Premises is needed for a highway maintenance project, the use of the Licensed Premises will cease temporarily until the maintenance project is completed. In the event that a utility owner needs to maintain an existing utility facility, the Licensee’s use of the Licensed Premises may cease or be impaired until the utility maintenance activity is completed.
18. **ADJACENT PROPERTY** – Licensee states and affirms that the Improvements constructed and maintained on the Licensed Premises are not relevant to any adjacent property’s activities, features, or attributes that qualify the adjacent property for protection under Section 4(f) of the Department of Transportation Act of 1966 (Pub. L. 89—670, 80 Stat. 931) now codified at 23 U.S.C. § 138, 49 U.S.C. § 303, and 23 C.F.R. Part 774 (hereinafter referred to as “Section 4(f)”). Therefore, neither the act of reversion nor termination of this Agreement, nor any transportation related activities occurring on the Licensed Premises (including, but not limited to, maintenance activities, construction activities, etc.), would result in a substantial impairment to the activities, features, or attributes that may qualify Licensee’s adjacent or nearby property for protection under Section 4(f).
19. **NO PERMANENT OWNERSHIP** – Licensee does not currently possess, nor through this License Agreement acquire, permanent ownership or control over the Licensed Premises.
20. **TERMINATION** – The State may terminate this License Agreement at will with 60 days written notice to Licensee.
21. **ASSIGNMENT** – The License shall not be transferred, conveyed or assigned to another party without prior written approval from the State.

TO THE LICENSEE:

City of Millersville, Tennessee
M.D. Gorham, Interim City Manager
1246 Louisville Highway
Millersville, TN 37072
615-859-0880
citymanager@cityofmillersville.com

TO THE STATE:

Department of Transportation
Brian Dickerson, Excess Land Office
James K. Polk Bldg., 6th Floor
505 Deaderick Street
Nashville, Tennessee 37243

License Agreement
Request No. 7082

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be
executed the day and year first above written.

LICENSEE:

CITY OF MILLERSVILLE, TENNESSEE

Mayor Lincoln Atwood

DATE: _____

APPROVED AS TO FORM
AND LEGALITY:

Attorney for Licensee

DATE: _____

STATE OF TENNESSEE

Howard H. Eley
Deputy Governor and Commissioner
Tennessee Department of Transportation

DATE: _____

APPROVED AS TO FORM
AND LEGALITY:

Leslie South, General Counsel
Tennessee Department of Transportation

DATE: _____